



Form A-3 – CONDOMINIUM
CITY OF NEWARK, DELAWARE
STORMWATER FEE ADJUSTMENT REQUEST

Request Number

Parcel ID: _____ Account#: _____ Date: _____

Parcel Owner: _____

Service Address: _____

Mailing Address: _____

Email: _____ Phone: _____

REASON FOR FEE ADJUSTMENT REQUEST: (Check one or more of the following)

Inaccurate Stormwater Class: Indicate the current class and the class that is being requested. (See the reverse side of this form for a list of Stormwater Classes).

Current SW Class: _____ Requested SW Class: _____

Inaccurate Impervious Parcel Area: For the two items listed in the table below, please indicate the revised area (Sq. Ft.) that is being requested. Provide a site plan that shows the delineations of the ground floor area, and any additional paved area.

Description	Requested (Sq. Ft.)
Ground Floor Area	
Additional Paved Area	

Inaccurate Gross Parcel Area: Indicate the current Gross Area and the revised Gross Area that is being requested. Provide a professional engineer certified site plan or parcel deed containing total gross parcel area information.

Current Gross Area: _____ Sq. Ft. Requested Gross Area: _____ Sq. Ft.

OWNER CERTIFICATION and RIGHT-OF-ENTRY:

I certify that the information contained in the application is, to the best of my knowledge, correct and represents a complete and accurate statement. I further understand that the stormwater fee adjustment will be based on the information provided and the City may revoke the fee adjustment if a later determination indicates that the information provided was inaccurate. I hereby grant permission for a City representative to enter the parcel for the purpose of inspecting the facility/structure or system in the property for which fee adjustments appeal is requested.

Signature of Owner

Date



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FOR CITY USE ONLY (To be completed by City):

Application Received By: _____ **Date Received:** _____

Application Reviewed By: _____ **Date Reviewed:** _____

Application Status: Approved: _____ Denied: _____

Remarks:

Table 1 provides a list of Single and Multi-Family Residential Parcel tiers and their stormwater fees. Table 2 lists the Condominium class. Table 3 provides a list of the All Other Stormwater Classes and the associated Runoff Coefficients used in estimating the impervious area.

TABLE 1 – RESIDENTIAL STORMWATER CLASSES

Stormwater Charge Code	Impervious Area (Square Feet)	ESUs	Monthly Fee
SWR1/SWM1	0 to 1,289	0.60	\$1.77
SWR2/SWM2	1,290 to 1,950	1.00	\$2.95
SWR3/SWM3	1,951 to 2,610	1.30	\$3.84
SWR3/SWM4	2,611 or more	1.80	\$5.31

TABLE 3 –ALL OTHER STORMWATER CLASSES

Stormwater Class	Stormwater Charge Code	Class Description	Runoff Factor
COM	SW01	Commercial	95%
GOV	SW03	Government	95%
IND	SW04	Industrial	90%
INS	SW05	Institutional	90%
MFA	SW06	Multi-Family Apartment	75%
PAR	SW08	Parks and Cemeteries	25%
PAV	SW09	Paved Surface	95%
PKG	SW10	Parking	95%
REC	SW11	Playground / Arenas	35%
UTI	SW12	Utilities	90%
VAC	SW13	Vacant	30%

TABLE 2 –CONDOMINIUM STORMWATER CLASSES

Stormwater Class	Stormwater Charge Code	Class Description	Runoff Factor
CNDL	SW02	Condominium Lead	Individually Determined

Send the Completed Application and Supporting Documentation To:

The Director of Public Works and Water Resources
 City of Newark
 220 South Main Street
 Newark, DE 19711

For inquiries, please call: (302) 366-7000

(NOTE: A separate application form and supporting documentation must be filed for each parcel)