



**POLICE DEPARTMENT
CITY OF NEWARK**

220 South Main Street · Newark, Delaware 19711
302.366.7100 · Fax 302.366.7115 · www.newarkde.gov

APPLICATION FOR A BLOCK PARTY PERMIT

Name of Responsible Person: _____

Address: _____

Phone: _____ Organization: _____

I/We Hereby request that _____
(Street)

be closed on _____ between the hours of _____
(Date) (Time)

(Not to exceed 12 hours) for the purpose of holding a block party. I have enclosed the following information:

- a. A petition with the names, addresses, and signatures of at least 60% of the heads of households or their responsible adult representative abutting the area of the right-of-way proposed for closing.
- b. A sketch showing the location of the proposed activity. The sketch will show the location of any temporary structures or equipment, the names and addresses of abutting residents, and the location of fire hydrants in the area to be closed off.
- c. Statement of any support or equipment requested from the City of Newark.

Signature of Responsible Person

THIS FORM MUST BE RECEIVED BY THE POLICE DEPARTMENT AT LEAST FIVE (5) WORKING DAYS PRIOR TO THE DATE OF THE BLOCK PARTY.

RETURN FORM TO:
Special Enforcement Division Commander
Newark Police Department
220 South Main Street
Newark, DE 19711
Phone: (302) 366-7100 option 7 then option 2
Fax: (302) 366-7115
policeforms@newark.de.us