



**CITY OF NEWARK
DELAWARE**

**CITY OF NEWARK
Moss Court Outfall Stabilization
CONTRACT NO. 23-06**

**ADDENDUM 1
September 25, 2023**

1. Notice to Bidders

- A. This Addendum is issued to all registered plan holders pursuant to the Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Specifications, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum with their submitted proposal.
- C. **The date for receipt of bids is unchanged by this Addendum.**
- D. **The cutoff date and time for questions is Wednesday, October 4, 2023 at 5:00 p.m. Questions submitted after this date and time will not be answered.**

2. Responses to Questions Submitted Via Email

- A. This Addendum does not include any questions submitted via email.

3. Attachments To This Addendum

- A. Pre-Bid Meeting Minutes
- B. Pre-Bid Meeting Sign-In Sheet

END OF ADDENDUM #1



Meeting Minutes

Contract 23-06: Moss Court Outfall Stabilization – Pre-Bid Meeting
JMT Project No. 20-03026-020
September 25, 2023

A Pre-Bid meeting was held on September 19, 2023 at the project site in Newark, DE for the above referenced project. The following people were in attendance:

Name	Organization	Email	Phone
Chris Brendza	JMT	cbrendza@jmt.com	302-533-3972
Adam Broxton	JMT	abroxton@jmt.com	302-273-6344
Shannon Skilton	RE Pierson	estimating@repierson.com	856-689-1661
Alycia Roberson	RES	region2estimating@res.us	301-850-0441
Todd Willits	Mumford and Miller	twillits@mumfordandmiller.org	302-378-7736
Tim Filasky	City of Newark	tfilasky@newark.de.us	302-366-7000

The sign-in sheet is attached. The purpose of this meeting was to provide an opportunity for prospective bidders to ask questions regarding the project. Provided below is a summary of the pertinent discussion items.

Bidding Administration Information:

- A. Sign In Sheet: The pre-bid meeting is non-mandatory. Please sign in.
- B. Bid Opening: Tuesday October 10, 2023 at 2:00 pm.**
- C. Addenda: An addendum will be issued to address questions and clarify issues discussed at the pre-bid meeting. The addendum will be emailed to all attendees listed on the sign in sheet AND uploaded to the City of Newark’s website.
- D. Questions: Submit questions regarding the bidding process via email to contracts@newark.de.us no later than 5:00 p.m. on Wednesday October 4, 2023.

Scope of Work:

- A. Construction of a step pool conveyance system (SPSC)
- B. New upstream headwall
- C. Point repairs on two existing RCPs
- D. Removal of existing piping



Question and Answer Session/Open Discussion:

Question 1:	Can the contractor work outside the LOD on the plans?
Response 1:	Yes, the contractor is allowed to move outside the LOD shown on the plans, provided they remain within the property owned by the City of Newark. All disturbances must be restored at the end of the project. No trees shall be removed unless approved by the City.

