

## DEPARTMENTAL WEEKLY REPORTS

September 11, 2009

### Public Works

#### Engineering

- Stormwater Program Coordinator spent significant time developing a credit structure and maintenance proposal for the stormwater utility.
- Contract 09-02 – 2009 Street Improvement Program: Mumford & Miller Concrete Inc. worked on Minquil Dr., Plymouth Dr., Bellevue Rd., and Farnsworth Drive and completed:
  - 1) 17.2 c.y. of undercut excavation and hot mix patch excavation
  - 2) 43.03 tons of crusher run stone installation (Bellevue Rd.)
  - 3) (1) single catch basin adjustment (Bellevue Rd.)
  - 4) 141.77 tons of base hot mix installation (Farnsworth Dr.)
  - 5) 116.38 tons of top hot mix installation (Farnsworth Dr.)
  - 6) 22.67 tons of base hot mix in undercut excavation (Plymouth Dr.)
  - 7) 173.73 tons of top hot mix installation (Plymouth Dr.)
  - 8) 293.13 tons of top hot mix installation (Minquil Dr.)
  - 9) 15.82 tons of top hot mix in driveway patches (Farnsworth Dr., Plymouth Dr., and Minquil Dr.)
  - 10) 3,839.1 s.y./in. of milling of existing hot mix road (Farnsworth Dr.)

Wrangle Hill Enterprises worked on Devon Dr. completing:

- 1) 607.9 l.f. of p.c.c. rolled curb replacement
  - 2) 68.6 s.f. of 6" p.c.c. driveway apron replacement
  - 3) 14.8 l.f. of p.c.c. saw cut for removing concrete
- \*Contractor used 36.0 c.y. of DelDOT Class B concrete in above pours.
- Contract 09-06 – Handicap Ramps; Paoli Services worked on the following on Haines Street and Courtney Streets:
    - 1) Formed and poured 723 s.f. of 4" p.c.c. sidewalk for ramps
    - 2) Installed 79 s.f. of red truncated domes.
    - 3) Formed and poured 64 l.f. of integral curb and gutter
    - 4) Installed 15 s.y.'s of hot mix patching in front of curbs

#### Survey Crew

- Staked out approximately .4ac.+/- of limits of disturbance for sanitary sewer line improvements at Christina Creek behind Arbour Park for Water Department Director.
- Compute 130 l.f. of centerline of swale at Redd Park for Rodell Construction.

## Field Operations/Streets

- Concrete crews excavated, formed, and poured 268 s.f. of sidewalk for two handicap ramps on Devon Drive and Alexandria Drive, and sidewalk at 506 Briar Lane.
- Street crews saw-cut Art Lane for future curb and hot mix repairs and also repaired two sink holes at the Old Christina School District parking lot on Delaware Avenue for the Parking Division.
- Sign truck applied yellow thermoplastic for the fire lane under the S. College Avenue Bridge by the train station and 4" thermoplastic to Tyre Avenue and Kells Avenue parking lots.
- Street crews replaced and repaired brick work at Floral Works on Elkton Road and on Main Street at the following locations: Klondike Kate's, Delaware National Guard, Newark Bagel and Deli, Café Gelato, old CVS building, U Been Framed, Happy Harry's, Pita Pit, and Brewed Awakenings.

## Water & Wastewater

### Administrative – Roy Simonson:

The Archaeological investigation at the Christina Creek Sewer Crossing site is going well. No artifacts were found on the south side of the creek. The north side investigation should be completed by the end of the week. The final report will be available before the end of the month.

This week the Corps of Engineers completed their review of the Christina Creek Sewer Crossing site for wetland issues and has agreed that there are no jurisdictional wetlands that we will be disturbing. This finding in conjunction with the Archaeological report should address the largest of the permitting issues that we need to comply with. The road repairs for the Forest and Thompson Lane sewer repair work was completed this week.

Reservoir levels have remained at or near full all year. With the rainy weather that we have had the creek has remained high enough to use most of the summer. I do not expect that we will see any significant change in our need to use the reservoir the rest of the year.

## Electric

The line crews continued work on the UD farm area in preparation for a primary voltage upgrade and more underground pedestals were raised at various locations. A new bucket truck arrived and was checked out and outfitted with the tools and materials from the one it replaced.

The electricians are doing specialized grounding on the 911 furniture and pulled a new multi-conductor cable to Delmarva's metering at Kershaw Substation for DEMEC's and our SCADA systems. They also took down the Chapel Street railroad bridge pull-

out light that was destroyed one night, presumably by a high truck. A replacement is being ordered.

Engineering has been reviewing the circuits and the worst case switching scenarios in preparation for the 4kV to 12kV voltage upgrade on Main Street. Since load is being transferred to 12kV circuits, it is imperative that backup capacity exists on other circuits in case a problem arises.

## **Parks & Recreation**

### **Recreation – Joe Spadafino:**

Supervisor of Athletics completed three youth soccer league schedules, sent to coaches and posted to city website. Youth soccer league games begin this coming Saturday, September 12<sup>th</sup>. She also completed a work schedule for soccer referees.

We delivered flyers to local schools promoting upcoming fall programs.

Flyers and letters are being sent out to previous participants for upcoming Toys for Kids Charity Softball Tournament scheduled for October 24<sup>th</sup>.

Organization of Community Day continues - staff has been assigning vendor spaces, soliciting volunteers, performer and demonstrator times and working on the set up and logistics of the event. They met with the EMS personnel from AETNA HHL and the University of Delaware to go over the emergency set up for the event. There are currently over 300 vendors registered for the event.

We committed a good bit of time on promotional and advertising efforts on soliciting vendors for the Fall Flea Market scheduled for Saturday, September 26<sup>th</sup>.

We are contacting individuals from wait lists and attempting to shift registrants from cancelled youth dance and tennis classes to bolster numbers for activities to proceed.

The first week of Before/After Care went well. Organization of staff and student folders and paperwork continues per state licensing requirements. A second orientation was held for staff who could not attend the initial session.

The Lion King trip was conducted on Saturday, the trip went very well.

We prepared and distributed emails and flyers to promote a Rain Barrel Workshop scheduled for Wednesday, November 4.

We committed time reviewing staff responsibilities to determine the distribution of job tasks for a reorganization of the recreation section beginning in January 2010.

Revenue estimates for the remainder of 2009 and for 2010 were completed for the 2010 budget.

We are continuing to research online activity registration options (companies). Our plan is to identify and purchase a system to meet our needs during the winter months and have it ready for use in May.

#### Parks & Horticulture – Tom Zaleski:

We are working with DeIDOT and JMT to redesign the landscaping for the Elkton Road rehab project.

We are in the process of transitioning the building and ground maintenance position from the Public Works to the Parks and Recreation Department. The position will be officially part of the Parks and Recreation Department as of Monday, September 14.

The Public Works Departments street paint crew is painting park parking lot lines. Thanks for the help!

Parks personnel are painting court lines on several basketball courts.

We completed the fall aeration of athletic fields.

We committed time researching bush hog mower units to replace our old “always in the garage” unit.

#### Police

During the evening of Thursday, September 3<sup>rd</sup>, investigators with the Delaware Division of Alcohol and Tobacco Enforcement, with the assistance of an intern, attempted to make underage alcohol purchases at most of the establishments that serve or sell alcohol in the City of Newark. All of the establishments passed the compliance checks. Later that same week, investigators worked with Peddlers Liquor store to conduct a check for underage people attempting to purchase alcohol to find there was a steady flow of young people using fake identification or someone else’s identification. Ten arrests were made the first evening and the following evening an additional eight arrests were made.

On Friday, September 4<sup>th</sup>, an unknown suspect broke out the front window of the NV Boutique, located on Louviers Drive. The suspect removed women’s jeans and dresses valued at approximately \$18,000.

For the week ending September 6<sup>th</sup> of the Fall Crime Initiative, the Newark Police Department made 45 criminal arrests, 2 drug arrests, 19 alcohol arrests, and one Driving Under the Influence. There were two assaults that occurred on Saturday, September 5<sup>th</sup> and in both instances the victims were leaving parties and the suspects in both cases were thought to be attending the same parties. Also occurring on September 5<sup>th</sup>, a university student entered a house party on East Cleveland Avenue and concealed a laptop computer under his sweatshirt. The suspect was observed and chased by some of the guests attending the party. The suspect resisted with force which made the incident a robbery. The suspect returned the laptop, gave the victims

false identification, and left the scene. The following day detectives tracked down the suspect and charged him with robbery. The suspect was committed to the Howard Young Correctional facility.

On September 8<sup>th</sup>, at 3:07 p.m., an unknown male suspect entered the Howard Johnsons located on South College Avenue. The suspect used a scarf to disguise the lower half of his face and displayed what appeared to be a handgun. He demanded money and fled the scene with \$450.

## **Planning & Development**

### **Planning**

As a result of the structural engineer's review of the 108 E. Main Street project (old CVS Building) the developer has indicated that in order to add two additional floors approved by Council for this mixed use redevelopment project, the first floor would need to be demolished and a new structure erected in its place. As a result, the City Solicitor has indicated that based on Council's approval of the project, so long as the proposal is located within the same (or smaller) footprint and corresponds to the site layout, architectural design and uses, approved by City Council, the project ultimately can continue as previously approved.

Work continued analyzing the Newark Resident Survey results this week.

### **Economic Development**

Considerable time was spent this week preparing for the upcoming Downtown Newark Partnership Board meeting. At this meeting the Board will discuss:

1. A Downtown Business Services Assessment
2. Two potential Design Committee Improvement Projects
3. Upcoming events, including its Annual Meeting scheduled for November 19th

### **Community Development**

Community Development work began this week on one Home Improvement loan project for an emergency gutter and roof repair.

### **Parking**

Parking staff continues work on issuing student parking permits.

Work was also performed this week regarding dumpster consolidations.

### Code Enforcement

An Emergency Management NIMS Cast for the City of Newark was completed on 9/9/09. Jim Weldin, Neal Mills (State of Delaware) and Steve Wilson completed the City's portion of the NIMS Cast to be submitted to the State of Delaware and FEMA so that the City can continue to be eligible for emergency funds.

On Saturday, Sept. 5, Steve Wilson was called out to 233 East Main Street (Farmers Radiator Shop) for a car hitting the building. Upon arrival the suspect had fled the scene. There was minor damage to the center support column of the garage and damage to a Cadillac Fleetwood in the parking lot. A Violation Notice has been sent to make repairs.

KRS/mp