

**CITY OF NEWARK
DELAWARE
COUNCIL MEETING AGENDA**

February 13, 2023 – 7:00 P.M. – Council Chambers/Microsoft Teams

Per the hybrid meeting provisions as provided in 29 Del. C. §10006A, City Council will be meeting in person with remote access via Microsoft Teams at the following link: <https://tinyurl.com/02-13-2023NewarkCityCouncil>

New to Microsoft Teams? Click on the link above and click on “Continue in this Browser” to enter the meeting.

Public comments may be submitted on the items on the agenda via email to council@newark.de.us by 6:00 p.m. All public comments received will be read into the record at the meeting. Attendees may also alert the City Secretary that they wish to speak at the appropriate time by using the raise hand function in Microsoft Teams or by submitting their name, district and/or address, and agenda item on which they would like to comment via the Microsoft Teams chat function during the meeting.

As a secondary plan in the event of technical failures, remote access via Facebook live will be at the following link: <https://www.facebook.com/CityOfNewarkDelaware>

There may be a vote on each and every agenda item set forth herein.

SILENT MEDITATION & PLEDGE OF ALLEGIANCE

***1 PUBLIC PRESENTATION: (15-minute limit):** None

2. ITEMS NOT ON PUBLISHED AGENDA:

- A. Elected Officials who represent City of Newark residents or utility customers (2 minutes)
- B. University
 - (1) Administration (5 minutes per speaker) (5 minutes)
 - (2) Student Body Representative(s) (5 minutes per speaker)
- C. City Manager (10 minutes)
- D. Council Members (5 minutes)
- E. Public (5 minutes per speaker)

3. APPROVAL OF CONSENT AGENDA: (1 minute)

- A. [Approval of Council Meeting Minutes – January 9, 2023](#)
- B. [Approval of Council Meeting Minutes – January 23, 2023](#)
- C. [Receipt of Alderman’s Report – February 6, 2023](#)
- D. [Recommendation to Amend the Approved 2023-2027 Capital Budget by Transferring Funds from the Maintenance Capital Budget \(N2204\) to Parks & Recreation Capital Improvement Project \(K2208\)](#)
- E. [Recommendation to Amend the Approved 2023-2027 Capital Budget by Appropriating Funds from Current Resources to the Facilities Maintenance Capital Improvement Project N2204 \(City Hall Structural Slab Repairs & Associated Office Renovations\)](#)
- F. [Recommendation to Amend the 2023 Operating Budget and Waive the Bid Process in Accordance with the Code of the City of Newark for 9-1-1 Dispatch Console Improvements and Repairs](#)

CONSENT AGENDA – The Consent Agenda is comprised of proposed ordinances on for First Reading and those items that are considered routine and non-controversial and will be acted upon by a single vote of the Council. There shall be no separate discussion of proposed ordinances on for First Reading. For the remaining items, there will be no separate discussion unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item at that Council Meeting.

***4. APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS:**

- A. [Reappointment of James M. Parks, as the District 4 Representative on the Election Board for a Term to Expire January 15, 2026](#) (5 minutes)
- B. [Reappointment of Paul R. Tillman as the At-Large Representative on the Newark Housing Authority for a Term to Expire February 13, 2026](#) (5 minutes)
- C. [Appointment of Keith T. Moone, Sr. to the At-Large Vacancy on the Newark Housing Authority for a Term to Expire February 13, 2026](#) (5 minutes)

- D. [Appointment of Rebecca Stewart to the Vacant At-Large Position on the Community Development Revenue Sharing Advisory Committee for a Term to Expire March 15, 2025](#) (5 minutes)
- E. [Appointment of Kevin Benjamin to the At-Large Non-Profit Representative on the Community Development/Revenue Sharing Advisory Committee for a Term to Expire March 15, 2026](#) (5 minutes)

5. **ITEMS NOT FINISHED AT PREVIOUS MEETING:** None

***6. SPECIAL DEPARTMENTAL REPORTS:**

- A. [Summary of Submitted 2023 Council Priorities](#) – City Manager (30 minutes)
- B. [Recommendation to Amend the Approved 2023-2027 Capital Improvement Program to Incorporate Grant Funding and Authorization to Enter into a Contract with Energize Delaware](#) – Chief Purchasing Officer (5 minutes)
- C. [Old Paper Mill Road Park Preliminary Design Discussion](#) – Park & Recreation Director (45 minutes)
- D. [Council Packet Discussion](#) – Mayor (10 minutes)

*7. **FINANCIAL STATEMENT:** None

***8. RECOMMENDATIONS ON CONTRACTS & BIDS OVER CONSENT AGENDA LIMIT:**

- A. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark to Utilize Sourcewell Awarded Contracts for Replacement of Mower #1415](#) – Parks & Recreation Director (5 minutes)
- B. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark to Purchase Two Toro Electric Grandstand 52-inch Stand-On Mowers and a GEM Car eL XD for Parks Maintenance](#) – Parks and Recreation Director (5 minutes)

***9. ORDINANCES FOR SECOND READING & PUBLIC HEARING:**

- A. [Bill 23-01 – An Ordinance Amending Chapter 32, Zoning, Code of the City of Newark, Delaware, By Amending the Definition of an Automobile Gasoline Service Station and Amending the Associated Requirements for an Automobile Gasoline Service Station in the BC Zone](#) (20 minutes)
- B. [Bill 23-02 – An Ordinance Amending Chapter 27, Subdivisions, Code of the City of Newark, Delaware, By Amending the Design Requirements for Parking Lots in Accordance with the Downtown Newark Parking Plan Recommendations](#) (20 minutes)
- C. [Bill 23-03 – An Ordinance Amending Chapter 27, Subdivisions, and Chapter 32, Zoning, Code of the City of Newark, Delaware, By Increasing Land Use Development Fees](#) (10 minutes)

***10. RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:**

- A. [Request of Serhat, Inc., for a Special Use Permit to Allow Commercial Indoor Recreation for an Arcade to be located at 141 East Main Street – Planning and Development Director](#) (20 minutes)
- B. [Request of Chapel North, LLC for the revised architectural renderings as part of the approved subdivision agreement by permitting a change to the roofline and the addition of balconies at 62 North Chapel Street – Planning and Development Director](#) (20 minutes)
- C. [Nuisance Abatement Plan Application Extension](#) – Planning and Development Director (10 minutes)

***OPEN FOR PUBLIC COMMENT**

Agenda Posted – February 6, 2023

Attest:

Sworn by:

City Secretary

Notary Public (Seal)