

**CITY OF NEWARK
DELAWARE
COUNCIL MEETING AGENDA**

December 12, 2022 – 6:30 P.M. – Council Chambers/Microsoft Teams

Per the hybrid meeting provisions as provided in 29 Del. C. §10006A, City Council will be meeting in person with remote access via Microsoft Teams at the following link: <https://tinyurl.com/12-12-2022NewarkCityCouncil>

New to Microsoft Teams? Click on the link above and click on “Continue in this Browser” to enter the meeting.

Public comments may be submitted on the items on the agenda via email to council@newark.de.us by 6:00 p.m. All public comments received will be read into the record at the meeting. Attendees may also alert the City Secretary that they wish to speak at the appropriate time by using the raise hand function in Microsoft Teams or by submitting their name, district and/or address, and agenda item on which they would like to comment via the Microsoft Teams chat function during the meeting.

As a secondary plan in the event of technical failures, remote access via Facebook live will be at the following link: <https://www.facebook.com/CityOfNewarkDelaware>

There may be a vote on each and every agenda item set forth herein.

MOTION TO ENTER EXECUTIVE SESSION

EXECUTIVE SESSION

- A. Executive Session Pursuant to 29 Del. C. §10004 (b)(2) for the purposes of a strategy session, including those involving legal advice or opinion from an attorney-at-law, with respect to preliminary discussions on leases of real property.

(Executive Session to conclude at 7:00 p.m. with Council meeting to resume immediately after. Council may continue Executive Session after the conclusion of the agenda of the regular business meeting.)

RETURN TO PUBLIC SESSION

- A. Potential vote to give direction to the City Solicitor

SILENT MEDITATION & PLEDGE OF ALLEGIANCE

2022 CITY OF NEWARK EMPLOYEE SERVICE AWARDS

- *1 **PUBLIC PRESENTATION: (15-minute limit):** None

2. ITEMS NOT ON PUBLISHED AGENDA:

- A. Elected Officials who represent City of Newark residents or utility customers (2 minutes)
B. University
(1) Administration (5 minutes per speaker) (5 minutes)
(2) Student Body Representative(s) (5 minutes per speaker) (2 minutes)
C. City Manager (10 minutes)
D. Council Members (5 minutes)
E. Public (5 minutes per speaker) (5 minutes)

3. APPROVAL OF CONSENT AGENDA: (1 minute)

- A. [Approval of Council Meeting Minutes – November 14, 2022](#)
B. [Receipt of Financial Statement Ending October 31, 2022](#)
C. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of Stratuspeer SecureWorks Annual Maintenance](#)
D. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of Digitalogic Annual Maintenance](#)
E. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of Tropos Annual Maintenance](#)
F. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of Honeywell Connexo NetSense Annual Maintenance](#)

- G. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of ESRI Annual Maintenance](#)
- H. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of Harris Computer SmartWorks Annual Maintenance](#)
- I. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of Harris Computer Northstar Annual Maintenance](#)
- J. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of T2 Systems Annual Maintenance](#)
- K. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of Verizon Wireless](#)
- L. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of VOIP Networks](#)
- M. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the purchase of Canon Financial Annual Lease](#)
- N. [Recommendation to Amend the Approved 2022-2026 Capital Budget by Appropriating Funds from Current Resources to the Facilities Maintenance Capital Improvement Project N2205 \(Security Access and Emergency Notification System Enhancement\) and Waive the Bid Process for Building Security Enhancements](#)

CONSENT AGENDA – The Consent Agenda is comprised of proposed ordinances on for First Reading and those items that are considered routine and non-controversial and will be acted upon by a single vote of the Council. There shall be no separate discussion of proposed ordinances on for First Reading. For the remaining items, there will be no separate discussion unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item at that Council Meeting.

***4. APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS:**

- A. [Appointment of Jeff Schneider to the District 6 Position on the Parking Advisory Committee for a Term to Expire October 15, 2024](#)

5. ITEMS NOT FINISHED AT PREVIOUS MEETING: None

***6. SPECIAL DEPARTMENTAL REPORTS:**

- A. [Report and Consensus Recommendation on Activities Proposed for 49th Year Community Development Block Grant \(July 1, 2023 – June 30, 2024\) and 2023 Revenue Sharing Program \(January 1, 2023 – December 31, 2023\) – Planning and Development Department](#) (20 minutes) *(Items 6A & 6B discussed simultaneously)*
- B. [Report and Consensus Recommendation on Activities Proposed for Reallocation of 48th Year \(July 1, 2022 – June 30, 2023\) Funds for the 48th Year Community Development Block Grant \(CDBG\)](#)
- C. [Resolution No. 22 ___ : A Resolution to Request Amendment to the Newark City Charter, being Chapter 152 of Volume 48, Laws of Delaware, By Authorizing the City of Newark to: \(1\) Increase the Borrowing Authority of the City When the Amount Borrowed is Directly Assessable to the Property Owners Benefitting Therefrom; and \(2\) Incur Short or Long-Term Debt From Government Revolving Funds Without Requiring Approval Via a City Special Referendum Election – City Manager](#) (20 minutes)
- D. [Complimentary Parking Options for the 2022 Holiday Season – Planning & Development Department](#) (10 minutes)

***7. FINANCIAL STATEMENT:** None

***8. RECOMMENDATIONS ON CONTRACTS & BIDS OVER CONSENT AGENDA LIMIT:**

- A. [Recommendation on RFP 22-03 – Insurance Consulting and Risk Management Services](#) (10 minutes)
- B. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the Purchase of Tyler Technologies Annual Maintenance](#) (5 minutes)
- C. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the Purchase of Microsoft Office 365 Subscription through SHI](#) (5 minutes)
- D. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the Purchase of Dell Financial Annual Lease](#) (5 minutes)
- E. [City Solicitor Proposed Increase in Hourly Rate](#) (10 minutes)

***9. ORDINANCES FOR SECOND READING & PUBLIC HEARING:**

- A. [Bill 22-26 – An Ordinance Amending Chapter 27, Subdivisions, and Chapter 32, Zoning, Code of the City of Newark, Delaware, By Adding Definitions, Updating Downtown Parking Lot and Architectural Design Guidelines, and Changing Requirements for the RA \(Multifamily Dwellings – High-Rise Apartments\) and BB \(Central Business Districts Relating to Building Height, Density, Allowable Uses, and Other Related Area Regulations](#) (30 minutes)

- B. [Bill 22-27 – An Ordinance Amending Chapter 32, Zoning, Code of the City of Newark, Delaware, By Reducing the Parking Requirements, Increasing the Parking Waiver Fee, and Decoupling Parking Costs from Rental Lease Agreements in the BB Zoning District](#) (30 minutes)
- C. [Bill 22-28 – An Ordinance Amending Chapter 2, Article VII, Parks and Recreation, Code of the City of Newark, Delaware, By Providing a Definition for Conservation Areas Within the City of Newark](#) (10 minutes)
- D. [Bill 22-29 – A Ordinance Amending Chapter 25, Sewers, Code of the City of Newark, Delaware, By Increasing Sewer Customer Charges Effective January 1, 2023](#) (5 minutes)
- E. [Bill 22-30 – An Ordinance Amending Chapter 30, Water, Code of the City of Newark, Delaware, By Increasing Water Customer Charges Effective January 1, 2023](#) (5 minutes)
- F. [Bill 22-31 – An Ordinance Amending Chapter 20, Article XVII, Parking, Code of the City of Newark, Delaware, By Increasing Parking Fees Effective January 1, 2023](#) (5 minutes)

***10. RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:** None

***OPEN FOR PUBLIC COMMENT**

**Modified (Title 6A) Agenda Posted – December 6, 2022
Agenda Posted – December 5, 2022**

Attest:

Sworn by:

City Secretary

Notary Public (Seal)