

**CITY OF NEWARK  
DELAWARE  
COUNCIL MEETING AGENDA**

**September 27, 2021 – 7:00 P.M. – GoToMeeting**

Per the Declaration of a Public Health Emergency issued by Governor Carney on July 13, 2021 and the virtual meeting provisions as provided in Senate Bill 94, City Council will be meeting remotely via GoToMeeting. The meeting will be available for viewing via GoToMeeting at the following link: <https://www.gotomeet.me/NewarkDECityCouncil/september272021>

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Public comments may be submitted on the items on the agenda via email to [council@newark.de.us](mailto:council@newark.de.us) by 6:00 p.m. All public comments received will be read into the record at the meeting. Attendees may also alert the City Secretary that they wish to speak at the appropriate time by submitting their name, district and/or address, and agenda item on which they would like to comment via the GoToMeeting chat function during the meeting.

**There may be a vote on each and every agenda item set forth herein.**

**SILENT MEDITATION & PLEDGE OF ALLEGIANCE**

**1. ITEMS NOT ON PUBLISHED AGENDA:**

- A. Elected Officials who represent City of Newark residents or utility customers (2 minutes)
- B. University
  - (1) Administration (5 minutes per speaker) (10 minutes)
  - (2) Student Body Representative(s) (5 minutes per speaker) (2 minutes)
- C. City Manager (10 minutes)
- D. Council Members (5 minutes)
- E. Public (5 minutes per speaker) (5 minutes)

(PUBLIC COMMENT - Public comment is a time for individuals to speak before Council. Individuals are limited to five minutes each in public comment for items not on the published agenda. Individuals also are limited to five minutes per agenda topic for items on the published agenda that are open to public comment. These time limits may be extended by the chair upon the request of a Council member. Individuals wishing to make public comment in either category should sign in on the list provided at the entrance of the Council chamber prior to the start of the meeting. At the appropriate time, individuals who have signed up for public comment will be called forward to the podium by the chair of the meeting to speak. Thereafter other members of the public may request to be recognized by the chair. Individuals should approach the podium, state their name and information about their residence (address or council district and/or non-City of Newark residents), and commence with their comments. Please be sure to speak into the microphone so your comments are recorded. Once you have completed your comments, please be seated. Time may not be ceded to another member of the public. Please be courteous to those who are speaking during public comment by refraining from commenting from the audience while others are speaking. Council may or may not answer questions during public comment.)

**2. APPROVAL OF CONSENT AGENDA: (1 minute)**

- A. Approval of Council Meeting Minutes – September 13, 2021
- B. Receipt of Alderman’s Report – September 9, 2021
- C. Receipt of Financial Statement Ending July 31, 2021
- D. Recommendation on 2021 Department of Education Enhanced Reimbursements and Associate FY2021 Budget Amendment
- E. **First Reading – Bill 21-29 – An Ordinance Amending Chapter 2, Administration, Code of the City of Newark, Delaware, By Creating a New Pay Grade and Updating Pay Scale Assignments – *Second Reading – October 11, 2021***
- F. **First Reading – Bill 21-30 – An Ordinance Amending Chapter 18, Junk and Secondhand Dealers, Code of the City of Newark, Delaware, By Changing the Holding Time Period of Goods For Police Inspection, Adding Language Regulating Automatic Kiosks and Adding Additional Language to Comply with Delaware Code – *Second Reading – October 11, 2021***
- G. **First Reading – Bill 21-31 – An Ordinance Amending Chapter 20, Motor Vehicles, Code of the City of Newark, Delaware, to Designate the West Side of Casho Mill Road from Church Road to Timber Creek Lane as “No Parking Anytime” – *Second Reading – October 11, 2021***

**CONSENT AGENDA** – Those items on the Consent Agenda are considered routine and non-controversial and will be acted upon by a single vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

**\*3. APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS: None**

**4. ITEMS NOT FINISHED AT PREVIOUS MEETING: None**

- \*5. **SPECIAL DEPARTMENTAL REPORTS:**
  - A. Discussion and Direction to Staff Regarding the Potential Sale of Surplus Property to the Newark Center for Creative Learning Pursuant to Section 2-162 of City Code (***See Item 5-B***) (15 minutes for Items 5-A and 5-B combined)
  - B. **Resolution No. 21-\_\_**: Fixing a Time and Place for a Hearing on the Vacation of a Portion of Holton Place (***See Item 5-A***)
  - C. FY2021 Budget Amendment to Increase the City’s DEMEC Contract for the Purpose of Utilizing Their Existing Consultant, ACES, to Support the City of Newark in Registering as a Distribution Provider (DP) with the North American Electric Reliability Corporation (NERC) (15 minutes)
- \*6. **FINANCIAL STATEMENT:** (*Ending June 30, 2021*) (15 minutes)
- \*7. **RECOMMENDATIONS ON CONTRACTS & BIDS OVER CONSENT AGENDA LIMIT:**
  - A. Recommendation on Contract No. 21-12 – Sanitary Sewer CIPP Lining 2021 (15 minutes)
- \*8. **ORDINANCES FOR SECOND READING & PUBLIC HEARING:**
  - A. **Bill 21-25** – An Ordinance Annexing and Zoning to BC (General Business) and SFHA (Special Flood Hazard Area) 6.05 Acres Located at 1105 Elkton Road (45 minutes)
  - B. **Bill 21-26** – An Ordinance Amending the Amended Pension Plan for Employees of the City of Newark, Delaware, By Modifying the Benefits Received by Fraternal Order of Police Employees to More Closely Match Those of the State’s County and Municipal Police and Firefighter’s Pension Plan (10 minutes)
- \*9. **RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:**
  - A. Request of Cellco Partnership d/b/a Verizon Wireless for a Special Use Permit to Install a 125-Foot Telecommunications Monopole Tower and Cell Phone Antenna Equipment at the Property Located at 1325 Old Coochs Bridge Road (25 minutes)

\*OPEN FOR PUBLIC COMMENT – The above agenda is intended to be followed, but is subject to changes, deletions, additions, and modifications, as permitted under the Freedom of Information Act of the State of Delaware. The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004 (e)(2). Copies may be obtained at the City Secretary’s Office, 220 South Main Street, or online at [www.newarkde.gov](http://www.newarkde.gov).

**Agenda Posted – September 20, 2021**  
**Cancellation Notice Posted – September 24, 2021**

**The September 27, 2021 Council meeting has been cancelled due to lack of quorum.**

Attest:

Sworn by:

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
Notary Public (Seal)

