

**CITY OF NEWARK  
DELAWARE  
COUNCIL MEETING AGENDA**

**June 28, 2021 – 6:15 P.M. – GoToMeeting**

Per the proclamation issued by Governor Carney and Lieutenant Governor Hall-Long on March 13, 2020, City Council will be meeting remotely via GoToMeeting. The meeting will be available for viewing via GoToMeeting at the following link:  
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Public comments may be submitted on the items on the agenda via email to [council@newark.de.us](mailto:council@newark.de.us) by 6:00 p.m. All public comments received will be read into the record at the meeting. Attendees may also alert the City Secretary that they wish to speak at the appropriate time by submitting their name, district and/or address, and agenda item on which they would like to comment via the GoToMeeting chat function during the meeting.

**There may be a vote on each and every agenda item set forth herein.**

**MOTION TO ENTER EXECUTIVE SESSION**

**EXECUTIVE SESSION**

- A. Executive Session pursuant to 29 Del. C. §10004 (b) (4) and (6) for the purposes of strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to pending or potential litigation, but only when an open meeting would have an adverse effect on the litigation position of the public body and discussion of the content of documents, excluded from the definition of “public record” in § 10002 of this title where such discussion may disclose the contents of such documents

*(Executive Session to conclude at 7:00 p.m. with Council meeting to resume immediately after. Council may continue Executive Session after the conclusion of the agenda of the regular business meeting.)*

**RETURN TO PUBLIC SESSION**

- A. Potential vote regarding direction to the City Solicitor

**SILENT MEDITATION & PLEDGE OF ALLEGIANCE**

**1. ITEMS NOT ON PUBLISHED AGENDA:**

- A. Elected Officials who represent City of Newark residents or utility customers (2 minutes)
- B. University
  - (1) Administration (5 minutes per speaker) (10 minutes)
  - (2) Student Body Representative(s) (5 minutes per speaker) (2 minutes)
- C. City Manager (10 minutes)
- D. Council Members (5 minutes)
- E. Public (5 minutes per speaker) (5 minutes)

**(PUBLIC COMMENT** - Public comment is a time for individuals to speak before Council. Individuals are limited to five minutes each in public comment for items not on the published agenda. Individuals also are limited to five minutes per agenda topic for items on the published agenda that are open to public comment. These time limits may be extended by the chair upon the request of a Council member. Individuals wishing to make public comment in either category should sign in on the list provided at the entrance of the Council chamber prior to the start of the meeting. At the appropriate time, individuals who have signed up for public comment will be called forward to the podium by the chair of the meeting to speak. Thereafter other members of the public may request to be recognized by the chair. Individuals should approach the podium, state their name and information about their residence (address or council district and/or non-City of Newark residents), and commence with their comments. Please be sure to speak into the microphone so your comments are recorded. Once you have completed your comments, please be seated. Time may not be ceded to another member of the public. Please be courteous to those who are speaking during public comment by refraining from commenting from the audience while others are speaking. Council may or may not answer questions during public comment.)

**2. APPROVAL OF CONSENT AGENDA: (1 minute)**

- A. [Approval of Council Meeting Minutes – June 14, 2021](#)
- B. [Receipt of Alderman’s Report – June 8, 2021](#)
- C. [Approval of Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the Purchase of a Pickup Truck based on Utilizing State of Delaware Contracts for CIP WEQSF](#)
- D. [First Reading – Bill 21-19 – An Ordinance Amending Chapter 2, Administration, Code of the City of Newark, Delaware, By Updating the Recruitment and Selection Process for Police Officers – Second Reading – July 12, 2021](#)
- E. [First Reading – Bill 21-20 – An Ordinance Amending Chapter 13, Finance, Revenue and Taxation, Code of the City of Newark, Delaware, By Permitting the City to Authorize the State of Delaware to Collect City Lodging Taxes – Second Reading – July 12, 2021](#)

**CONSENT AGENDA** – Those items on the Consent Agenda are considered routine and non-controversial and will be acted upon by a single vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

- \*3. APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS:** None
- 4. ITEMS NOT FINISHED AT PREVIOUS MEETING:** None
- \*5. SPECIAL DEPARTMENTAL REPORTS:**
  - A. General Assembly Update and Associated Requests for Council Direction – Lobbyist (25 minutes)
  - B. [Budget Amendment to Add Funding to the Planning and Development Department Contractual Services Budget for Review of the BB and RA Zoning Districts – City Manager/Planning and Development Director](#) (60 minutes combined for items 5B, 5C and 5D) (Packet item posted 6/22/21.)
  - C. [Discussion and Direction to Staff Regarding Adding an Additional Management Position to the Planning and Development Department – City Manager/Planning and Development Director](#) (Packet item posted 6/22/21.)
  - D. [Discussion and Direction to Staff Regarding a Potential Development Moratorium in the BB and RA Zoning Districts – City Manager/Planning and Development Director/City Solicitor](#) (Packet item posted 6/22/21.)
  - E. [Resolution No. 21- - Fixing a Time and Place for a Rescheduled Hearing on the Vacation of Lawson Street](#) (10 minutes)
- \*6. FINANCIAL STATEMENT:** None
- \*7. RECOMMENDATIONS ON CONTRACTS & BIDS OVER \$75,000:** None
- \*8. ORDINANCES FOR SECOND READING & PUBLIC HEARING:**
  - A. [Bill 21-16 – An Ordinance Amending Chapter 2, Administration, Code of the City of Newark, Delaware, By Increasing the Purchasing Thresholds for Council Approval](#) (15 minutes)
  - B. [Bill 21-17 – An Ordinance Amending Chapter 13, Finance, Revenue and Taxation, Code of the City of Newark, Delaware, By Increasing the Fees for Lien Certificates](#) (10 minutes)
- \*9. RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:**
  - A. [Request of New Cingular Wireless d/b/a AT&T Mobility for a Special Use Permit for an Accessory Use with Impact to Install a Telecommunications Antenna and Equipment at the City-Owned Property Located at the Newark Senior Center, 200 Whitechapel Drive](#) (15 minutes) (Packet item posted 6/22/21.)
  - B. [Request of Nathan and Thanyaluck Clarke for a Special Use Permit for an In-Home Daycare Center at the Residence Located at 954 Devon Drive](#) (15 minutes) (Packet item posted 6/22/21.)

**\*OPEN FOR PUBLIC COMMENT** – The above agenda is intended to be followed, but is subject to changes, deletions, additions, and modifications, as permitted under the Freedom of Information Act of the State of Delaware. The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004 (e)(2). Copies may be obtained at the City Secretary’s Office, 220 South Main Street, or online at [www.newarkde.gov](http://www.newarkde.gov).

**Agenda Posted – June 21, 2021**

Attest:

Sworn by:

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
Notary Public (Seal)