

1 CITY OF NEWARK
2 DELAWARE

3 NEWARK COMMUNITY SUSTAINABILITY PLAN
4 STEERING COMMITTEE
5 MEETING MINUTES
6 DRAFT

7 JANUARY 29, 2019

8 COUNCIL CHAMBER
9 4:00 P.M.

10 Present at the 4:00 p.m. meeting:

11 **Committee Members Present:** Michelle Bennett
12 Mark Brainard
13 Paula Ennis
14 Tim Filasky
15 Jeremy Firestone
16 Mike Fortner
17 Susan Grasso
18 Helga Huntley
19 Sheila Smith
20 Bill Swiatek
21 Bahareh van Boekhold

22 **Committee Members Absent:** None

23 **City of Newark Staff Present:** Mary Ellen Gray

24 **AECOM Staff Present:** Dave Athey
25 Scott Anderson
26 Jennifer Keller

27 Mr. Dave Athey opened the meeting at 4:02 p.m.

28 **1. INTRODUCTIONS**

29 Mr. Athey: I'm not sure what's the best way to go through the document so I just brought a
30 copy of it if we want to flash it . . .

31 Mr. Scott Anderson: Okay.

32 Mr. Athey: Or I heard Mike made copies. I was reluctant to do so for somewhat obvious
33 reasons.

34 Mr. Anderson: Here's the agenda if you guys need it.

35 Ms. Helga Huntley: Thank you.

36 Mr. Athey: Well honestly, I don't know how, even if we have the whole ninety minutes to
37 present . . .

38 Ms. Sheila Smith: If you could get all the way through?

39 Mr. Athey: Yeah, and that honestly is kind of like the Item 3. It's not just the file sharing
40 platforms but how do we, we're kind of getting to this, you know, this is going to start taking

41 form now so it's not so much content as what this is really going to ultimately look like. So, I'm
42 not sure what the best way to facilitate getting all those comments would be, so that needs to
43 be an open discussion.

44 Mr. Anderson: And Jen is on the speaker?

45 Mr. Athey: Jen, I assume you're on the call?

46 Ms. Jennifer Keller: Yes, I'm here you guys. I'm sorry I couldn't make it. It's really snowing
47 here.

48 Mr. Athey: I believe the phrase you used was beating the band. I hadn't heard that one before.

49 Ms. Huntley: Where is she?

50 Mr. Anderson: Baltimore.

51 Ms. Keller: I said it's snowing to beat the band.

52 Mr. Mark Brainard: You've never beat the band before, Dave?

53 Mr. Athey: I've just never heard that phrase.

54 Mr. Brainard: Never related to snow but . . .

55 Mr. Athey: Beat the band? Use it in another context.

56 Mr. Anderson: I think the band is in a club and you're listening to the band, and it's got a tin
57 roof and the rain comes and you can't hear the band. So, the rain beat the band.

58 Ms. Bahareh van Boekhold: Dave and Michael?

59 Mr. Athey: Yes. Hi, Bahareh.

60 Ms. van Boekhold: Hi, how are you? I should be there in five minutes, but you had a good
61 question of like how we go through the document and how we go through the, you know,
62 collect the comments. So, I thoughts, I mean, I don't know, we can start from the top of the
63 agenda, do a quick introduction, and if you want to kind of do the minutes approval, we can do
64 that. But I thought you collected a lot of information and you incorporated them in the
65 document. It would be helpful before we start to kind of AECOM kind of give us a perspective
66 of how do you see this document evolve? Where do you see it going and from that
67 perspective, we start the review? Does that make sense?

68 Mr. Athey: Sure.

69 Ms. Huntley: I think we can skip the introductions, Bahareh, because we don't have any visitors
70 today and I think we all know each other by now.

71 Ms. van Boekhold: Okay, that's great.

72 **2. REVIEW AND APPROVAL OF THE MINUTES FROM NOVEMBER 5, 2018 AND DECEMBER**
73 **6, 2018**

74 Mr. Athey: As point of order, you probably want to approve the minutes, I guess.

75 Mr. Michael Fortner: Yeah, so I know they're long but the November minutes. Do you want to
76 approve those, or did anyone see anything they wanted to change on that, the transcript? I see
77 no, all in favor, say Aye. Anyone opposed? Okay.

78 VOTE BY ACCLAMATION THAT THE MINUTES OF THE NOVEMBER 5, 2018 NEWARK
79 COMMUNITY SUSTAINABILITY STEERING COMMITTEE MEETING BE APPROVED.

80 What about December 6? Have everyone had a chance to look those over? You haven't?
81 Okay, we can hold off on those then.

82 Mr. Tim Filasky: I have one comment. After I had left, they made a comment that we can't get
83 rid of all our yard waste material, which we can. We do now. It's cleaner than it used to be.
84 We pick up all the yard waste, you know, like your yard waste cart, we pick that up and for
85 years it just sat in a pile, pile, pile, pile, pile, because there was a lot of debris and
86 contamination in it. Now it's clean. We make sure that it's clean, we take all the garbage out,
87 and then we shred it and people come and take it. Not necessarily the public, but we have
88 contractors come and take it away for free or for very little.

89 Mr. Fortner: For the people on the phone, can you hear alright? Did you hear Tim?

90 Mr. Filasky: So, I'm just making a clarification that it was stated that . . .

91 Ms. Keller: Very faintly.

92 Mr. Fortner: Okay.

93 Mr. Filasky: Sorry. It was stated that we did not have the capacity to get rid of the yard waste,
94 but we do now. So, at the end of every year, we start with a fresh site. I just wanted to clarify
95 that on the minutes.

96 Mr. Fortner: Thank you.

97 **3. POTENTIAL FILE SHARING PLATFORMS – SHAREPOINT AND GOOGLE DOCS**

98 Mr. Fortner: Alright, we'll go ahead and move to #3 which is potential file sharing platforms
99 SharePoint and Google Docs. I sent out an email on this. According to the City Secretary, these
100 kinds of formats aren't permitted in Delaware. For instance, we can't go on this sort of closed
101 thing and edit those. We talked a little bit about having an open meeting where we can allow
102 other people, put it up and allow other people to comment on using one of these kinds of
103 platforms, but we shouldn't participate in that. It should just be for opening. So, the idea that
104 we had of trying to do this in a group kind of online, even if we had some sort of access to allow
105 other people to see it, it's not permitted.

106 Mr. Athey: Can I, because I think there are two aspects to this. The intent, and, Jen, hopefully
107 you can hear me because this I where I kind of asked you to chime in a little bit . . .

108 Ms. Keller: Yep.

109 Mr. Athey: We need to, you know, this is a steering committee and clearly there need to be . . .

110 Mr. Fortner: He has it, yeah.

111 Mr. Athey: I think we're good, Renee.

112 Mr. Fortner: Thank you, Renee.

113 Mr. Athey: Sorry, we had a minor IT issue. We need to figure out a way for this group to be
114 able to provide comment on, let's just say edit . . .

115 Mr. Anderson: Steer.

116 Mr. Athey: And help steer what we're putting together. So, I guess I'm not, but we definitely
117 don't want, I don't think it would help if like anybody from the public could log in and get on
118 this and start editing or making comments. So, you said you can't legally do certain things. I
119 guess I'm not understanding that and if it's limited to the first. And I know, Tim, I thought you
120 said at the last meeting you guys are already using SharePoint as a platform.

121 Mr. Filasky: We use it for the City business.

122 Mr. Athey: Purely internally?

123 Mr. Filasky: But I think what Mike is looking at for the . . . well, not necessarily. I can send you a
124 link if I'm working on a project, but I think what Mike is talking about is the FOIA type . . .

125 Mr. Fortner: Yes.

126 Ms. Smith: So, none of the committees in town can work together on a document?

127 Mr. Fortner: Not in terms of a quorum. Now, as we discussed last time, little subcommittees
128 could get together and have a discussion on a certain topic of it . . .

129 Ms. Smith: But just like a shared document? Like the Conservation Committee can't work on a
130 shared document?

131 Mr. Fortner: Not as a whole group, I guess it's the subcommittee kind of like did their own little
132 internal link so they could collaborate and then give a report to the broader committee, things
133 like that. But other than that, people would have to send their comments to me and I would
134 compile them and send them to the consultant, or there's no way to just have this site out
135 there that everyone could log into and make the changes so everyone else could see on the
136 committee, even if it was open enough where other people could do a view-only, because I
137 specifically asked what we talked about.

138 Ms. Huntley: So, what's the concern from FOIA?

139 Mr. Fortner: I don't know, it was . . .

140 Ms. Huntley: Oh, a legal expert, what's the concern?

141 Mr. Jeremy Firestone: Well, it's as if you're holding an internal meeting that's not open to the
142 public. If we're all able to communicate amongst ourselves and modify a document, then we're
143 doing that as a group, as a committee, but we're not open to the public. So, there's an open
144 meetings requirement.

145 Mr. Fortner: And even if they can see-only, that's still, they have to be able to participate. They
146 have to be able to comment somehow. Or, and then of course there's an advertisement issue
147 of it, too. So, if we have this thing, you have to advertise it as a meeting and there's no way of
148 doing that.

149 Ms. Huntley: So, could we advertise that we will have a one-week long meeting where we will
150 all at times during this week, log on, edit the document, and then we will open, at the end of
151 the week, we will open a day or whatever time period we choose for public comment on what
152 the committee has done? Would that satisfy FOIA?

153 Ms. Grasso: What's the difference if we're just leaving all of our comments to the consultant
154 and then they're . . .

155 Mr. Athey: Right.

156 Mr. Fortner: It's that, so a couple people can meet and talk about sustainability, there's no
157 quorum. That's where, it's called a rolling quorum and that's not permitted either. We can talk
158 about this the whole meeting, but I mean they said no.

159 Ms. Huntley: Okay.

160 Mr. Anderson: Okay.

161 Mr. Firestone: Can we each do a redline and then have each of our redlines posted on the
162 website?

163 Mr. Fortner: Yeah, I can post people's redlines on the website.

164 Mr. Firestone: I mean then we could each see what others have done.

165 Ms. Huntley: Can we do them consecutively so that we don't all have to comment on the same
166 ...

167 Mr. Athey: And then that's the same ...

168 Mr. Firestone: That's the same issue if you're all ...

169 Ms. van Boekhold: I have a recommendation.

170 Mr. Athey: I'm sorry, who was that?

171 Ms. van Boekhold: It is Bahareh. I have a recommendation. I think actually maybe if you want
172 to have like five different redlines, it may not be as productive as you know we could have
173 subcommittees, subgroups that are not a quorum and we tackle each theme and then we
174 report to the full committee. And this way everybody will come with their redlines but we kind
175 of consolidate it in a subcommittee format and then present it in a full committee. Would that
176 kind of interfere with any FOIA public meeting requirement?

177 Mr. Fortner: No, as long as it's not a quorum, people can meet at a coffee shop, no posting
178 necessary. You can talk about it, review a document, make redlines, and you come back and
179 report.

180 Ms. Grasso: And so, would it be possible ...

181 Ms. van Boekhold: And what does ...

182 Ms. Grasso: I, for example ...

183 Ms. van Boekhold: I wanted to ask what ...

184 Mr. Fortner: Bahareh, excuse me, Susan is talking, just a second. Go ahead, Susan.

185 Ms. Grasso: I mean I focus on the themes that I particularly felt like I could contribute to and I
186 have comments, so we could spend a lot of time talking as a group, but I think it would take a
187 lot of time and I'm not sure it would be the best use of our time. But if I fed my comments to
188 you, you kind of have a view of what everybody else is saying, you incorporate everything that
189 makes sense, and anything that is confusing to you or you feel like needs broader discussion,
190 we talk about it as a group. But everybody always has access to your latest document, which is
191 what we have here.

192 Mr. Athey: Right.

193 Ms. Grasso: So, is that one way of doing this?

194 Mr. Fortner: We're trying to, that's what we're trying to get around, but yeah, I think that's . . .
195 Bahareh, did you have something? Bahareh?

196 Ms. van Boekhold: Yes. I actually didn't quite hear Susan, but my understanding is she
197 mentioned that, actually I'm walking in, can I, give me two minutes so we can continue the
198 conversation.

199 Mr. Athey: Okay.

200 Mr. Fortner: Okay, so yeah, you can send your comments and copy me and Bahareh and Dave,
201 and that's always fine. We're trying to find a workaround so that Dave wasn't getting constant
202 emails and feedback from people.

203 Mr. Anderson: Version diversion. You get comments on a different . . .

204 Mr. Fortner: Yeah.

205 Mr. Athey: Right.

206 Mr. Anderson: And then you have to take them apart and put them together and . . .

207 Mr. Athey: Right.

208 Mr. Fortner: That's what we're trying to work around. So, we're trying to do a . . .

209 Ms. Grasso: All the comments would be on the same version . . .

210 Mr. Athey: Well, let's maybe take a slightly different . . . Susan already volunteered that she
211 has gone through the document and has some comments. I don't know if it's just a few, a lot,
212 you know, are they editing, punctuation, whatever.

213 Ms. Grasso: No, they're content.

214 Mr. Athey: Okay. So, I guess I'll just, how many other people have actually commented at this
215 point? Are we making kind of a mountain out of molehill, in other words?

216 Ms. Smith: I wrote comments down.

217 Mr. Fortner: I wrote comments.

218 Mr. Athey: Alright. Okay, so maybe it is substantive.

219 Mr. Anderson: I mean we should be able to take comments and put them together if we have
220 to.

221 Mr. Athey: If that's what we have to do, we have to do.

222 Mr. Bill Swiatek: I like Bahareh's idea of the subcommittee structure but having somebody
223 consistent that attends all the subcommittee meetings I think is important because there's so
224 much overlap between the different themes.

225 Ms. Grasso: Well, maybe we should talk through that and see who is interested in working on
226 which themes to see how many people we have on each subcommittee.

227 Mr. Swiatek: Right.

228 Mr. Anderson: That's a good suggestion.

229 Ms. Huntley: So, before we start talking about who is interested in what theme, I want to talk
230 again about how we divided things up in the themes, because in reading through this . . .

231 Mr. Athey: Okay.

232 Ms. Huntley: There was some overlap and redundancy between the different themes and I had
233 some thoughts on how we might better split them up. I don't know whether this is the time to
234 address it.

235 Ms. Smith: Maybe that could be for later so the rest of us can . . . I mean I read it but maybe
236 what you want to do is present it. I think I'm just really looking forward to a presentation that
237 we can write notes on while we're watching and then share, when you have a chance.

238 Mr. Athey: Okay, I'm happy to kind of, it is the other, I do have the document up there, so I
239 guess in fairness, Jen, I assume you've been kind of hearing the conversation.

240 Ms. Keller: Yeah, yeah. So, I think that SharePoint, you know, it has a collaboration tool within
241 it that would allow everyone to be in the document at the same time editing, much like Google
242 Docs. If we were to use SharePoint in the traditional way where you check the document in
243 and out, it would only be one person at a time. You know, so to me that doesn't really ring of a
244 group meeting. So, if we did it that way where each person provided that feedback . . . sorry,
245 I'm getting a ton of feedback on the line. Can you guys hear me okay?

246 Mr. Anderson: Yeah, but we're doing well but Mike had stepped out so you might want to
247 bring that back up.

248 Ms. Keller: Sorry to make you go back about a minute in time.

249 Ms. Huntley: Let me just summarize . . .

250 Ms. Keller: That's okay, no problem. Are you guys ready now?

251 Mr. Anderson: Yes.

252 Mr. Athey: Yes.

253 Ms. Huntley: She had suggested that if we just check out the document from SharePoint one at
254 time, it would not constitute a group meeting.

255 Ms. Keller: Yeah, that was my recommendation because you could use SharePoint in very much
256 the same manner as Google Docs where everybody is in the document at the same time
257 collaborating. But you can also use SharePoint in sort of a more traditional way where you
258 check the document in and out. And we could even do it in a manner where everyone saves
259 their next version as a different version number so you don't lose any of the prior versions, to
260 make that all available should anybody wish to see, you know, the entire document from
261 beginning to end and all of the various iterations of it. But, you know, I'm not an expert in
262 FOIA, but my gut feeling is that that would be a workaround. So, just from a process
263 perspective, we could offer this SharePoint use. I know the City has a site, but so does AECOM
264 and we could provide login credentials within a couple of days and have everybody up and
265 running on there and there's no additional charge. So, that's what we wanted to offer as a
266 potential solution.

267 Ms. Grasso: So, if Helga checked it out and made her comments and then I went in and
268 checked it out, would I see Helga's comments or would I have a fresh document that I would be
269 commenting on and have my own version saved.

270 Mr. Filasky: You would see Helga's comments.

271 Ms. Grasso: So, I would see Helga's comments. They would be tied to you and then I could
272 respond to your comments and add my own comments?

273 Mr. Filasky: Yeah, it comes up with a little like bubble at the end and it would have your name
274 on it . . .

275 Mr. Anderson: It's just parallel editing.

276 Mr. Athey: Yeah.

277 Mr. Firestone: What happens if someone edits and then someone else deletes the edits?

278 Mr. Filasky: I don't know that we should edit, we should probably just comment.

279 Mr. Grasso: Yeah, just comment. Then we could have threads of conversation on the
280 comments, is that right?

281 Mr. Fortner: Well, I don't know. It sounds like the same thing as email, the mass emails going
282 out and copying all . . .

283 Mr. Filasky: But it's only one . . .

284 Mr. Anderson: It could be sequential emailing, too. It wouldn't even . . .

285 Mr. Athey: Well, that's kind of what I was thinking. What I am trying to avoid is getting five or
286 six versions that then we . . . one, it's very tedious to sift through it but, two, I will guarantee
287 that there will be, what did you call it? Version . . .

288 Mr. Anderson: Version diversion.

289 Mr. Athey: There will be, you know, contradictory comments and I don't necessarily want to be
290 the arbiter of those.

291 Ms. Grasso: That's why I'm thinking if they're just going to be comments, so Helga makes a
292 comment on something that I also have thoughts about . . .

293 Mr. Athey: Right.

294 Ms. Grasso: And so I comment, I respond to her comment, so now we have a thread going, and
295 then somebody else, so you have a conversation going. You should be able to easily see which
296 comments nobody cares about and supports and which ones are creating debate.

297 Mr. Athey: Right.

298 Ms. Grasso: And then that would seem like we would bring it back to the whole community.

299 Mr. Fortner: Part of this meeting is making comments at the meeting and we'll record them
300 and hopefully get some consensus on them. It just seems like the same thing.

301 Ms. Huntley: It's not fast enough.

302 Mr. Athey: It's not fast enough. We're going to be here until December going through it.
303 Thank you.

304 Ms. van Boekhold: So, if I, because remember when I came back I bring the [inaudible], if I
305 want to kind of step everybody back and say I think the document we have in front of us we
306 don't want to comment on it right now. We want to actually have some conversation and have
307 a different version that we will comment on. So, I look at it . . . Helga, don't frown at me.

308 Ms. Huntley: I'm just not following it. I'm waiting for the . . .

309 Ms. van Boekhold: Sorry, I'm very perceptive. But I actually, you mentioned there are some
310 overlaps in the groups or there are things that we kind of . . . are these the five themes that we
311 are going to go through? I actually have comment. I read them, I didn't mark it up. But I was
312 like are these things that we put there, the City would say yay, let's go for it or, you know, what
313 is the sense? Kind of some of it is gut check, some of it is the coordination. I think we have
314 bigger picture questions. I'm going through the goals to kind of refine them before we have
315 that document that we want to go each and put comments. So, I look at it and say hopefully
316 the next version is the one that we want to kind of go in and comment. But right now, this
317 document, we need to kind of have some bigger picture questions of some of the overlap,
318 some of the things that I'm interested to hear from David did any of them actually come from
319 the City staff when you talked to them. And, you know, if they have the support, that's great
320 because we want to kind of have a plan that has some stuff that we can implement and feel
321 good, some stuff that's a stretch, and some stuff that are high in the sky. So, we want to kind of
322 have a good mix. And to get there, I think it would be helpful to agree on that this one we are
323 going to provide comment verbally here and kind of, I want to suggest if we need to, we have
324 another meeting two weeks from now or three weeks from now to kind of really get this one
325 something that we feel good and then we can play with that and provide comment. Because I
326 see us, we need to provide comment and agree on these five themes and actions under it
327 before we commit to kind of going and providing comments.

328 Ms. Smith: Is there any way, because of the time, I mean we're already a half-hour into trying
329 to figure this out, but feedback obviously is important, but is there any way to look at this with
330 a piece of paper or however you take notes, and theme 1, write down your questions, write
331 down your comments. Then let them move on without interrupting their presentation unless
332 you need some immediate clarification. And then theme 2, write down your comments, write
333 down any editing you can think of, and then . . .

334 Ms. Huntley: I think we are discussing two different things. There are two problems. One is
335 that we want to have a discussion today at the table about this present document . . .

336 Ms. Smith: That's what I'm talking about . . .

337 Ms. Huntley: That's our next agenda item.

338 Ms. Smith: I just, let me, can I finish? That's all. I didn't get to finish.

339 Ms. Huntley: Sorry.

340 Ms. Smith: So that we share with you our comments from today so that you can present. Then
341 you would go, and this is what Bahareh is suggesting, come up with the next version based on a
342 lot of the feedback that you've gotten. You've got a piece of paper from everybody who had
343 comments on each theme. And then we do the SharePoint commentary on a further, perhaps
344 farther-developed product. And then I agree with you, a meeting with, not two months from
345 now but sooner, would make sense.

346 Ms. Huntley: But I think the point that we are currently on the agenda trying to discuss is what
347 that second part is, right? The SharePoint. There was a point that we can't do SharePoint,
348 there was a suggestion that maybe we can, and I think we should, whatever form that
349 document is going to be, we should decide that in the next two minutes, what we're going to
350 do, and then we should finally get to what you're eager to hear, which is the presentation of
351 this document and have more substantive conversations about the plan.

352 Ms. Smith: So, we need to know if what Jennifer is suggesting is passing . . .

353 Mr. Fortner: To the best of my ability, it is not. It's just not . . .

354 Mr. Athey: Okay . . .

355 Ms. van Boekhold: What if I suggest something. What is Jennifer has a quick conversation with
356 the City Solicitor and they kind of verify that is it the format that we are saying, is it okay or not.
357 It's almost like I email AECOM or Helga emails AECOM. It's one-on-one, so it's not a forum . . .

358 Ms. Huntley: No, it's not, because it's a conversation, right, as Susan pointed out. I put my
359 comments, she comments on it, you comment on it, I comment on it . . .

360 Mr. Athey: We could actually do this, it's a little more tedious but we could just go
361 alphabetically or just some way . . . I would email it to Susan, she comments, I email it to
362 Jeremy, he comments on that, and just do it sequentially by email. It's essentially what Jen just
363 proposed on SharePoint.

364 Ms. van Boekhold: I would like Jen to have a conversation with the City Solicitor if it's possible .
365 . .

366 Mr. Filasky: I'll go see if Renee is still here.

367 Mr. Athey: Actually, Renee would know, sure. That's a good idea.

368 Ms. van Boekhold: Let's propose it and then if we can have his blessing, then that works.
369 Because we can talk all the time but unless we get his blessing . . .

370 Ms. Keller: Yeah, I'd be happy to do that.

371 Mr. Athey: Okay, actually Tim just left the room to get Renee. She's the City Secretary who I
372 guess would probably be as expert as anybody other than the Solicitor on FOIA.

373 Mr. Fortner: It seems very tedious to me to email to him and then they review it and they
374 email it to this one. That sounds like it could work but . . .

375 Mr. Athey: I didn't say it was my first choice.

376 Mr. Fortner: I mean and then you get the first person who doesn't have the advantage of . . .
377 the last person gets to see everybody's comments and the first person doesn't get to see
378 anybody's comments.

379 Mr. Anderson: Well, it's always that way.

380 Mr. Fortner: As far as I can tell, it's like keep passing it around but I don't know that that's what
381 people really want to do. I don't see where that's . . .

382 Mr. Firestone: Well, I mean, at some point we'll get a near-final document and hopefully then
383 we can run through it and issues that really bother people . . . I mean there are some things
384 that are factually wrong in here, then there are policy questions. You know, there's both and
385 then there's grammar issues. So, they sort of fall into three different areas.

386 Mr. Fortner: Let's try not to have any on grammar. Let's just . . .

387 Mr. Athey: Yeah, leave that off the table for the time being.

388 Mr. Firestone: No, I agree. I agree.

389 Mr. Fortner: It will be proofread by a professional, right, I mean . . .

390 Mr. Athey: Absolutely.

391 Mr. Firestone: I do sort of like the idea of forming sub-groups by theme and having people
392 really who are most knowledgeable and most interested in the different themes . . .

393 Mr. Fortner: It could make for a very productive meeting, yeah.

394 Mr. Firestone: Working on coming up with a group of, some group comments. And then the
395 next meeting we can all discuss, you know, AECOM can go through . . .

396 Ms. Huntley: And that's safe from a FOIA perspective?

397 Mr. Firestone: Yeah, if you don't have a quorum, you can meet and discuss.

398 Ms. Smith: That's efficient.

399 Ms. van Boekhold: And I actually, I will help facilitate the meetings. If it's going to be two or
400 three meetings, I'm going to facilitate that, so we can have a consistency. And if anybody is
401 interested, they can be in all of them, but I will help facilitate. So, that's always our to-go plan.
402 You know, we'll have groups because I believe through conversation, we can actually kind of
403 talk and kind of agree. And if we need, we can have David there or on the call and kind of really
404 home in and get that to a point that we feel very comfortable. If we need to get someone from
405 the outside, from the public that has a stake, again, we have the flexibility. That was my first
406 suggestion, but it could be . . .

407 Mr. Fortner: Okay, so I think we're working through this subcommittee thing.

408 Ms. Huntley: Okay, so we have two options. I think I heard lots of support for the idea of
409 having subcommittees meet and work on themes individually . . .

410 Mr. Anderson: A part of . . .

411 Ms. Huntley: And have Bahareh and AECOM sort of be the central part of that . . .

412 Mr. Anderson: Coordinators.

413 Ms. Huntley: Yes, thank you, coordinators of all the different subcommittees and combining all
414 those things together and then at our next full meeting we can get in discussion of . . .

415 Mr. Anderson: And a further-along document.

416 Mr. Swiatek: And then maybe potentially after that point if we can use the SharePoint site to
417 all look at it and make comments . . .

418 Ms. Huntley: Individually.

419 Ms. Smith: When it's further along. That makes sense.

420 Ms. van Boekhold: Yes.

421 Ms. Huntley: Okay.

422 Mr. Anderson: Jeremy, you called out three different issues with the document. I think there's
423 a fourth issue. I think there are half-baked goals, still.

424 Mr. Firestone: Yeah.

425 Mr. Anderson: We're just throwing goals up against a wall to see what sticks. So, realize that
426 some of those in there are just preliminary ideas. If we can work them and get better ones,
427 that's good. So, there are four issues with the document, I think.

428 Mr. Firestone: Yeah, and actually I have an issue with one of the goals . . .

429 Mr. Athey: Just one?

430 Mr. Firestone: It's just not workable, so . . .

431 Mr. Athey: We have some concerns on several of them.

432 Mr. Anderson: Yeah.

433 Mr. Athey: Anyway, that's why we're meeting, and this is in no way shape or form anywhere
434 near a final product. Okay.

435 **4. REVIEW AND DISCUSSION OF LATEST DRAFT OF SUSTAINABILITY PLAN (VERSION OF**
436 **VISIONS AND GOALS DOCUMENT) REPORT**

437 Mr. Fortner: Do you have a presentation you want to get through.

438 Mr. Athey: Well not a presentation necessarily but I'll just pull the document up on the screen.
439 That's probably the easiest and best way to do this.

440 Mr. Anderson: Dave . . .

441 Ms. van Boekhold: Did everybody get a chance to look at the document?

442 Mr. Anderson: Do you think it would be advantageous for Jen to do the format layout sort of to
443 give them the idea of the plan, how we look at finalizing it?

444 Mr. Athey: I will leave that up to . . .

445 Ms. van Boekhold: I think let us do this . . .

446 Mr. Anderson: Because that is important when it comes to the next . . . the reason I ask, so let's
447 get in because we have some information and what the plan will be that will be communicated
448 to the public may not have some of this. It's kind of like a complementary document, I want to
449 say that where our goals came from. But of course, the communication document, that plan,
450 could be actually different or whatever we decide. But based on what we have, what we kind
451 of have here, what is the part of it that really kind of connects, what kind of baseline we
452 actually really got and what other baseline we are missing. So, that will be the conversation
453 after that.

454 Mr. Athey: Mike, do you know any reason why what's on the screen here isn't what's being
455 projected?

456 Mr. Filasky: You might be on presentation view. It's probably your next one.

457 Mr. Fortner: You're trying to get out of that, your presentation? If you hit escape or, oh it's in
458 presentation mode.

459 Mr. Athey: I just minimized it [inaudible].

460 Mr. Fortner: Huh, this isn't moving at all.

461 Mr. Athey: I thought I had it. Yeah, it's not in the . . .

462 Mr. Swiatek: We all have paper copies of it.

463 Mr. Anderson: Dave, we have plenty of paper.

464 Mr. Fortner: Everyone has the paper document.

465 Mr. Athey: Alright, I don't know why that's frozen. Alright, I'll just turn this off. Technology is
466 great when it works.

467 Mr. Fortner: Does everyone have a copy of the written document?

468 Mr. Athey: Actually, I don't, other than my [inaudible] copy so I'll call that up because it's
469 probably the easiest way to take notes.

470 So, a lot has actually happened since our last meeting, most notably that we did meet with a
471 group of the department directors. I think that was maybe the end of November actually. And
472 then we met with Tim, and we met with Joe Spadafino, the Parks director, and then we had a
473 great meeting with Bhadresh and also Tom Coleman was in it. Mike was in each of those. And
474 then two folks from DEMEC, and am I missing anybody, it seems like there was somebody else
475 in the room that day. But anyway, our head literally was spinning at the end of that . . .

476 Mr. Filasky: My meeting wasn't great?

477 Mr. Athey: I was going to say all three of the meetings were phenomenal, so by and large, the
478 City helped us tremendously with kind of the where we are now. They were doing multiple
479 things that even I, as a resident, wasn't necessarily aware of. We didn't talk enormously about
480 the various goals. There was a little bit of concern expressed by some of them but I think, by
481 and large, the staff members we spoke with and certainly the electric side of things, which is of
482 course Scott's bailiwick, were very supportive of everything. It still has, of course, a little ways
483 to go but what we did, and I actually went back to the prior version of the visions and goals still
484 had I think it was the seven themes, and maybe this is a good segue for you, Helga, we have
485 also kind of struggled. Not all of these fit neatly into silos. There is overlap, there's no doubt
486 about it. We, you know, are totally open to suggestions on how to do it differently. This, again,
487 was our best shot at how to kind of break those up but there is overlap and it's almost
488 unavoidable.

489 So anyway, quite honestly, the first couple of pages, the first three pages, actually four pages at
490 this point, five pages, are really just kind of more placeholders. Those would, in essence, be like
491 part of the introduction, the overall vision statement, things that were obtained at the public
492 meeting or the public meetings. We do need to schedule a second one. So, quite honestly,
493 really not a ton of time has been spent on those at this point. Scott suggested and I think it was
494 a good idea, kind of teeing up each of the themes in that introduction so we now have that
495 included as well. But I'm going to suggest we kind of just go ahead and cut to the chase on this
496 a little bit more and jump right into the first theme about the City being committed to clean
497 energy.

498 Scott, I mean you've really done the lion's share of work on this. Do you want to, I mean again,
499 we could devote the whole meeting to this one goal, but maybe in four or five minutes kind of a
500 thing just what we learned? Certainly, the DEMEC was exceedingly, was very helpful.

501 Ms. van Boekhold: And because we all have the document and read it, if there is anything
502 nuanced that is not in the document, because everybody in the committee has read it, so if you
503 think there are certain nuanced things that are not incorporated here but you want to highlight,
504 please do that. Because other than that, we all read the information.

505 Mr. Anderson: Okay, so going back on page 3 for Theme 1, the sort of high-level approach, if
506 you may, these five themes, my idea was to have each theme in an introductory section with
507 some high level this is how we approached it theme items, and then go into the details when
508 you get to that theme. So, in the Committed to Clean Energy, it says the City will decarbonize
509 the energy systems by steadily increasing renewable percentage of electrical generation mix in
510 the power purchase and sold through the City of Newark Electric Department, and the City will

511 provide programs and support technologies to reduce and eliminate, where possible, the use of
512 fossil fuels in buildings and vehicles. And that's where it ties into Themes 2 and 3. So, this
513 section here would sort of highlight the overlap between themes.

514 So, when you get into the details of Theme 1 on page 6, we just had this format where we
515 would talk about the big issues. And imagine that this document would be sort of formatted
516 with a lot of pictures and little icons to sort of convey these issues in a high-level way to get a
517 person prepped to read the details. So, you know, the major issues facing the City in this realm
518 of clean energy are energy costs and energy waste. There's volatile prices of fuel. Local air
519 pollution comes from burning fuels. There's an energy justice issues and environmental issues
520 related to that. There's also a global impact of greenhouse gases. And also clean energy, when
521 you have liquid fuels in the environment, you have possible spills and releases.

522 So, where we are currently after the meeting with the Electric Department, we found that, in
523 summary, the City is powered, the energy that powers, heats, cools homes and businesses,
524 including the University of Delaware, and supplies industrial needs includes electrical power
525 provided through the local distribution grid, natural gas from Delmarva, and some homes and
526 businesses do not have natural gas and use fuel oil, and then we have some solar generation
527 from private home systems, the University of Delaware, and the community system that the
528 City has. So, this sort of lays out where we are and then I sort of broke up what I foresee as
529 being the text, the paragraphs of the text. The more beefy part of this section, I tried to break
530 it up into electrical power and renewable mix, distributed generation and smart meters, a little
531 discussion about the existing community solar park, and then talked about the energy savings
532 to-date. Sort of like the successes we've had so far.

533 So, in the meeting with the Electric Department and through various documents you can find
534 publicly, where we are now is, you know, it's important to realize that the City of Newark buys
535 its electricity from a cooperative, a municipal cooperative. I sort of lay that out. Newark buys
536 34% of their power and the size of your peak load is 94 megawatts. We have the amount of
537 fuel or electrical power for 2018, which is sort of baseline year.

538 Ms. Huntley: Can I asked a clarification question? You state in here that the City of Newark is
539 the second largest municipality in the DEMEC service territory. Who is the first largest?

540 Mr. Athey: Dover. And I actually thought about that, that population-wise, but I'm not sure
541 that's accurate from a, I don't know if Dover is more than 34% of the DEMEC load. And so it's a
542 good observation.

543 Mr. Anderson: I noticed that there was a report on Monday at Council . . .

544 Mr. Athey: Last night.

545 Mr. Anderson: That DEMEC said that the industry in town uses about 60% of the electricity, so
546 you have a pretty good industrial mix here.

547 Mr. Athey: They included the University in that, which I . . .

548 Mr. Firestone: It's mostly the University.

549 Mr. Athey: Yeah.

550 Ms. Smith: Dover also has . . .

551 Ms. Bennett: Yeah, I assume they included the University in that because I know we're a big
552 [inaudible].

553 Mr. Athey: Right.

554 Mr. Anderson: Dover is . . .

555 Ms. Smith: The Air Base is probably another huge one. Thinking comparably, Dover probably is
556 larger than Newark.

557 Mr. Anderson: The Base may generate their own power, I don't know.

558 Mr. Athey: We can find that out very easily.

559 Mr. Anderson: Yeah, we'll check that.

560 Ms. Smith: But there's also lots of industry there.

561 Mr. Athey: Right.

562 Mr. Anderson: Very good.

563 Mr. Athey: Let me ask, I'm sorry, Scott, to interrupt you . . .

564 Mr. Anderson: No problem.

565 Mr. Athey: We're basically going through this bullet-by-bullet. We're never going to finish this
566 this afternoon. I didn't know what was intended by presentations. Should we get to a higher,
567 you know, maybe kind of cut to the case of the goals or . . . okay. I'm sorry.

568 Mr. Anderson: No problem. Does anybody have any comments on the subtitles, the sub-
569 concepts?

570 Mr. Athey: Or, Jeremy, you actually said you thought some things might be factually incorrect.
571 We definitely want to remedy that so chime in when you deem appropriate.

572 Mr. Filasky: Just for the record, Dover is twice our peak load, but they also generate some of
573 their own electricity.

574 Mr. Anderson: Oh, of course, they have their own, right, okay.

575 Mr. Athey: They have their own power plant.

576 Ms. Smith: They've got the biggest solar field. Can I just throw something at you because this
577 gentleman, Andrew O'Donnell, brought this twice to the Conservation Advisory Commission?
578 They're both the same thing and it is something that he, I encouraged him to come, but I'm
579 passing it on to you. It's a cost study for changing the mix and one of the recommendations
580 was to deregulate DEMEC, whatever that means, so that they could do whatever they want
581 with the mix based on the market.

582 Mr. Athey: I don't know if that's a Newark thing.

583 Ms. Smith: I said I'd share it, so anyway not to hold you up, just so you have it in your hands.

584 Mr. Anderson: No, no, that meeting was going very well, I think, and what I realized, and it's in
585 our goals . . . did that goal make it in here?

586 Mr. Athey: Which one?

587 Mr. Anderson: The one I sent after the fact.

588 Mr. Athey: Yeah. Remember I broke the second and third goals . . .

589 Ms. Smith: Percentage of renewables in this electric portfolio at the bottom of page 8?

590 Mr. Athey: Yeah, Goal 2 and 3 used to be a single goal. Scott, is that what you're referring to?

591 Mr. Anderson: Okay, so there's some long-term contracts . . .

592 Mr. Athey: Oh, you're under, the first bullet under the Goal #2.

593 Ms. Smith: Yeah, I didn't want to . . .

594 Mr. Anderson: Yeah, but Tom and DEMEC were in synch with Bhadesh . . .

595 Mr. Athey: Bhadresh.

596 Mr. Anderson: Bhadresh, that we have certain contracts with DEMEC that they go out and
597 purchase power from a certain company. And they're long-term contracts. They can be seven
598 years and so if we're in the contract, we have to wait . . .

599 Ms. Smith: Sure.

600 Mr. Anderson: And purchase that power that way, but as those retire, they would be replaced
601 with renewable energy, PPAs or suppliers.

602 Ms. Huntley: So, Newark actually tells DEMEC who to, or what source to get the energy from?

603 Mr. Anderson: They work very closely, yes. So, certain . . .

604 Mr. Firestone: The DEMEC board is, there are nine municipalities and they meet like once a
605 month and make decisions. Obviously, I mean presumably Newark gets a decent say since
606 they're 34% of the . . .

607 Mr. Athey: That's correct.

608 Mr. Firestone: Of the load.

609 Mr. Filasky: It's member-only.

610 Mr. Firestone: But basically, what DEMEC is doing with the contracting is 70% may all be under
611 contracts but one contract ends for one-seventh every year, and then they're replacing it. It's
612 basically to make it so that you don't have big spikes.

613 Ms. Huntley: I was just wondering how much control Newark actually has over the energy
614 sources, the fuel sources for the energy it gets from DEMEC. So, if we say our goal is to reduce
615 fossil fuel dependence but then we rely on the other eight municipalities agreeing with us, then
616 it's harder to reach that goal.

617 Mr. Firestone: I think that arrangements could be made between the City and DEMEC to make
618 it so that it would account for what the City of Newark wants in the contracts that DEMEC signs.

619 Ms. Huntley: Okay, but it's not just that DEMEC has an overall 30% renewable and so Newark
620 can boast, oh, we have 100% renewable and everybody else is now the fossil fuel consumers.
621 We're actually changing the mix at DEMEC across the board.

622 Mr. Athey: Well, you could actually do both.

623 Mr. Firestone: Well, there is an issue vis-à-vis how they handle the renewable energy credits.
624 Because they have state obligations and so we don't want to go in and have 80% renewable
625 energy credits so the rest of the eight municipalities can have 0. So, again, that all has to be

626 worked out with DEMEC so that those are effectively retired from counting toward the state
627 obligation.

628 Mr. Athey: Let me, we can, Newark is actually 35% I found out last night. Newark's roughly
629 one-third can certainly influence DEMEC's overall portfolio, but we asked the question point-
630 blank if Newark wanted to be such and such, in essence, DEMEC has the ability to give nine
631 different portfolios. It's not like they have a portfolio and everybody gets the same thing. So,
632 we can basically dictate within reason, economic reasons, and that's where, as Jeremy said, you
633 know some of these are long-term contracts and we can't just do this next year. But that's
634 basically this first bullet under Goal #2 is as these contracts expire, the City has the opportunity
635 to competitively bid. And DEMEC was saying that a lot of the renewable stuff is, you know, very
636 competitive now. It's not necessarily . . .

637 Mr. Anderson: They said the cheapest power available is the renewable.

638 Mr. Athey: Yeah, so it's not a heavy lift.

639 Mr. Anderson: And, yeah, they said they would be able to convert more percentage of
640 renewables for, specifically purchased, for Newark.

641 Mr. Fortner: One thing I remember about that is them saying about the flexibility how if you
642 amend it, it can only be renewables. So, if you have some, then you don't have as much
643 flexibility on the pricing and then they can charge you a lot for the renewables. They need to
644 have that flexibility to be able to buy other types. Do you remember what I'm talking about?

645 Mr. Anderson: Well, yeah, the purchase contracts for the power you buy are long-term and
646 they are based on economics. They want to keep the rate they charge the rate-payers in the
647 City of Newark competitive. So, it's a financial decision.

648 Mr. Firestone: I mean if the City wanted, it could sign a 20-year power purchase agreement and
649 it would just be funneled through DEMEC, or it can increase the proportion and so, let's say in a
650 present contract it's 15% renewables, when it comes up, then Newark could say in our share we
651 want it to be 30% renewables. So, there are different ways that, and then DEMEC goes out in
652 the market and buys. So . . .

653 Mr. Anderson: They buy what their customers want combined.

654 Mr. Athey: Well, singularly and combined.

655 Mr. Firestone: They're basically sort of an aggregator and also have some expertise that the
656 City doesn't have in energy markets.

657 Mr. Anderson: Right, and one of the things they said is we have 70% of Newark's power in
658 long-term contracts and we have 30% which we go to PGM to hedge so they can play the
659 instantaneous cost market and they feel that that's the best thing for the City at this time. And
660 PGM is the bigger grid from like Illinois to Virginia to New York.

661 Mr. Firestone: They go out on the hourly spot market. Spot market prices tend to be really
662 low, you know, on Thursday they're going to be pretty high, but in general they're lower than
663 the contracted rates, but again a lot of what you do with electricity is you hedge because you're
664 trying to maintain stable prices for consumers.

665 Mr. Filasky: I think the biggest thing that, I know Dave was there last night at the Council
666 meeting, one of the biggest things DEMEC talked about was trimming the peaks and that saves
667 the most money.

668 Mr. Athey: Right.

669 Mr. Filasky: Obviously, it may not, you know, if you're using less, but it's because that peak at
670 that hour costs a ton of money because you're way up here where then this costs less money.
671 So, and I don't see it in one of our goals, but obviously that's DEMEC's goal, so if we had a
672 shared goal then, you know, and it doesn't cost, if there's more money to pay for the green
673 energy because we don't have to buy the peak, then . . .

674 Ms. Smith: Is that smart metering, for example? Like you look at your smart meter . . .

675 Mr. Filasky: No, I think that's just . . .

676 Ms. Smith: And you know it's peak, so I cut back and I save a little money?

677 Mr. Filasky: I mean I guess it could be.

678 Mr. Firestone: It can be demand response, where consumers, in response to calls from the
679 utility, dial things down.

680 Ms. Smith: Right.

681 Mr. Firestone: But you can also do things like incentivize, I mean most people who put solar
682 panels on do it on a southern exposure because you get the most hot, you generate the most
683 power. But there are some advantages to the system for having western-facing . . .

684 Ms. Smith: Yes.

685 Mr. Firestone: Because that's where you can do the most peak shaving. And so, the City could
686 provide some incentive to people to put up systems that are western-facing and part of the
687 objective is to shave peak.

688 Ms. Smith: Yeah.

689 Mr. Athey: Interesting.

690 Mr. Filasky: I just bring it up because it should be in there.

691 Mr. Anderson: Yeah, yeah.

692 Mr. Filasky: And if that means more information from DEMEC on that, then that's . . .

693 Ms. van Boekhold: I look at the first goal to reduce it have and have more renewable and also
694 that's Goal 3. So, the first bullet of Goal 3 and there are other bullets under Goal 2 that talk
695 about enabling citizens to have more solar panels, having community solar. And what I hear
696 from Tim is like for example, peak shaving. So, they all kind of work together. For example,
697 imagine if you have a community solar and battery back-up that can be actually used for peak
698 shaving and that kind of hedge against the prices. I mean you can actually get more renewable.
699 So, I look at how they're all integrated and when I look at Goal 2 and Goal 3, I kind of see a lot
700 of overlap but I also ask myself, so what is it that exactly we want the City to do? What it is that
701 exactly the Electric Department is going to do based on the goal we have. How do we get
702 there? Because it's a really goal. The action under it, you know, the generation of supply,
703 remove the barriers, have more creative. It would be as we are developing and thinking about
704 it, it would be helpful to say is it barriers, are these barriers that our City code has or are these
705 barriers, what is it that we are trying to remove to achieve this thing. Because these are all
706 good things and I want to know whose plan we are going to say, hey, make sure that DEMEC is
707 getting more renewable next time. So, just kind of as we are looking at it and with the caveat
708 that let's also identify what are the important things we want to have and how we can make it
709 happen.

710 Mr. Athey: If I could, real quick, I don't know if we're going to have time for it but under the
711 format layout of the plan, and I'm trying to remember which example this was now, there was a
712 neat little . . . I think what you're saying is who is really going to do this stuff. We have to be . . .

713 Ms. van Boekhold: On the first bullets, who is going to make sure that next time DEMEC is
714 going to negotiate . . .

715 Mr. Athey: A responsible party. Clearly, that is needed.

716 Ms. Smith: It's in the sustainability plan where it sort of bullets out what departments that all
717 involves.

718 Mr. Athey: Do you mean the Comp Plan or the . . . yeah, the Comp Plan.

719 Mr. Smith: Yeah.

720 Ms. van Boekhold: So, it would be helpful to kind of have our actions kind of framed so we
721 know, I mean I'm suggesting because as we are talking, I think at one point actually, again, we
722 need the City Electric Department to look at it and say, oh, that's the thing that Tim mentioned,
723 peak shaving. How can we kind of marry the peak shaving with renewable with all of that. So, I
724 see that maybe there could be back and forth another time with these goals to kind of hone
725 them down. Action items, sorry. Action items to kind of make them actionable. Our action
726 items are still a little bit inspirational.

727 Mr. Athey: I don't disagree with that. That's a good observation.

728 Ms. van Boekhold: And I think actually if you're working with the City department, you're
729 working with actually maybe Council people and we can actually do that. We can make it
730 something that when we are done, we know who is responsible and how they're going to do it.
731 What do you guys think of Goals 2 and 3 kind of very much having overlap.

732 Mr. Anderson: Yes.

733 Mr. Athey: Well, maybe I need, because I'm the one who added 3, Scott, so maybe . . .

734 Mr. Anderson: I don't like it.

735 Mr. Athey: Well, you just dissed our City Manager, Scott. Good job.

736 Mr. Anderson: Sorry.

737 Mr. Athey: Quite honestly, this was something that Tom contacted me a day or so after our
738 meetings with he and Bhadresh back in December that they thought it would be a good idea
739 and I kind of put it more under the bullet item that there are other steps that can kind of be
740 taken incrementally as this broader goal is being implemented. And he thought that that would
741 be something that would be good to add to the plan, so I went ahead and put it in.

742 Mr. Anderson: Okay.

743 Mr. Athey: So, there is a little bit of history to it.

744 Ms. Huntley: Goal 3 was inserted . . .

745 Mr. Athey: That's a new one. You haven't seen it.

746 Ms. Huntley: In addition to Goal 2 . . .

747 Mr. Athey: Right.

748 Ms. Huntley: To encourage things like replacing coal with natural gas instead of with
749 renewables?

750 Mr. Athey: Well, no, I think it's more of a timing thing. You know, Jeremy used the word retire,
751 okay, let's just say some of this stuff can't get done for six or seven years because of existing
752 contracts. Well Goal 3 exists because there are things the City can be doing while that's
753 happening. Instead of just saying, well, sorry your contracts don't expire until another six
754 years, you know . . .

755 Mr. Firestone: It's not quite that easy though.

756 Mr. Athey: Okay.

757 Mr. Firestone: I mean when you go into the PJM system, you basically get a mix. So, at this
758 Spot Market, they're getting a mix. The mix is one-third nuclear, it's like 5% renewables, it's
759 30%, you know, natural gas, and 30% coal. And that's what it is. You're just getting, for the
760 most part, when you buy into these, you're getting a mix of stuff. I don't know that, I mean,
761 what you ultimately want to do is increase your share of renewables but I don't know how, you
762 know, how much natural gas or how much coal goes on the market really depends on prices.
763 And prices changes hourly and daily and what the mix between coal and natural gas, because
764 they both can be sort of marginal fuels, depending on what's going on. So, it's pretty difficult to
765 say I want, unless you sign a long-term power purchase agreement for natural gas but no one
766 really wants to sign long-term fossil fuel contracts because the fuel price is really variable.

767 Ms. van Boekhold: Can I actually, I want to say that the nature, I know it was the intention, but
768 the nature of this goal is very similar to the nature of the first bullet that we have. The first
769 bullet, we really want to go renewable. The second bullet, if we can't do it we want to change
770 from goal to, so to kind of make it more straightforward, I would suggest that we don't have it.
771 However, in the spirit of us kind of moving fast, I think some of those conversations can happen
772 in a subcommittee. And now I'm thinking our subcommittee needs to have Tom in it. We need
773 to have someone from the Electric Department there as we are talking because as we are
774 honing that, who is responsible, what if it can't work. Like the idea of the batteries that we
775 couldn't think of but the battery combination, as we are talking about incentivizing what
776 technologies would work, it would be helpful to have Tom too.

777 Mr. Athey: Or Bhadresh.

778 Ms. Huntley: I was about to say I'm not sure we could get Tom to attend all of our
779 subcommittee meetings. He must be busy.

780 Mr. Athey: Yes, that may not be realistic.

781 Mr. Anderson: Let me just say, okay, just Goal 3 is part of Goal 2, and Goal 2 is basically the City
782 of Newark is going to control their purchased electricity power mix with a destiny of getting to
783 100% greenhouse-gas-free. That's the goal. This is part of that. Along the way, from an
784 economic standpoint, they're going to have to use natural gas. And the fact is that DEMEC
785 owns 105 megawatts output of a gas, a new combined cycle gas plant in the Midwest. So,
786 they're tied into that. But it's very nicely economic for people to pay their electric bills and it's
787 better than coal but, you know, as time goes by, the decisions will have to be made whether
788 you stay in that contract or come out of that contract. So, it's all part of the energy mix
789 decision. Long-term you have to manage the cost and the greenhouse gas impacts of the
790 energy mix.

791 Ms. Huntley: So, you just rephrased what you saw as Goal 2, which I can't repeat it, but I
792 thought it was a better way of combining the two intents of Goals 2 and 3.

793 Ms. Smith: It will control its mix . . .

794 Mr. Anderson: Yeah. It will manage the energy mix of its electrical power with the goal of
795 getting to 0 greenhouse gas emissions. And California says they'll do it by 2025 and there's five
796 other states that said they'd do it. I mean, there's governors all over the country and the world
797 saying the same thing. So, that's not tomorrow but you can have that as a goal.

798 Mr. Firestone: I mean a part of the problem with Goal 1 is that if you want to encourage people
799 to, say, get an EV, I mean I have an EV and my electricity is more than double what it used to
800 be. And you know, we say that's good but here that would be bad. We've got to be careful on
801 some of these goals.

802 Mr. Anderson: Exactly. That's why the goals in this section shouldn't be we are going to reduce
803 our electrical use because you want to increase your electrical use by transferring gasoline and
804 diesel into electricity, which you can get from the sun.

805 Mr. Firestone: Right.

806 Mr. Athey: Well, wait a minute, why would you, you just basically invalidated Goal 1.

807 Mr. Anderson: Yes.

808 Mr. Firestone: Yes, I'm saying Goal 1 is problematic.

809 Mr. Anderson: Absolutely.

810 Mr. Athey: Let me, okay, I understand exactly what you're, excellent point, but if the overall
811 use, we still want people to reduce wasteful . . .

812 Mr. Firestone: Yes.

813 Mr. Athey: As they're buying more good . . .

814 Mr. Anderson: That's, okay . . .

815 Mr. Athey: So, how do we . . .

816 Mr. Anderson: That's Goal 2.

817 Mr. Firestone: Well . . .

818 Mr. Anderson: Or another goal in this section, let me just say. The efficiency stuff.

819 Mr. Firestone: I mean it could be an efficiency goal.

820 Mr. Athey: Exactly.

821 Mr. Firestone: But that's different than a sort of a percentage reduction.

822 Mr. Athey: No, understood.

823 Mr. Firestone: You know, we want to encourage a certain percent of people to switch over to
824 more efficient furnaces or, I mean, you want people to become more efficient. Doing the same
825 thing with less.

826 Ms. Smith: Right.

827 Mr. Firestone: But, at the same time, ideally we would have people switching building heat and
828 vehicles to electricity, which means that the energy that we see in the City of Newark ultimately

829 is going to go up even though individual consumption might go down and the greenhouse gas
830 footprint would go down.

831 Mr. Athey: But your individual went up, but you're saying it went up in a good way. So, I guess
832 I'm thinking how do we measure that and how do we benchmark it?

833 Ms. Smith: Yeah, are you producing less greenhouse gas as a result?

834 Mr. Firestone: Yes.

835 Mr. Anderson: Yes.

836 Ms. Smith: So, that could really be the goal.

837 Mr. Firestone: Even, you know, I also have a plug-in hybrid in addition to my EV. And my plug-
838 in hybrid, I'm getting 92 miles equivalent from an emissions standpoint and I do much better
839 even on my EV.

840 Ms. Smith: Can you mow the lawn with your car? That would be good.

841 Ms. Bennett: If I could just add something really quick.

842 Mr. Athey: Sure.

843 Ms. Bennett: I think one thing we're trying to get at here is the difference between efficiency
844 and conservation. So, you can operate your house really energy-efficiently with LEDs and all
845 that good stuff, but then if you add the electric car, your consumption can still go up. I think
846 there's room in the goal to encourage both.

847 Mr. Anderson: Yes.

848 Ms. Bennett: Efficiency and conservation. So, if we're encouraging people to adapt to electric
849 cars and their total consumption still goes up, like we're kind of backstepping a little bit but
850 we're also trying to encourage decarbonization. So, at that point it becomes a question of
851 priorities. And as the City provides cleaner energy, some of that backpedaling is still going to be
852 better for us in the long run, even if total consumption has gone up for some people.

853 Mr. Athey: That would be Michelle.

854 Mr. Anderson: Michelle. Okay.

855 Ms. van Boekhold: And can I add one thing that that goal, if you look at all the actions that we
856 have under it for adapting energy code, having incentive for more rebates for being energy
857 efficient, they're very process building oriented. And when we can look at Theme 2, we talk
858 about the City of Newark building and we talk about existing buildings. So, I actually noted in
859 this one that there are some synergies between, we are very much talking about energy that's
860 being used in buildings, inside the building, as a resident, business, or industry. So, we can
861 frame this one differently. We either can remove that and put it under the one that we have as
862 green building, you know, I don't necessarily like the naming of the theme, but it is very similar
863 to what we are talking about with efficiency.

864 Ms. Huntley: Can I jump in here? So, this gets to what I was observing in how Theme 1 and
865 Theme 2, there's a large overlap between the two. And I thought that we should merge those
866 parts that are overlapping into a theme on reducing carbon footprint or fossil fuel dependence
867 or however we want to phrase that. Because so much of the energy component is actually in
868 building efficiency and modern standards.

869 Ms. van Boekhold: We can do that, too.

870 Mr. Anderson: And transportation.

871 Mr. Athey: That's where I really thought you were going to go.

872 Ms. Huntley: And transportation, as well.

873 Mr. Anderson: Okay.

874 Ms. Huntley: And that gets to Jeremy's point that if we put those all into a single theme, that
875 then we can maybe sidestep those contradictions by actually getting an overarching theme.

876 Mr. Athey: Okay, yeah, that's starting to make sense.

877 Ms. Huntley: And what I thought was missing was a theme that was focused on resiliency, and I
878 think some of those components that don't fall under fossil fuel dependence that are in those
879 two themes, Theme 1 and 2, could fall under more of a resiliency. So, if you have building
880 standards that are . . . we want green building but not only so that they're energy-efficient, but
881 also that they're high-quality and last a long time. So that, to me, is a completely different goal
882 really. It's not the carbon footprint fossil fuel goals, it's more related to a resiliency goal. So,
883 that's how I would try and separate those.

884 Ms. Smith: I think that transportation has that same issue, that it's not just about a carbon
885 issue. It's related to other . . .

886 Mr. Anderson: Modes. Public transit.

887 Mr. Firestone: Yeah.

888 Ms. Smith: Community health, you know, traffic condition, whatever. Other kind of quality of
889 life issues, especially . . . so, we're talking about walking and biking. So, I don't know if you're
890 going to do that and then bring transportation back into a new goal.

891 Ms. Huntley: I would include the transportation under the reduction of the carbon footprint.

892 Mr. Anderson: I would not. I would keep it separate.

893 Ms. Smith: I liked it separate but I understand what you're saying.

894 Mr. Anderson: Because there is so much synergy of the things you do within transportation,
895 the big impact is reducing fossil fuel use in the transit and the transport. That's what that's
896 going to focus on and the EV transition that would be promoted in that section will play into the
897 first section. Now the thing is when we first started out there was a concern that if the City
898 takes too much effort to reduce electrical usage by massive efficiency campaigns and gets really
899 successful at it, they've reduced their revenue stream, because that's how the City runs, by
900 selling energy, electricity. But the point is that, I've done the math, for the 30,000 people here,
901 if they all converted to EVs, it would add 50% demand to the City and they'd be making 50%
902 more revenue. So, that balances.

903 Mr. Firestone: I subsidize the City a great deal . . .

904 Mr. Anderson: And also, if we're going to win the game with climate change, you've got to take
905 Delmarva and its natural gas out of the equation. As much as possible we've got to get single
906 people to use a heat pump instead of burning fuel to heat their homes and water. And then
907 you can control the greenhouse gas emissions of that activity by buying green power. So, by
908 converting natural fuel burning heating to electricity, the revenues of the City go up. By

909 converting cars to electricity, the revenue of the City goes up. So, the City has to focus, their
910 goal in this is to cooperate getting carbon-free electricity to everybody who is now using more
911 electricity and keeping the rates down so that there's an economic incentive to replace my gas
912 water heater with an electric water heater. And there is an energy-efficiency deal that has
913 through DEMEC, what is it called? Efficiency Smart?

914 Mr. Athey: That's what the presentation was.

915 Ms. van Boekhold: Yes.

916 Mr. Anderson: So, there is an efficiency realm that will decrease the sales, but that's going to
917 help peoples' bills go down and be more efficient, and the City should be supporting that
918 because they can through the DEMEC program and outreach and education and basic
919 incentives for people to switch out of fossil fuels into heat pumps and things for heat. So, I
920 think that there is a mess of the themes not really being gelled into nice little silos. And I think
921 that Theme 1 should be three things. The energy mix would be the top, the efficiency programs
922 that the City can put forth should be second, and if you want to mention something about a
923 green building, it should reference Theme 2. For building new buildings, that's a Theme 2 thing.
924 That's a planning thing. That's a code thing. But if you're talking about incentive programs for
925 people who have existing things and they want some help on how to reduce their energy, the
926 City can have a program for that efficiency through DEMEC's Smart thing.

927 Mr. Athey: Efficiency Smart.

928 Mr. Anderson: Right. And the third thing the City can do, which would be part of Theme 1,
929 would be controlling the City's energy.

930 Mr. Athey: That's the fourth goal.

931 Mr. Anderson: Okay, that's the fourth goal but we got rid of the third so . . .

932 Mr. Fortner: I'm sorry, what was that? Controlling the City's . . .

933 Mr. Anderson: The City is taking active measures to reduce their energy footprint, their energy
934 consumption. And Tim has some great examples about what the Water Department has
935 already done and he's got some suggestions on additional things they can do.

936 Ms. Huntley: I'm sorry, I lost track. The first thing was getting gas out of the equation and
937 controlling the electric fuel mix. The third thing was controlling the electric use of the City
938 itself. What was the second thing?

939 Mr. Anderson: Efficiency programs.

940 Mr. Athey: Efficiency, conservation.

941 Mr. Anderson: Conservation programs that the City can promote.

942 Mr. Fortner: Well, since you're talking about the broad themes, one of the main thoughts I had
943 in reading through this, and I don't disagree with what you're saying, it says the first theme is
944 the City is committed to clean energy, which I see very literally . . . so that' the whole moving
945 toward solar and renewables and things like that. So, I see that as a theme, so the conservation
946 stuff doesn't seem to fit as well, for me. Then you get to the second theme which is Newark
947 requires green and sustainable buildings, infrastructure, and land development. So, that's
948 where I think maybe more conservation could come in with the green buildings, taking land
949 development out of that and combining it with the transportation in a way. So, a lot of land
950 development is based around transportation and effective use of it, so if you do things like
951 transit-oriented development, walkability, bike-ability, and combining them into a theme, so

952 you're taking that out. Instead of transportation, you're calling it, I don't know, planning and
953 transportation. I don't know, it's a new kind of theme but it's basically planning, which
954 incorporates transportation. Good planning is creating an environment with good
955 transportation.

956 Ms. Huntley: But the land use is larger than that, right?

957 Mr. Fortner: Yeah, it is but . . .

958 Ms. Huntley: So, like there is something there about . . .

959 Mr. Fortner: But transportation is a big component of that and that's one of the main impacts
960 of it, a more efficient transportation . . .

961 Ms. Huntley: Well, it's one of the big impacts but the other big impact to me is really the
962 impact on the habitat, right, and the environment which is captured in the document under the
963 discussion of trees.

964 Mr. Anderson: In Theme 2.

965 Mr. Fortner: Okay, so there's a plan that would incorporate that, too, but . . .

966 Ms. Huntley: Yeah, I don't think that should go into a chapter with transportation.

967 Mr. Athey: Yeah.

968 Ms. Huntley: So, I think there is a land use theme that should stay, but I would like to move the
969 fossil fuel reduction out of the land use theme and into the first theme, so that all the fossil fuel
970 carbon footprint reduction is together.

971 Mr. Fortner: Well then it seems like you need to change the name of the theme since it's clean
972 energy.

973 Ms. Huntley: Yes.

974 Mr. Fortner: Okay, as long as you're changing . . . I was trying to get it, in my own mind, down
975 to three themes. In my own minds it's renewables, clean energy, it's going to having good
976 building design, which would encourage efficiency and reduction . . .

977 Ms. Smith: And conservation.

978 Mr. Fortner: And conservation, and then you get into planning which is about land-use and
979 transportation and preserving the natural environment. And then, in my mind, the food one. I
980 feel like, for me, this is me, that other than the Parks Department doing more community
981 gardens, I don't see a lot where the City could play a real good role in that and so losing that
982 theme. I know that was a popular one in the focus groups but that would be just me. That was
983 my main thought coming in today. I just wanted to put that on the record.

984 Mr. Athey: Okay.

985 Ms. Huntley: I agree with you that the local food theme is very weak.

986 Ms. van Boekhold: It doesn't have the same level.

987 Mr. Athey: Okay.

988 Ms. Smith: So, where did you have transportation?

989 Mr. Fortner: Well, I think of transportation and planning as kind of together . . .

990 Ms. Smith: Oh, okay.

991 Mr. Fortner: And then, of course, as Helga pointed out that would lead to, preserving the
992 natural environment is part of that.

993 Ms. Smith: All under planning. Okay.

994 Mr. Fortner: Yeah, so if you do good planning and development, then you preserve the natural
995 environment, have good, effective transportation, and you've kind of got a theme there.

996 Ms. Smith: And they all overlap.

997 Mr. Athey: This was the challenge. So then, where does that leave the fourth theme because
998 there's a lot of stuff and it's really mostly in Tim's shop . . .

999 Ms. Huntley: That stays.

1000 Mr. Fortner: Transportation?

1001 Mr. Athey: Okay, so we're still . . .

1002 Mr. Fortner: Oh, I thought I had it down to three but no, that one is . . .

1003 Mr. Athey: So, we still, okay, if we get rid of food and that's fine, we're down to four, but it
1004 sounds like we're not talking about whittling that down more. We're just kind of shifting
1005 amongst . . .

1006 Mr. Fortner: Now, wait a minute, environmental footprint goes under, you can put it under
1007 building and all that, it's all about the building. And then wastewater, too, water usage, by
1008 having efficient buildings, and then natural resources goes under planning . . .

1009 Ms. Huntley: Yeah, but see, I don't like organizing our themes by which department in the City
1010 would address it. I would prefer to organize the themes by what the goal is that we have in
1011 mind, and the departments have to work together to achieve those goals.

1012 Mr. Athey: And that's honestly what, I mean, just naturally the water and sewer stuff fell under
1013 Tim's group. I didn't mean to imply that we create a . . .

1014 Ms. Huntley: But I don't like having a planning theme. I like having a theme that says we are
1015 worried about environmental conservation. We are worried about fossil fuel dependence.
1016 That's all planning but it's also . . .

1017 Ms. Smith: It is but if I could say just one little thing. I'm not as capable of thinking expansively
1018 but one of the things that the Conservation Advisory Commission has come up at numerous
1019 times recently is the importance of planning. Planning has a large environment focus and, to-
1020 date, they don't. So, that would be . . . do you know what I'm saying? Like, when they are
1021 planning, for example, and this is something that came up, you know, I was looking at these five
1022 houses they're going to knock down and they're going to build 24 apartments. And so, in this,
1023 what are they, how are they calculating what we have, what we're losing, and what we gain
1024 whenever they approve one of these planning projects in terms of loss of open space, loss of
1025 permeable surface, adding on non-permeable surfaces, just all kind of things. And do these
1026 houses, well, you know, they're talking about parking. Are they adding, they're adding one
1027 bicycle rack per five parking spaces. You know, there's many, many . . .

1028 Ms. Grasso: Well it's more than that. When it gets to planning, to your point, Mike, it's also . . .

1029 Ms. Smith: That's what I'm saying. There's a lot of environmental things within planning.

1030 Ms. Grasso: Where can those people go who were there. What destinations can they access by
1031 walking and biking, in this very holistic . . .

1032 Ms. Smith: Right.

1033 Mr. Fortner: Well, part of . . .

1034 Mr. Anderson: How close is a food market?

1035 Mr. Fortner: Having a planning theme is, I think it would better explain to the public those
1036 things and one of the most inefficient ways of living is single-family housing. It's not efficient . .
1037 .

1038 Ms. Smith: Mike, I totally get it.

1039 Mr. Fortner: Multi-family apartments and a walkable area, that progresses many of our
1040 sustainability goals. So, this is, I think, a very good example of sustainability, not non-
1041 sustainability.

1042 Ms. Smith: And I agree, as long as we are keeping track. And I agree, because this is all in this
1043 density and it all has to do with planning. But overall, all the buildings that are going up in this
1044 region, how many, are we keeping track of loss of permeable surface and addition of non-
1045 permeable surface? That involves your water. And also, are these actually family units? Are
1046 families going to live in these units? Are they mostly bedroom or just a tiny little, with tiny little
1047 living spaces? Has anybody assessed the floor plan within these 24 apartments? Because they
1048 are calling them multi-family . . . or not multi-family, or yes, family units. Is it only going to be
1049 graduate students? Is it only going to be students?

1050 Ms. Huntley: Wait, is your . . .

1051 Mr. Firestone: Those considerations actually do come before the Planning Commission.

1052 Mr. Smith: They do?

1053 Mr. Firestone: I would say that the balance towards, you know, environmental goods are not
1054 necessarily as high as they ought to be but things like wastewater, impervious surfaces, and
1055 bedrooms, and design issues, and parking, every single proposal that comes before the
1056 Planning Commission, those are all . . .

1057 Ms. Smith: That's the plan, but I'm saying do they take into account the environmental losses
1058 and gains? Is there a dashboard that they can look at and, over time, look at that neighborhood
1059 where they're losing lots of open space by getting rid of single-family homes, for example, and
1060 putting in a lot of parking? And those are the kind of calculations that I'm just suggesting that
1061 planning and environmental considerations, they should go together in a sustainability plan.

1062 Ms. Huntley: So, that should . . .

1063 Ms. Smith: And environment should be at least half of the consideration at Planning
1064 Commission.

1065 Ms. Huntley: That should be a goal under our land use/sustainability, not sustainability,
1066 resiliency theme.

1067 Ms. Smith: That he's suggesting should be under planning.

1068 Mr. Anderson: Yeah, land use.

1069 Ms. Smith: He's suggesting that land use is planning.

1070 Mr. Fortner: A very focused theme on planning that incorporates the natural environment.

1071 Ms. Huntley: I think planning should be an action item, right?

1072 Mr. Athey: Well, I mean it's kind of woven all into theme 2. A lot of these are code issues.

1073 Mr. Anderson: It's development. Use the word development. Planned development.

1074 Ms. Smith: Yes, that's what I'm thinking of.

1075 Mr. Anderson: Sustainably-planned development. There are ways of doing that with LEED for
1076 Developments.

1077 Mr. Swiatek: Mike is right that in the transportation world, I mean land use is really the biggest
1078 driver of everything.

1079 Mr. Athey: Right.

1080 Mr. Swiatek: You know, if you look at our draft long-range plan that's out there, we have land
1081 use components and increasingly we're doing that because you can put all the sidewalks in the
1082 world out there and crosswalks, but if things aren't close together within walking distance, it
1083 doesn't really make sense. So, I agree with the idea of moving that land piece into the
1084 transportation section.

1085 Mr. Athey: Alright, we'll give that a shot.

1086 Ms. Grasso: Also, I mean since you brought it up about this idea of the interior of these spaces
1087 if we're going to more dense, compact development, I'm wondering if we might think about
1088 adding something in about sort of considering universal design. I thought you raised a good
1089 point, like what do these interiors . . .

1090 Ms. Smith: Who is going to live there?

1091 Ms. Grasso: Who is going to live there? And I know we did say something in here about
1092 providing sufficient housing options for all population groups. There isn't a lot of meat on this
1093 section of Goal 4, but . . .

1094 Mr. Athey: And I'm sorry, which page are you on?

1095 Ms. Grasso: I was looking at Goal 3 but maybe it should be under Goal 2.

1096 Mr. Athey: So, where, there are multiple Goal 3s which . . .

1097 Ms. Grasso: But just that idea of sort of universal design for building structures.

1098 Mr. Athey: Which theme are you on?

1099 Ms. Smith: Theme 3 or Goal 3?

1100 Ms. Grasso: I was more just picking up on her comments about it. So, either Goal 2 or Goal 3.

1101 Mr. Athey: Okay, so theme 2, okay . . .

1102 Ms. Grasso: Theme 2 under green and sustainable buildings. The idea of sustainability also
1103 meaning that the spaces that we are, the living spaces we're creating, we want to think about
1104 that they're able to be used in different ways by different generations.

1105 Ms. Smith: Configurations.

1106 Ms. Grasso: Configurations, yes. Isn't that like called universal design?

1107 Ms. Smith: It does seem, I worry that everything is targeted for the student population.

1108 Ms. Grasso: Right.

1109 Ms. Smith: No young family is going to want to be there.

1110 Ms. Grasso: And I liked, so it was Goal 5 under Theme 2 that talked about providing a
1111 continuum of housing types and sizes, and you just made me think of that, that may be
1112 something you want to highlight is this idea of universal design.

1113 Mr. Athey: Okay.

1114 Ms. Smith: What page is that?

1115 Mr. Athey: Page 11.

1116 Ms. Grasso: Page 11, yeah. Under Goal 5.

1117 Ms. Huntley: What's Cokesbury Village?

1118 Ms. Smith: Senior living on many levels.

1119 Mr. Athey: It's basically, I mean, you go in as just purely, I don't know what all the tiers are
1120 called, assisted living, but independent living, then assisted living, then nursing care, then . . .

1121 Ms. Huntley: So, Goal 5 was thinking about housing for seniors only?

1122 Mr. Fortner: No, it's just an example. I think it's all types.

1123 Mr. Athey: Well, by reference to Cokesbury Village, yeah, you're right. It slants it toward a
1124 senior and that wasn't necessarily the intent. We probably ought to get rid of that reference.

1125 Ms. Smith: When you say continuum, you mean for aging?

1126 Mr. Fortner: A continuum of care, yeah.

1127 Mr. Athey: Well, I think it's for all, you know, Newark should have housing available for all age
1128 ranges.

1129 Mr. Anderson: And students, as well as small families . . .

1130 Mr. Athey: Yes.

1131 Ms. Grasso: And universal design is this idea that you can maybe start off as a single person,
1132 get married, have your family, your family grows up and leaves, you can retire and stay in one
1133 place. That the housing is suitable to account for those different stages of a person's, or a
1134 family's life. So, there are actually design principles around that. Because you know there is
1135 kind of a movement to help people stay in their homes and not have to go to some of these
1136 facilities. So, there are different programs that I've heard about where communities are trying
1137 to help people stay in their homes, but the design of a home is a big factor in that opportunity.
1138 So, this universal design idea for housing, the interior spaces, is something that's being talked
1139 about . . .

1140 Ms. Huntley: So, it's a challenge to design a house that is appropriate for a single person or for
1141 a family of six? I can't quite picture it.

1142 Ms. Grasso: I don't think that a family of four kids is probably that common but, you know, just
1143 the idea that if you have a couple of children that the spaces are amenable to that.

1144 Ms. Gray: A point that might be helpful to note is that our ordinance and every subdivision
1145 agreement that we do since I've been here requires multi-family housing to be able to be
1146 converted into condos and the development, as least the ones I've reviewed, they are building
1147 them so that they can be converted, the townhouses can be converted. And the apartments,
1148 like the 3- and 4-bedroom apartments can be converted to a master and two bedrooms. So,
1149 right now that is the, what's being built in Newark.

1150 Ms. Huntley: But is it that your Code requires them to be converted into condos?

1151 Mr. Athey: Convertible.

1152 Mr. Huntley: Okay.

1153 Ms. Gray: Built so that they can be converted. So non-loading-bearing walls where you're
1154 going to move things.

1155 Ms. Grasso: So, like maybe you're building hallways that are wide enough for a wheelchair or
1156 you have a first-floor bedroom, things that you think about the stages of a family's life.

1157 Ms. van Boekhold: It does very much have a perspective of if you're going to retire or to be in a
1158 wheelchair or can you do your bathroom to remodel it. It's very much so you can actually
1159 accommodate those things. So, what I hear is that there is a desire to have planning as a
1160 theme. I think we went back and forth on that. I remember we talked about transportation
1161 under planning because, I mean, so what I want to say is that the same way that, what I think is
1162 that the same way that greenhouse gas emission has the energy component, just a pure energy
1163 procurement of where it comes from and where the building comes from, for example, now we
1164 decided to kind of have them separate. But planning can also have the planning, the big land
1165 use part of it and a very big component, which is transportation. So, they don't need to be
1166 matched. They can kind of like be very separate on transportation. And as we are talking, I just
1167 wanted actually to say one thing here. As we are talking about different things, for example, if
1168 you want to promote EVs, I do have an EV too and I know that my electric went up. And when I
1169 was looking at affordable housing in Newark that aren't electric, I realized I work in different
1170 affordable . . . like in Delmarva Power, I realized that for example there is an electric rate for
1171 [inaudible]. So, those affordable apartments in Delmarva Power have a lower rate in winter
1172 than the one in Newark. So, like as we are talking, you know, these are all great ideas that we
1173 have, but at the same time when you are going to kind of really make it happen, when we want
1174 to kind of move toward electrification, the electric rates in the City of Newark doesn't have
1175 actually winter heating. So, we want to get there so I'm telling you all those steps that we need
1176 to have the Electric Department create that code that people who have EV actually can use it.
1177 Or maybe we should have a time of use so if we all charge our EVs at night and then reduce our
1178 peak. So, these are all great goals that I'm putting in and, as we are talking, there are all these
1179 different elements of challenges that, as we are thinking of how we are promoting EVs, how we
1180 are putting, like where are we putting those EV stations and how can we promote it for people
1181 to have kind of an incentive, what kind of rate structure. They're all these integrated things
1182 that come together. You know, even on the transportation, the things will kind of connect. But
1183 I don't see any issue of putting, again, you guys, putting them together because at the end of
1184 the day, it's about the best way to communicate our message, the best way to organize our
1185 goals and be able to assign responsibility and kind of next steps. Because for a lot of these, next
1186 step is I see the Planning Department, I'm actually really disappointed that we don't have
1187 anybody from the Planning Department as an audience. We need to have the Planning
1188 Department . . .

1189 Ms. Huntley: What are you talking about? Right next to you.

1190 Mr. Fortner: Jeremy was on the Planning Commission.

1191 Ms. van Boekhold: Well, Jeremy mentioned that he's not . . .

1192 Mr. Fortner: He's not, but that was his role, yeah.

1193 Ms. van Boekhold: Planning Commission. Planning Commission needs to be a supporter or like
1194 what we are doing. Because we have them, they're a supporter. But, you know, Planning
1195 Commission has to, at the end of the day, change their Code . . .

1196 Ms. Huntley: No, the . . .

1197 Mr. Athey: That would be the Planning Department.

1198 Mr. Anderson: Can I just say . . . okay, so planning how you build a structure is sort of what
1199 we've been talking about with this universal design and what kind of housing we should build.
1200 Planning what you build is a land development . . .

1201 Mr. Fortner: That's correct.

1202 Mr. Anderson: So, land use and what you build is a planning, and then there is planning how
1203 you build, but it's more of a design how you build. So you plan and design.

1204 Ms. Huntley: The building.

1205 Mr. Anderson: The building. That's a Theme 2 thing and the transportation land use planning is
1206 what you build.

1207 Mr. Fortner: What you build, what types of uses and how it's designed. But the building and
1208 universal design and its energy efficiency, that can be another category.

1209 Mr. Anderson: That's what this green building, in Theme 2, that we're homing in right now.

1210 Ms. Huntley: Okay but can't they move the energy efficient building into the fossil, clean
1211 energy, fossil fuel reduction theme?

1212 Mr. Anderson: Not really.

1213 Ms. Huntley: Why not?

1214 Mr. Anderson: Because you design a building altogether.

1215 Ms. Huntley: But we're not designing buildings so why can't . . .

1216 Mr. Anderson: Well, that's what this planning, according to Code and planning how you build . .

1217 Ms. van Boekhold: Actually, I think we are moving a part of the planning that Mike was saying
1218 with transportation together. That's kind of like master planning. Where you locate stuff and
1219 how the transportation and how the connections are. And there's a building part that. Another
1220 question on the table is do we keep that building part separate as green building, Theme 2, or
1221 are we doing it under Theme 1 under reduce greenhouse gas emission that has two main
1222 categories, the energy procurement and the actual structure of the building.

1223 Ms. Smith: Conservation.

1224 Mr. Firestone: Yeah.

1225 Mr. Anderson: Conservation.

1226 Ms. van Boekhold: Energy efficiency or conservation. It could be residential, commercial, or
1227 industrial. That's your household refrigerator and heat pump.

1228 Mr. Firestone: I mean there's source use, there's efficiency, and there's conservation. And
1229 those are sort of three distinct things. So, if I ride my bicycle, that's conservation, you know,
1230 instead of taking my car. And if I'm using a more efficient car, then I'm getting efficiency gains.
1231 And if I switch fuels . . . and those are three different ways to reduce your carbon footprint but
1232 they're really all sort of separate. They all sort of fit together but they're sort of separate
1233 strategies that build together.

1234 Mr. Anderson: Yeah.

1235 Mr. Firestone: Just on the green building, just to remind people, Will Hurd, who is one of the
1236 commissioners who came to one of our meetings, he's leading a Green Building Working Group
1237 and that's to really work on sort of code changes for new building and it will deal with efficiency
1238 and with systems that go into buildings, as well. So, this dovetails but we don't have to get
1239 down in the weeds on that.

1240 Ms. van Boekhold: But there needs to be collaboration.

1241 Mr. Firestone: Yes.

1242 Ms. van Boekhold: That's why I said actually we either need to report to them or they report to
1243 us, we need to collaborate because we don't work in silos. At the end of the day . . .

1244 Mr. Firestone: Agreed. I'm on both so I can sort of report on both. And we're sort of still in the
1245 middle but within a month or two months, we'll be pretty far along.

1246 Mr. Anderson: That's good.

1247 Ms. Huntley: So, to me, the idea of the reason why we want a building to be energy efficient is
1248 completely separate from the idea of why we want to have a building be convertible and
1249 service people across a variety of stages in life. That's why I don't think it makes sense to put
1250 them under the same theme.

1251 Ms. Grasso: Or even thinking about the mix of the population that we want to have here,
1252 which is a goal, so it's kind of unrelated.

1253 Ms. Huntley: Right. I think that is unrelated to energy efficiency and why we want buildings to
1254 have electric heating.

1255 Ms. Smith: I don't mean to be smart, but they kind of overlap.

1256 Mr. Anderson: They're going to overlap. We're not going to eliminate the overlap, that's all
1257 there is to it.

1258 Mr. Athey: We've tried.

1259 Mr. Anderson: And I disagree with you in the respect that when you design a building, you start
1260 out with the program of it. That means how we're going to use this space, what the people
1261 want to build. And then that informs your opportunities to use energy systems. Like when you
1262 have an auditorium, your energy system for that is completely different than a bathroom. So,
1263 they are interrelated but if you just make a goal that all new buildings achieve a certain level of
1264 efficiency or zero energy, that should handle it. A big goal like that. Don't get into figuring out

1265 this guy can't use a heater like that. But eventually it gets into the codes that Jeremy is talking
1266 about but they have to enforce it.

1267 Ms. Grasso: This is why you have big themes in a sustainability plan because that has to be the
1268 ultimate goals, that it's sustainable. The ways you go about it are not all there is to it. It's how
1269 they come together in a mindset that says this will work within our sustainability plan because
1270 it meets these requirements and these goals. Whether they overlap on some other theme is
1271 not a problem. It's all good when they come together.

1272 Ms. Smith: I think we have to be clear . . .

1273 Ms. Bennett: I want to throw in real quick, one more point is if you're too prescriptive in how
1274 buildings are supposed to operate, you don't give the architects and developers and designers
1275 any opportunity to innovate. So, you want to leave them flexibility so if they figure out a cool
1276 new system or they're trying out new technology that didn't exist when we created all these
1277 goals, they have the opportunity to try that out, see how it works and hopefully improve that
1278 building, rather than something super-prescriptive.

1279 Mr. Fortner: Good point.

1280 Ms. Grasso: Maybe we should think about . . .

1281 Ms. Smith: Subcommittees?

1282 Ms. Grasso: Well, I was thinking that, I think, Helga, because you're thinking a lot about the
1283 energy issues and the greenhouse gas emissions and that, and so housing fits into that,
1284 transportation fits into that . . . is that right? So, you're having a hard time seeing those
1285 separated out.

1286 Ms. Huntley: No, my big goal is to have one, all the elements that feed into the reduction of
1287 fossil fuel dependence or the reduction of our carbon footprint under one theme. Because, to
1288 me, that is one goal with a big goal in mind, big idea, that we don't want to emit greenhouse
1289 gases. And all the things that fall into that category should be together under one theme. And
1290 then other things like we want sustainable land-use or land-use patterns are encouraged, not
1291 encouraged . . .

1292 Ms. Smith: Preserve. Protect.

1293 Ms. Huntley: That serve our diversity of ages or protect our environment, that's not about
1294 greenhouse gas emissions. To me, that is a completely separate goal. That should be a
1295 separate theme.

1296 Ms. Grasso: But transportation might fall under that, as well. So, I think . . .

1297 Ms. Huntley: So, when you asked me, so transportation can fit into a variety. I like having the
1298 fuel use of transportation component under greenhouse gas emissions. But then there's the
1299 design, right? So, you want the road design. So, that's also, if you're discouraging the use of
1300 cars, well that also feeds into what fuel to use. So there's, as we've all been saying, it's hard to
1301 eliminate all the overlaps.

1302 Ms. Grasso: To me, it kind of goes back to like what are our sustainability areas that we're
1303 interested in. So, you're focused a lot on fossil fuel that there are other ones that seem to be
1304 embedded into these. I guess that's what we're talking about is what those themes are then.

1305 Mr. Fortner: Just to add, above that we have the vision and, to me, reduction of fossil fuels can
1306 be part of the vision because it's almost in every goal that's there. So, if we develop a vision
1307 statement . . .

1308 Ms. Huntley: But it shouldn't be in every goal. I think we should have goals that are separate.

1309 Mr. Fortner: It's in a lot of goals. It's embedded in all these themes, it's a component. If you
1310 do solar, that's reducing fossil fuel. If you ride a bike, that's reducing fossil fuel. If you make a
1311 community more walkable, that's reducing fossil fuel. Multi-family housing reduces . . . so it's a
1312 vision. To me, it's a vision or part of the mission of the thing.

1313 Ms. Huntley: I think there are other goals or other themes that we should think about.

1314 Ms. Smith: Well, go back to the vision statement.

1315 Ms. van Boekhold: We haven't actually really honed that one but I want to propose one thing.
1316 We have theme, we have goal, we have the bullets under goals.

1317 Ms. Huntley: Action items.

1318 Ms. van Boekhold: Action items. So, what if we actually look at it as, reducing, this is our
1319 object, whatever, we want to reduce our greenhouse gas emission and three of our themes, at
1320 least, are falling under it. Energy is falling under that, the building one is falling under that, and
1321 part of the transportation.

1322 Ms. Huntley: Part of the building only, right?

1323 Mr. Anderson: Yeah, the energy efficiency part of the building. Yeah.

1324 Ms. van Boekhold: The energy efficient part of the building is falling under that. So, I'm not
1325 sure, you know, it's really hard. We can actually come here and kind of slice and dice, is that
1326 correct?

1327 Mr. Anderson: Yeah, make clean silos.

1328 Ms. van Boekhold: So, I don't know, maybe we should think about it differently. There are two
1329 really big ideas that we have in the City. We want to, hopefully, we want to be leaders in the
1330 City, as other cities are showing leadership, and reduce our greenhouse gas emission because
1331 that's the right thing to do for us and for everybody. So, that's one big thing we want to do.
1332 We also want to actually promote this other sustainability, which is in sustainability in land use
1333 and in everything we are doing. So, there is this other catchall sustainability that's our, like,
1334 how we want to protect our tree canopy, that would reduce greenhouse gas emission, too. You
1335 know, at the end of the day, it is, because they observed, we want to kind of protect our
1336 impervious surface, green area . . . these are all catchall sustainability. So, it seems like we
1337 want to be leaders in sustainability and reduce our greenhouse gas emission. I mean, do you
1338 want us to go these two big, I'm actually kind of afraid to call them, are they objectives, are
1339 they . . .

1340 Mr. Fortner: I think it's a vision.

1341 Ms. Huntley: I think they're themes.

1342 Mr. Anderson: They're themes.

1343 Ms. Huntley: That's what I thought our themes are.

1344 Mr. Anderson: Just from a high-level standpoint, the whole thing about sustainability is it's so
1345 interrelated. Everything about it, I mean, if, so for example, look at local food systems. If
1346 people are eating locally-grown organic foods instead of salads that have been flown here from
1347 California, your net greenhouse gases are lower. So, local food systems play into reduce carbon
1348 footprint. Transportation has an obvious connection but there's also the parts about how you

1349 design a community so that people don't have to jump in the car every second if they just have
1350 to go do something. They can walk to the cleaners, etc. So, that helps greenhouse gas.
1351 Everything helps greenhouse gas and it's because . . .

1352 Ms. Grasso: And if they're walking, they'll have cleaner air to breath while they're walking. It's
1353 actually . . .

1354 Mr. Anderson: Every part of life touches every other part of life. So, if we're going to spend too
1355 much time trying to make clean categories, it's going to drive us nuts and we're never going to
1356 get anywhere. What I'd like to suggest is this, and this is the advantage of highly-sustainable
1357 systems. That when you do something, it provides multiple goods. Okay? Multiple good things
1358 happen. So, when we have an action item in one of these themes, if it touches another theme,
1359 we just make a note, this also supports Theme 3 because, and you can do it with a measles
1360 chart or we can do it with little icons and colors. It can really help tie this concept that
1361 everything is related together, but also provide you concrete action items that you can execute.
1362 It doesn't matter if it helps more than one thing. That's a good thing.

1363 Ms. Smith: But don't we have to identify those things that we are, in general, trying to help?

1364 Mr. Anderson: Absolutely.

1365 Ms. van Boekhold: I actually thought when we were talking we can have in each of those, I like
1366 our theme categories, like our utility, energy, building, transportation, planning and this other
1367 last one . . .

1368 Mr. Anderson: Water and environment.

1369 Ms. Grasso: Water is in everything, too.

1370 Ms. van Boekhold: So we say that we strive to reduce our emission and be sustainable in each
1371 of these themes. And then when we go through them, actually like we are, in the energy part,
1372 we do a lot of greenhouse gas emission reduction. Maybe when we get to planning there is
1373 some greenhouse gas emission and some sustainability. So, these are the two things that we
1374 are achieving in each of these four themes. We don't need to actually frame them as, oh, I
1375 want this to be definitely greenhouse gas emission and this to be sustainability. I think that in
1376 each of them . . . so, Helga, look at it, these are the four different themes, and in each of them
1377 we strive to achieve greenhouse gas emission and sustainability. In the energy one, there is a
1378 lot of greenhouse gas emissions and some sustainability. In the building one . . .

1379 Ms. Huntley: Okay, so we need to stop separating sustainability from greenhouse gas
1380 emissions, right? Because greenhouse gas emissions is part of sustainability. That's the whole
1381 reason why we're here.

1382 Ms. van Boekhold: I'm using sustainability as a catchall of other benefits. Other ecological
1383 benefits that we want to get. The equity aspect . . .

1384 Mr. Anderson: Livability.

1385 Ms. van Boekhold: The livability aspect. The ones that we have in a quality of life aspect.

1386 Mr. Anderson: Environmental improvement, etc.

1387 Ms. Huntley: Maybe we should actually define what that other category is.

1388 Ms. Grasso: Yes, that's what I think, too.

1389 Mr. Athey: Well, wait, basically the common thread we were trying to weave into each one of
1390 these, it's under the benefits. It was back to the triple bottom line and then we also threw in
1391 the health aspect of that. But that's kind of how, more or less from the onset, we were hoping
1392 to use as the common thread with each of these.

1393 Ms. Grasso: So, maybe next time we include the matrix?

1394 Mr. Athey: Well, that's kind of, and with ten minutes left, hey, Jen, I assume you're still on the
1395 line, right?

1396 Ms. Keller: Yes, I'm here. I'm paying attention.

1397 Mr. Athey: As we kind of predicted the other day, we probably wouldn't get to a couple of your
1398 points on the agenda because we knew we'd get so far into the weeds on the document here,
1399 but, and at this point it's probably a little too late to bring it up but we, quite honestly, we kind
1400 of need to start getting this into a better format. We can't keep coming to the meeting . . .
1401 these are great meetings, but we have to kind of get it to a better, you know, rein it in a little
1402 bit more. I guess I'm almost seeing, and I hate to, now I'm going to contradict myself, is almost
1403 a two-step process that I've been taking a lot of notes here and I know Scott has that, I think
1404 Bahareh more or less, you know, we know we're all going to eliminate the food . . .

1405 Mr. Anderson: No, I'm not buying into . . .

1406 Mr. Athey: Scott was a member . . .

1407 Mr. Anderson: It's the City. It's your plan.

1408 Mr. Athey: Okay, so let's leave that on the side for the time being. But, by and large, we still
1409 have four main themes and I agree there are ways we can kind of slice and dice in between. So,
1410 I think we kind of need to get a bit of a buy-in on that but then, either as we're doing that or
1411 shortly thereafter, I want to kind of get it to what is this really looking like as it comes together.
1412 You know, the bullet items, these are what I just call brain dumps and I really want to kind of
1413 get past that to the next, so I guess it's maybe the general question of I don't know if we just do
1414 it electronically or a subcommittee, but I think our next goal would be to slice and dice, keeping
1415 it in this very loose bulleted format, getting everybody kind of buying in, this is the 10,000 foot
1416 structure of this, then we start going to, alright, how are we really articulating some of this.

1417 Ms. Smith: Can we make . . . I have to go at 6, so can we make our subcommittees?

1418 Mr. Athey: We need to respect everybody's time so . . .

1419 Ms. Huntley: First, we need to settle on how we want to define the themes. Then we can
1420 assign the subcommittees to each of those themes, and then those subcommittees can deal
1421 with your brain dump.

1422 Mr. Athey: Okay.

1423 Mr. Fortner: So, we need a meeting in a few weeks to sort out the themes. Is that . . .

1424 Mr. Athey: Well, I'm . . .

1425 Ms. Grasso: I like the themes as they are. I like the idea of moving land-use to transportation.
1426 Otherwise, I'm okay with the themes. So, I don't know if anybody else feels that way or not. I
1427 would like the idea of having our high, high level sustainability areas and then have these kind
1428 of pegged to them so we feel comfortable that there's cohesion in the document. But that's
1429 how I feel about this right now. I'm okay with what we have.

1430 Ms. van Boekhold: I'm okay with what we have, too.

1431 Ms. Smith: I like Mike's idea.

1432 Mr. Anderson: Yeah, me too.

1433 Ms. Smith: Clean energy, conservation, planning, with land use and transportation, and what
1434 was the fourth one?

1435 Ms. Huntley: Conservation of what?

1436 Mr. Anderson: The waste and water.

1437 Mr. Athey: Natural resources.

1438 Ms. Smith: How you use energy within a building or how you . . .

1439 Mr. Fortner: That's under green buildings.

1440 Mr. Athey: Yeah, I think . . .

1441 Mr. Anderson: It's in green buildings, Theme 2.

1442 Mr. Fortner: And natural environment would be under planning, too.

1443 Ms. Huntley: Okay, so I get a general sense that people don't agree with my idea of having
1444 greenhouse gas reduction as a theme. Do you want that to be a cost cutting idea . . .

1445 Mr. Athey: Let us . . .

1446 Ms. Grasso: Cost cutting . . .

1447 Ms. van Boekhold: I think it is cost cutting because it is connected to so many of them.

1448 Mr. Firestone: I don't think we need to resolve the question today.

1449 Ms. Huntley: I do because we want to break up into subcommittees.

1450 Mr. Firestone: Well, we can just break into subcommittees based on the existing themes and
1451 then we can do work on this and figure out how we're going to bring it all together. I think we
1452 can do that.

1453 Mr. Athey: Yeah, quite honestly, I'm not hearing the themes themselves being drastically
1454 changed. I'm hearing the goals within them being moved around some.

1455 Ms. Smith: Yeah, little shifts.

1456 Mr. Athey: Yeah, so I guess I'm not hearing a huge . . . what I was maybe going to suggest in the
1457 interest of moving it along is, obviously, we need to do that. I know we've talked before and
1458 thank you for getting it out there, we need a better way to cross-reference, whether it's a
1459 matrix, because we could be for the next year and we're still going to have, believe that we've
1460 talked amongst ourselves . . .

1461 Mr. Anderson: That action item belongs here. No, it belongs here.

1462 Mr. Athey: We're never going to reach 100% consensus on it, quite honestly. There's always
1463 going to be a little bit of I think it ought to go there and I think it ought to go here kind of thing.
1464 So, why don't you let us take another shot at the formatting but I kind of am maybe hoping

1465 could that get done electronically where we distribute it and get a buy-in. Otherwise, like you
1466 said, I'm trying to get to advance it a little more.

1467 Mr. Anderson: I would like to take this reorganization high-level concept that Mike and the
1468 team has discussed and try and pull the themes into categories.

1469 Mr. Athey: I think you just said the same thing a slightly different way.

1470 Mr. Anderson: Yeah, into slightly different categories. And I think at a certain point in time,
1471 we're going to have to go through these action items because I think we have too many.

1472 Mr. Athey: I don't disagree at all.

1473 Ms. Grasso: Better to have too many now and choose then to leave something out.

1474 Mr. Athey: Right.

1475 Mr. Anderson: And, yeah, take the ones that really resonate and really think you can
1476 implement, and say keep that one as we move along.

1477 Mr. Athey: I agree with that.

1478 Ms. Grasso: Can we go ahead and start to form subcommittees right now based on what we
1479 have and if we have to shift if the areas vary, then we'll just do that. But I think it's important
1480 to start to have some more conversations . . .

1481 Mr. Athey: Okay. Can we, this is a little bit awkward but I guess I need to know, I mean we're
1482 like halfway done our budget now. So, I mean, I don't have an unlimited amount of money or
1483 resources we can spend on this and we assumed, I think, three steering committee meetings,
1484 so we're clearly already past that. So, is the groups' thought at this point that there would be
1485 like four subcommittees, then? Okay, is that now almost supplanting this bigger group? Or
1486 how do you all see . . .

1487 Ms. Grasso: At least one, maybe two meetings with the subcommittees, and then have our
1488 regular . . .

1489 Mr. Fortner: Oh, this isn't necessarily including . . .

1490 Ms. van Boekhold: No, I think actually, I think the committees should meet and kind of having
1491 some brainstorming and do some homework for the meeting.

1492 Mr. Fortner: And then we come back and tell you what was discussed.

1493 Ms. van Boekhold: And then we will be very efficient on how to use that.

1494 Mr. Firestone: You don't need to staff the subcommittees.

1495 Mr. Athey: Okay, thank you. That's where I was, that's where my worry factor was coming
1496 from.

1497 Mr. Firestone: No, I understand. The subcommittees are like 3 or 4 of us . . .

1498 Mr. Anderson: Who are really passionate . . .

1499 Mr. Firestone: Talking it through . . .

1500 Ms. Huntley: This is the process of collating our comments to go to you. So, if you don't get
1501 through them individually . . .

1502 Mr. Anderson: And adding your creativity because there may be an action item that's not there
1503 and suggest it.

1504 Mr. Athey: Okay, then I think we're good.

1505 Ms. van Boekhold: And maybe we kind of, at one point, I think maybe have a question or we
1506 meet, you know, shoot you an email, get your feedback. But I think actually we want to do that
1507 so we kind of at least get to some point that we can communicate.

1508 Mr. Athey: And I'm trying to, you know, I live here too, so if somehow you're getting together
1509 for coffee at 8:00 a.m. or something, you know, I can drive by. You know, I'm not trying to say I
1510 can't have any involvement . . .

1511 Ms. van Boekhold: Well, we want to [inaudible] homework and kind of be . . .

1512 Mr. Athey: But we can't staff the subcommittee the same way we're staffing this meeting.

1513 Ms. Grasso: No, I don't think we're thinking that at all. I wasn't.

1514 Mr. Brainard: I would suggest that over the next week you guys just take a shot at reorganizing
1515 it, get it out to the group, and then, you know, our subcommittees will meet and then go
1516 through that as a Word document and that's the content . . .

1517 Ms. Grasso: How large can the subcommittees be?

1518 Mr. Athey: I guess Mike wants to avoid the . . .

1519 Mr. Fortner: It can't be a quorum, right? So just not a quorum.

1520 Ms. Grasso: So, three or four?

1521 Mr. Athey: Well, your committee here is like 11 or 12, so a quorum, you know, if you're at four,
1522 you're under that.

1523 Ms. Smith: I'm interested in doing planning. Maybe I shouldn't put it out there because maybe
1524 nobody wants to work with me.

1525 Ms. van Boekhold: I'll do energy.

1526 Mr. Fortner: Well, I guess I'll be in planning.

1527 Ms. Smith: Sorry, Mike, I'll try to be restrained and cooperative.

1528 Mr. Anderson: Which planning?

1529 Ms. Grasso: I want to do land-use planning as it connects with transportation.

1530 Ms. Smith: Yeah, that's what I want to do.

1531 Mr. Fortner: Oh, everybody wants to do planning now.

1532 Mr. Swiatek: So do I. That's really where I fit in.

1533 Mr. Fortner: Alright, so . . .

1534 Ms. Grasso: So, is that our four? Susan, Bill . . .

1535 Mr. Fortner: You're better energy.

1536 Ms. van Boekhold: So, energy and building, the three of us? Anybody else, energy and
1537 building?

1538 Ms. Huntley: No, those are two separate themes.

1539 Ms. van Boekhold: I know, but we do two themes.

1540 Ms. Huntley: I don't want to do building. I can do energy and I can do conservation, I don't
1541 really care. I'm also fine with land-use. I don't want to be on the building subcommittee.

1542 Ms. van Boekhold: I will be on building and . . .

1543 Ms. Grasso: So, do we want to have two?

1544 Ms. Huntley: I am also happy to do the conservation one.

1545 Ms. van Boekhold: Actually, we need to have someone . . .

1546 Mr. Firestone: I can do energy and building.

1547 Ms. van Boekhold: And then let's bring someone from, are you in a working group?

1548 Mr. Firestone: I'm on the working group for buildings.

1549 Mr. Anderson: That's good. The Bill Hurd thing?

1550 Mr. Athey: Will Hurd, yeah.

1551 Mr. Firestone: Yeah.

1552 Mr. Anderson: That's good to connect with that.

1553 Ms. van Boekhold: And then the last part . . .

1554 Mr. Athey: I didn't hear anybody for water resources. The stepchild.

1555 Ms. Ennis: The red-headed stepchild down here at the end of the table.

1556 Mr. Fortner: Tim will just tell us what he wants.

1557 Ms. van Boekhold: Tim, just tell us what you want on here.

1558 Ms. Huntley: Hold on, I think we should divide ourselves evenly. Alright, so we have four
1559 themes and we have twelve people, we should have three people in each theme. And if
1560 somebody wants to be in multiple themes, that's okay but I think . . .

1561 Mr. Filasky: I'm happy to lead the, you know, water and natural resources type thing.

1562 Ms. Ennis: I'm certainly happy to sit in on natural resources.

1563 Ms. Bennett: I'm happy to be on the . . .

1564 Mr. Fortner: Oh, Michelle.

1565 Ms. Ennis: Right, Michelle . . .

1566 Mr. Fortner: Michelle, we heard you, green building?

1567 Ms. Bennett: I'm happy to be on like energy and building.

1568 Ms. Ennis: There you go.

1569 Mr. Fortner: Okay, energy or building.

1570 Ms. Bennett: Do you need people there?

1571 Mr. Fortner: Yeah.

1572 Ms. Smith: Is anybody writing this down?

1573 Mr. Fortner: I wrote it down for planning.

1574 Ms. van Boekhold: I will write down the energy and building.

1575 Ms. Huntley: Okay. You're leaving. You wanted to be on the land-use, right?

1576 Ms. Smith: Planning with transportation and whatever . . . land development.

1577 Mr. Anderson: So, Bahareh and Michelle . . .

1578 Ms. van Boekhold: And Jeremy.

1579 Mr. Anderson: And Jeremy.

1580 Ms. Huntley: Are we separating energy or building, or are we having a six-person
1581 subcommittee for energy and building?

1582 Mr. Firestone: What?

1583 Ms. Huntley: So, who wants to be on energy?

1584 Ms. van Boekhold: Helga, Bahareh, and Jeremy.

1585 Ms. Huntley: No, I'm on conservation with Tim.

1586 Ms. Filasky: How did you get on that?

1587 Ms. Huntley: I didn't want to be on building.

1588 Ms. van Boekhold: What about energy? Are you going to be on energy, Helga?

1589 Ms. Ennis: She wanted energy, she just didn't want building.

1590 Ms. Huntley: I said I'm okay with any of the subcommittees other than building.

1591 Mr. Anderson: So, Theme 1 . . .

1592 Mr. Firestone: We're going to have two different . . .

1593 Ms. Huntley: Since conservation didn't have enough people, I decided that would be the place
1594 to go.

1595 Mr. Filasky: It's called taking one for the team.

1596 Ms. van Boekhold: So, for building, I have Bahareh, Michelle, and Jeremy. For energy, we have
1597 Bahareh, Jeremy, and Michelle. The same, so we can actually meet together. Anybody else?

1598 Mr. Athey: Can I suggest to maybe sending an email out to everybody just so there's no . . .
1599 you're using different terms and different, I'm not totally sure.

1600 Mr. Anderson: What about planning and transportation?

1601 Mr. Fortner: Okay, that's me, Bill Swiatek, Sheila, and Susan.

1602 Ms. van Boekhold: And then water and waste are . . .

1603 Mr. Athey: Tim, Tim, and Tim . . .

1604 Mr. Fortner: And Paula.

1605 Mr. Athey: And Helga, I'm sorry.

1606 Ms. Huntley: I volunteered to join him. So, did you want to be on a subcommittee? Do you
1607 have a choice?

1608 Mr. Brainard: Wherever you need me. Everybody has very strong opinions, so just stick me
1609 wherever you want.

1610 Mr. Fortner: Okay.

1611 Ms. van Boekhold: So, I will send an email out on these groups and we will wait until we have
1612 your new rearranged goal document, and then we can reschedule something.

1613 Mr. Anderson: Okay, that sounds good.

1614 **5. FORMAT/LAYOUT OF PLAN – INITIAL DISCUSSIONS**

1615 [Secretary's note: Discussion of Agenda Item 5 Format/Layout of the Plan did not occur at the
1616 January 29, 2019 meeting.]

1617 **6. PUBLIC OUTREACH – PLANNING FOR NEXT FEW MONTHS**

1618 [Secretary's note: Discussion of Agenda Item 6 Public Outreach did not occur at the January 29,
1619 2019 meeting.]

1620 **7. MEETING RECAP AND NEXT MEETING DATE**

1621 Mr. Athey: Okay, so let's, real quick then, if it's already January 28 or 29, it seems like we're
1622 going to need at least a week, you know, a week or two, to put this together and schedule
1623 subcommittee meetings. You know, this whole group may not get together again for a little
1624 while. I'm just kind of looking at the end game. We did talk about Earth Day at one point.
1625 That's less than three months away now and that seems overly ambitious. I just wanted to . . .

1626 Mr. Fortner: Maybe like a rollout of maybe . . .

1627 Mr. Athey: I think we did talk, and we hopefully are at least close enough that it's a, what do
1628 you call it . . .

1629 Mr. Firestone: The solstice.

1630 Ms. Huntley: Solstice.

1631 Mr. Athey: Solstice, right.

1632 Ms. Huntley: Okay, but when do you think you will have something for, or should we work off
1633 of the existing document . . .

1634 Mr. Athey: No, no, I think there is enough changes and I would really rather have the
1635 opportunity to look at that. I mean, let us look at it . . .

1636 Mr. Anderson: By the end of the week?

1637 Mr. Athey: I was going to say maybe . . .

1638 Mr. Anderson: Next week?

1639 Mr. Athey: Certainly not the end of this week. How about by the end of next week?

1640 Ms. Grasso: But do you think the goals and the action items are really going to change?

1641 Mr. Anderson: We're just going to reorganize them.

1642 Ms. Grasso: If you're just going to kind of reorganize them, then I think those of us that are in
1643 our groups, I don't think that . . .

1644 Mr. Anderson: Should we collect existing comments and see if we can respond?

1645 Ms. van Boekhold: No, let us have our work groups. It's more efficient through the work
1646 groups.

1647 Mr. Athey: Yeah.

1648 Mr. Anderson: Okay. Alright, so it shouldn't take us that long but . . .

1649 Mr. Athey: If not within a week, you know, no later than I'll say the end of next week. Believe
1650 it or not, we've gone down this path. It seems kind of easy, okay, pick this up and go, oh, now
1651 that's related to this. And so, I might actually, and I'm thinking out loud, as Scott suggested, it's
1652 kind of been in the back of my mind all along, is kind of the matrix kind of a thing. All these
1653 moving parts, they all have a bunch of common things that are woven in each one of them.
1654 We've been trying to present them in a more linear sense and maybe . . .

1655 Mr. Anderson: Yeah, we've got to put them in [inaudible] instead of PowerPoint.

1656 Ms. Grasso: Did you ever have [inaudible] document?

1657 Mr. Athey: Which one was that?

1658 Ms. Grasso: The sustainable transportation document I sent.

1659 Mr. Athey: That was a while ago.

1660 Ms. Grasso: It was right at the beginning when we first met. They have a nice matrix . . .

1661 Mr. Athey: Well now we're back to, unfortunately, one of the things we weren't really able to
1662 get to. What is this ultimately going to kind of look like. Maybe we should have almost led with
1663 that part of it, which I think Scott suggested and we weren't able to get to it.

1664 Ms. van Boekhold: I think we couldn't because we didn't have this vision, this conversation . . .

1665 Mr. Athey: Fair enough.

1666 Ms. van Boekhold: So, now we can see that. That kind of how there's these two cross-cutting,
1667 overarching themes that kind of connects all of these different things. Would we be able to
1668 kind of schedule something the last week of February? Just tentative so we have it on our
1669 calendar and if we are ready . . .

1670 Ms. Huntley: For what? For the whole group to get back together?

1671 Ms. van Boekhold: Okay, I'm thinking if we, each of us, have comments, how would we review
1672 each committee's comments? Through emails? How could we see what looks like the final . . .

1673 Ms. Grasso: Can't we just give them all back?

1674 Mr. Anderson: Yeah.

1675 Ms. Huntley: Each subcommittee compiles its own comments and sends them to AECOM. And
1676 if you guys could compile them . . .

1677 Mr. Anderson: Yeah, and then the whole group could look at them.

1678 Ms. Huntley: And then we'll discuss them at our next whole group meeting.

1679 Ms. van Boekhold: So when should be our next whole group meeting? Early March, mid-March
1680 . . .

1681 Ms. Grasso: Well we should have enough time that the subcommittees can produce
1682 something, send it to you, you can compile it and get it out to all of us, we can review
1683 everything and then meet as a group.

1684 Mr. Firestone: Mid-March.

1685 Mr. Athey: Yeah, that seems like . . .

1686 Mr. Fortner: So, I can put out a Doodle Poll for this 4th to 8th kind of range . . .

1687 Ms. van Boekhold: Let's do 11th.

1688 Mr. Fortner: Part of what I look at is when this room is available. I prefer it unless we do
1689 WILMAPCO, which they have a swanky new office building.

1690 Mr. Athey: That's right.

1691 Mr. Fortner: So, maybe we can look into that, too. They have some flexibility.

1692 Mr. Swiatek: You're welcome to come, and I would suggest that you have the subcommittees
1693 trying to get together with enough lead time for AECOM to put that document together for that
1694 first meeting, too. So, I would say by the 22nd or so of February to meet.

1695 Mr. Fortner: You're thinking of February?

1696 Mr. Swiatek: For the subcommittees, and then . . .

1697 Mr. Fortner: Oh, you mean by the 22nd, the subcommittees would meet by the 22nd and then
1698 everybody gets it to them during that week. They have that process the next week, March 1,
1699 and then during this week here, the 4th to the 8th, somewhere in that ballpark, having a
1700 meeting. Okay. I'll Doodle Poll it.

1701 Ms. van Boekhold: I actually may not be here the first week. If you can do it the 11th, that
1702 would be good.

1703 Mr. Fortner: The week of the 11th? That's probably fine, too.

1704 Ms. van Boekhold: Whichever day you guys have a nice conference room.

1705 Ms. Grasso: Dave, could you send out a schedule then? Like when you want subcommittee
1706 feedback back by and then when you plan to send out the next draft and when our next
1707 meeting is?

1708 Mr. Athey: Alright, so if we're looking at the week of March 11 . . .

1709 Mr. Fortner: We're looking at March 11 now, yeah.

1710 Mr. Athey: I think what everybody, the week of, I guess the subcommittees can schedule their
1711 meetings, and I think this is what Mike just more or less suggested, the week of February 18
1712 and get comments back to us within a couple of days of those meetings, that gives us like two
1713 weeks, and that should be ample time.

1714 Ms. Grasso: So, comments to you by February . . .

1715 Mr. Athey: Twenty-second.

1716 Ms. Huntley: So, there's like a . . . you said you would have the document to us to read by
1717 February 8.

1718 Mr. Athey: Well, I . . .

1719 Ms. Huntley: That gives us two weeks for the subcommittees to do their work and get
1720 comments back to you by the 22nd. And then . . .

1721 Mr. Athey: That gives us two more weeks. So, there's actually a little bit of fluff in there.

1722 Ms. Huntley: To take that . . .

1723 Mr. Athey: Alright, can everybody kind of live with that? It seems fair and reasonable without,
1724 you know, getting too ambitious.

1725 Ms. Huntley: Should we assign leads to each of the subcommittees who then will organize the
1726 meeting of the subcommittee?

1727 Mr. Fortner: I'll organize the planning.

1728 Ms. van Boekhold: I'll organize energy and building.

1729 Mr. Filasky: I'll do the water one, you know, whatever one I'm in charge of.

1730 Ms. van Boekhold: Sounds good. Thank you.

1731 Mr. Fortner: Okay.

1732 Ms. Bennett: And I'll sit in on whichever one [inaudible].

1733 Mr. Athey: Okay.

1734 Mr. Fortner: Are we done? I can hang up. Anyone on the phone want to say anything before I
1735 hang up on you?

1736 Ms. Keller: I'm good. Thank you very much for opening up a dial-in. I appreciate it. Thanks,
1737 everybody.

1738 Mr. Athey: Alright, Jen, thanks.

1739 Mr. Fortner: Bye.

1740 Mr. Anderson: Bye, Michelle.

1741 Mr. Fortner: Okay, bye.

1742 There being no further business, the Newark Community Sustainability Plan Steering
1743 Committee meeting adjourned at 6:06 p.m.

1744 As transcribed by Michelle Vispi

1745 Planning and Development Department Secretary

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