

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

The early part of this week was spent largely catching up from being out of the office last week.

I met with Director Gray to discuss our plans for a future review of the residential parking permit program in areas that are seeing rapid redevelopment.

I met with Public Works and our engineering consultants for the Rodney project, JMT and Brightfields, to review the air monitoring equipment that we will use to ensure we are adequately protecting the public and workers from dust during demolition activities.

I met with Director Gray to discuss the fate of DNP committees if Council should move forward with moving the DNP outside of the City.

Councilman Markham and I met with a resident who had concerns about the meadow areas at Curtis Park.

I met with Public Works staff to discuss the updated development fiscal impact model that is currently under development.

This week we worked with DeIDOT to improve signal timing along Cleveland Avenue now that we are back to peak traffic conditions with students and faculty back in town. As of Thursday we are running new timing that is actually allowing more cars to move through the lane diet portion of the roadway than could last spring when we had all four lanes. We will continue to monitor and tweak the corridor as necessary. DeIDOT has requested a temporary CCTV camera that can be used to monitor traffic without a need to be physically on-site during rush hour which I think will help considerably.

Monday night was a regular council meeting and the first departmental budget hearings. We have several action items coming out of the first round that we will be addressing and incorporating into the budget for future budget discussions later this fall.

Monday is Labor Day so City Hall will be closed and we will be running a modified refuse collection schedule.

The remainder of my week was spent on general administrative and personnel related tasks

Activity or Project:
Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Administration - Deputy City Manager

Notable Notes:

During the week of August 20th, interviews were completed for the PT Recreation Specialist position. An employment offer was offered and accepted. The position will start on September 11th. Interviews were started for two positions in PWWR; PT Sidewalk Sweeper and Maintenance I. Also, during the week, onboarding has begun for a new police recruit, Paige Klein, and an employment offer was extended and accepted for the vacant Property Maintenance Inspector I position. The position will start on September 24th.

During the week of August 27th, interviews were completed for the two PWWR positions. Employment offers will be forthcoming on August 30th. A new 12-week employee weight loss challenge was initiated. This wellness program will run from September 5th through November 21st and early employee response/interest has been exceptional. HR Manager Devan Harden continues to finalize the rescheduled Realize Retirement event with ICMA-RC and she is also working with DVHT on final details of the upcoming Employee Wellness Fair and On-Site Flu Clinic set for September 26th.

Assistant to the Managers Mark Brainard has issued contract documents and posted for RFP 18-02 with both bid openings scheduled for September 18th at 2 p.m. in Council Chamber. He has also finalized the contract recommendation for the September 10th City Council meeting and has disseminated the contract agreement for Contract 18-05 following Council approval. The bid opening was held for Contract 18-06 on August 21st in Council Chamber.

The new mail machine has been installed in the mail room and staff from various departments continue to be trained on its operation. With the new machine, the mailroom has gone from processing an average of 750 pieces a day to processing 2,000 pieces a day when needed.

Assistant to the Managers Mark Brainard is working with the City's grant writer to research opportunities related to the HVAC/Green Energy updates. He also attended the Newark Community Sustainability Plan Steering Committee meeting on August 22nd.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Alderman's Court

Notable Notes:

Alderman's Court held six court sessions from 8/16/18 to 8/29/18. These sessions included arraignments, trials, capias returns, video hearings, code violations, probation violation and prisoners being transported. Parking Ambassadors were here on Tuesday and Wednesday to handle any parking appeals. The Parking Ambassadors will be here on Monday, Tuesday and Wednesday for the next couple of weeks to help with the transition from Monday to Tuesday as a parking appeal day.

Activity or Project:

Court Sessions

Description:

From 8/16/18 to 8/29/18 Alderman's Court handled 70 arraignments, 90 trials, 22 capias returns, 6 code violations, 3 video hearings, and 1 violation of probation hearing. During this time the court collected a total of 1,101 parking payments of which 610 were paid online and 491 were paid in court. The court also collected criminal/traffic payments which included 153 online payments and 179 court payments for a total of 332 payments.

Status:**Expected Completion:****Execution Status:**

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office on August 16 for Board of Adjustment and August 27 for Council. Geena was in the office on August 16 and 23 for Court.

Renee attended the staff meeting on August 16.

Paul, Renee and Whitney staffed the Board of Adjustment meeting on August 16. The Board voted 4-0 to deny the requested variances for 144 King William Street and 67-69 New London Road. Follow up was completed by staff later in the week.

Staff finalized the agenda and packet for the August 27 Council meeting on August 20. Item 3A (August 13 Council minutes) was distributed to Council and posted on the website on August 23. An additional presentation for item 11A1 (Potential charter changes) was distributed to Council and posted on the website on August 24.

Paul, Renee and Whitney staffed the Council meeting on August 27. Follow up was completed by staff later in the week.

Renee had the pleasure of swearing in NPD's newest police officer on August 28.

Anita and Whitney attended training on the new mailroom equipment on August 28.

Renee met with Mayor Sierer on August 29.

Renee, Tara, Samantha and Fred continued training for new staff members.

Tara completed several proclamation and letter requests for community organizations and businesses.

Renee drafted the agendas and worked on several packet items, including two bills, two memos, a PowerPoint presentation and the Legislative Department budget materials for the August 27 and September 10 Council meetings.

Renee spent time working on items related to the City Manager search.

Paul and Renee spent time working on items related to the employee climate survey.

Paul and Renee spent time working with staff and the applicant regarding finalizing the annexation agreement for 3 and 5 Bridlebrook Lane. This annexation has not yet been rescheduled for a Council hearing.

Renee worked with staff to finalized the subdivision agreement amendment for 83 East Main Street, which would remove the parking garage requirement to transfer two parcels to the City to be able to expand the size of Municipal Lot #1. Renee and Whitney completed the required newspaper advertisements and Anita completed and sent the direct mail notifications to the surrounding properties. This amendment is scheduled for Council consideration at the September 10 meeting.

Renee spent time working with Comcast and Verizon regarding a customer complaint for 414 New London Road.

Renee worked with IT staff to finalize the new ticketing system for internal research and work requests for the Legislative Department. It is anticipated this will launch the week of September 10.

Renee received the relevant documents, sent them to the requesting attorney and closed a subpoena request for a civil suit in which the City is not a party.

Renee forwarded a subpoena request to staff for a civil suit in which the City is not a party.

Staff spent extensive time on FOIA-related items this week. The following actions were taken on FOIA requests:

- * Forwarded documents to the requestor, completed and closed a May 29 FOIA request from Brightfields, Inc. regarding University Courtyard Apartments.
- * Spoke with the requestor and referred requestor to the appropriate staff to answer questions about documents for a June 28 FOIA request from Nikolina Novakovic regarding 26 and 28 Choate Street.
- * Received documents from staff, forwarded documents to the requestor, completed and closed a July 25 FOIA request from Planning and Zoning Resource Company regarding One Easton Court.
- * Received documents from staff, forwarded documents to the requestor, completed and closed a July 27 FOIA request from EBI Consulting regarding One Easton Court.
- * Determined there were no relevant documents, notified the requestor, completed and closed an August 6 FOIA request from Brian Frederick Funk, P.A. regarding 162 King William Street.
- * Received documents from staff, forwarded them to the requestor, completed and closed an August 10 FOIA request from EBI Consulting regarding 502 South College Avenue.
- * Received notification that staff had provided information requested, sent notification of same to the requestor, completed and closed an August 13 FOIA request from David Erik Stevens regarding a 1994 Alderman's Court case.

- * Received request, circulated to staff, determined there were no responsive documents, notified the requestor and closed an August 17 FOIA request from JNR Adjustment Company regarding a contractor certificate of liability insurance.
- * Received request, circulated to staff, determined there were no relevant documents, notified the requestor, completed and closed an August 17 FOIA request from Partner Engineering and Science regarding 410 Ogletown Road.
- * Received request and circulated to staff an August 20 FOIA request from Partner Engineering and Science regarding 410 Ogletown Road.
- * Received request and circulated to staff an August 22 FOIA request from James Edwards regarding 118 Lovett Avenue.
- * Received request, circulated to staff and began receiving information on an August 22 FOIA request from LCS, Inc. regarding 141-145 East Main Street.
- * Received request, circulated to staff and met with staff regarding an August 27 FOIA request from the News Journal regarding City settlement agreements.
- * Received request, circulated to staff and began receiving information on an August 28 FOIA request from Brian Frederick Funk, P.A. regarding 56 Welsh Tract Road, Unit 306.
- * Spent time updating the FOIA log for the City.

The August 27 Council, September 4 Downtown Newark Partnership Design Committee and September 4 Planning Commission agendas were posted and forwarded to Council.

Regarding minutes, staff time was spent on the August 13 Council (Whitney drafted; Renee edited - complete), August 16 Board of Adjustment (Whitney drafted) and August 27 Council (Whitney drafting) minutes. The July 21 Election Board and the August 13 and 27 Council executive session minutes are currently in the queue.

Danielle fulfilled 13 discovery requests for upcoming Alderman's Court cases. 241 discovery requests have been filled so far for 2018. The office also received the court calendars for August 30 and September 7 and the 31 associated case files were prepared for the Deputy City Solicitor. 35 court calendars with 474 associated case files have been compiled so far for 2018. No plea by mail agreements were processed this week.

The office received 39 new lien certificate requests over the last two weeks, which were sent to Finance for processing. 45 lien certificates were completed and sent to the requestor. So far, 371 lien certificates have been processed for 2018.

Activity or Project:

Digital Records Project

Description:

Samantha attended the National Association of Government Archives and Records Administrators Conference in Washington, DC August 15-18.

Samantha and Fred worked on indexing and labeling for transfer 23 boxes of development plans for State Archives.

Samantha sent destruction notices for 6.25 boxes of records to State Archives.

Samantha met with HR staff to determine a path forward for scanning current personnel records

into TCM.

Samantha and Ana continued working on quality control review for documents already scanned or being directly imported into TCM. This project is critical to ensure that when public portals are opened, there is consistent titling and metadata so documents can be easily found by members of the public.

The scanned documents numbers for August 16-29 are below.

Status:	In-Progress
Expected Completion:	
Execution Status:	On Track
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	
Activity or Project:	
Description:	
Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Community Relations

Notable Notes:

Newark News Brief: The latest Newark News Brief is available on all City social media channels as well as the website and channel 22. The 27th news brief highlights the Jerry W. Fickes Trail dedication, Preston's Playground construction and the Newark Police Department's involvement in the Badges for Baseball program. <https://youtu.be/PFACquWMeJY>

Taste of Newark: Newark foodies and their friends will enjoy the best food and drink in Delaware at the 15th annual Taste of Newark. The premier food and wine festival will take place on Sunday, September 30, from noon - 3 p.m. on Old College Lawn at the University of Delaware. Guests will enjoy a wide variety of culinary delights from dozens of restaurants, wineries, breweries and distributors. Keep an eye on the Taste of Newark Facebook page for updates on participating restaurants, wineries and breweries: https://www.facebook.com/events/444938642633524/?active_tab=about. Tickets are \$50 per person and can be purchased at TasteofNewark18.eventbrite.com.

Fabulous Friday: On Friday, August 24, the DNP hosted the August Fabulous Friday event. The

event included a Moana character, a performance by the University of Delaware Swing Dance Club and a performance by the Juggling Hoffmans. The event was featured in the Newark Post: https://www.newarkpostonline.com/news/fabulous-friday-draws-small-but-happy-crowd/article_39e970a3-0229-5268-b988-0834079eeb15.html

Finn McCool’s Ribbon Cutting: On Wednesday, August 29, Megan attended the official ribbon cutting for Finn McCool’s. The event was hosted by the Delaware Small Business Chamber. A video of the ribbon cutting and an official welcome to Main Street is posted on the Downtown Newark Partnership’s Facebook, Twitter and Instagram.

Turn the Towns Teal: On Wednesday, August 29, Megan attended the “Turn the Towns Teal” ribbon hanging event with Mayor Sierer and University of Delaware students. The group pinned teal bows on lamp posts along E. Main Street as part of a national campaign to promote awareness for ovarian cancer and its symptoms. Photos are posted on the City of Newark Facebook and Twitter pages.

Creative Design/Web Updates

- Designed Jerry W. Fickes trail dedication program; billboard for Public Power week; and Budget Central 2019 logo
- Created Budget Central 2019 webpage
- Scheduled weekly public meeting notices; TV22 programming for the week; Fabulous Friday to City of Newark calendar
- Updated the automatic collections magnet for 2019; and Patriot Day program

Press Releases/Media Inquiries

Weather Update: Jerry W. Fickes Trail Dedication: <https://bit.ly/2wtrrJP>

City of Newark Turns the Town Teal for September: <https://bit.ly/2wrDp6u>

Activity or Project:

Jerry Fickes Trail Dedication Event

Description:

The event was moved due to weather conditions, but the rain did not dampen the mood among the many guests who came to honor Jerry Fickes.

Status:	Completed
Expected Completion:	08-21-2018
Execution Status:	Completed

Activity or Project:

Media Room/Franchise Agreement Efforts

Description:

Work continues on the media room in the communications division. Facilities has been painting the room and adhering the acoustic foam to the walls. They also installed a mounted desk. Megan is working with John Herring from IT to purchase a TriCaster system for the broadcasts.

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Electric Department

Notable Notes:

Last week a 50-year old substation transformer was removed from the substation in the back of South Well Field. It took a 40 ton crane and all the linemen to switch circuits to deenergize the substation for safety. Now the electricians are starting on the site work for a new transformer and fencing contractor has been called in to expand the area. A bigger transformer is scheduled to be delivered in early 2019.

The line crews performed a scheduled outage on the express 34kV circuit that feeds the UD Lovett Avenue Science Center. Two weeks ago two lightning arrestors blew causing a momentary outage on the circuit. Last week the arrestors were changed and the circuit was switched back the same day.

The line crews worked at Preston's Playground helping move equipment with their trucks. The crews are also preparing to install a new pole near Christianstead. The City's circuit feeding Christianstead is on a Delmarva pole that has issues. To be proactive, the line crews are installing another taller pole nearby to avoid using Delmarva's pole altogether.

The electricians installed cameras on South College Avenue, put up welcome banners on Main Street, and installed lights in the garage.

Engineering has been going over the 12kV recloser bids, gave pricing to DeIDOT for conflicts on the East Main Street Repaving Project, and worked with the designers on the Delaware Avenue Bike Lane Project.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:**

Execution Status:	
Activity or Project:	
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Execution Status:	

City Manager's Weekly Report

Department:

Information Technology Department

Notable Notes:

Posted RFP18-02 Staff Augmentation for IT - Desktop Support Services

Applications Team:

1. Worked with PUB and Communications to revise phone tree messages in preparation for Paymentus.
2. Programmed hot keys for CSR's to transfer callers directly to Paymentus IVR.
3. Worked with Finance team and Harris on final tweaks for Paymentus soft launch.
4. Provided VOIP with new recordings and updates to the phone tree in preparation for Paymentus.
5. Programmed hot keys for W/C Attendant and Court staff to transfer callers directly to Parking appeals hotline.
6. Coordinated post live tax training with Finance staff members.
7. Promoted distro update to Compass LIVE.
8. Conducted meter testing and training session with Water field staff.
9. Assisted PUB with adjustment bills.
10. Trained Court staff on Tyler Cashiering, went LIVE.
11. Created reports for users as requested.

Infrastructure Team:

1. Requested and received quote from FTR to upgrade system and provide maintenance on Council Chamber recording system.
2. Updated camera server and Occularis software application.
3. Requested and received quote from Dell for new blade, needed for growing infrastructure.
4. Designed, then requested and began receiving equipment quotes for improved WiFi in Municipal Building, meeting with vendor to discuss cloud migration on 8/29.
5. Testing the migration of VOIP phones from VOIP dedicated line to City Infrastructure.
6. Continued onboarding/training Lead Desktop support position.
7. Worked with Vigilant to align new LPR and attended administrative training.
8. Finalized configuration and installation of South College Avenue and parking lot #6 cameras.
9. Deployed workstations and onboarded new City employees.
10. Created script for Content Filtering and pushed out to ATG's.
11. Created script for Dell GPS issue and pushed out to ATG's.
12. Created script for CAD upgrade, ready to deploy for go LIVE.

Activity or Project:

Police Vehicle Technology Upgrades

Description:

Approved Capital Improvement Project.

New computers have been deployed to vehicles with the exception of those in need of new consoles.

Most of installation on these vehicles will be performed by vendor. Scheduling with the vendor has begun for console and cradlepoint installation.

Status:	In-Progress
Expected Completion:	11-01-2018
Execution Status:	On Track

Activity or Project:

PD PTZ Camera

Description:

This is a Grant funded project, all equipment must be purchased by 6/30/18.

The City will utilize radio technology and a Comcast VPN to communicate back to City Hall. All equipment was installed and cameras have been configured.

Status:	Completed
Expected Completion:	10-31-2018
Execution Status:	Completed

Activity or Project:

V1601 - Parking Lot Surveillance Cameras

Description:

Configured design layout for parking lot #5 and #6, equipment identified. Equipment was ordered, parking lot #6 equipment was installed and cameras have been configured. Parking lot #5 equipment should arrive around September 6 and installation will begin shortly after.

Status:	Started
Expected Completion:	11-30-2018
Execution Status:	On Track

City Manager's Weekly Report**Department:**

Parks and Recreation Department

Notable Notes:

Director: Completed interviews for the part-time Recreation Specialist position; along with the Communication Division conducted the Jerry Fickes Trail dedication at the rain location, AETNA Hose, Hook and Ladder Station #7; construction of Preston's Playground continues with 18' shade structures installed and decks and poles reset in preparation for concrete footers to be poured this week; reviewed subdivision plans for comment on the landscape plan; prepared for first round of budget presentation to Council; conducted parks maintenance meeting to discuss upcoming projects and work orders.

Deputy Director: Worked on updates for the Mayor's Harvest Festival including confirming vendors and children's activities; completed interviews for the part-time Recreation Specialist position; worked on Outdoor Family Movie Night including sponsorship and marketing material, confirming the inflatable screen and movie rights, attended Community Development Block Grant training and the Sustainability Plan Committee meeting; continued to update and make changes to the fall activity guide and worked with Shelby on distribution of it; assisted Joe with the Jerry Fickes Trail dedication ceremony; continued to process fee assistance applications received and special event applications.

Recreation Supervisor of Athletics: Rittenhouse Rocks was held all week and included trips to the Go Ape Zipline at Lums Pond and swimming at Persimmon Creek; it was a great end to the summer camp season at Rittenhouse Park; proofed the fall newsletter and continues finalizing information; met with gymnastics instructor regarding the after school program at Downes Elementary; continues recruiting before and after school care staff, holding interviews and hiring new applicants, finalizing details for staff training scheduled August 23-24, school begins August 27; Archery Camp was held all week at New Castle 100 Archers Club; adult volleyball at Downes concluded all leagues this week; the latest introduction to pickleball class was held on Thursday at GWC.

Coordinator of GWC and Volunteers: Camp GWC finished up during the week of August 13-17 with a theme of Color Me Crazy at Camp GWC; campers went on a field trip to Auburn Heights Steam Car Museum and participated in an extra swim day and color run as a Friday Fun Day; camp registration had the following numbers: Camp GWC After Care – 22 Participants, Camp GWC Before Care – 17 Participants, Camp GWC Full Day – 57 Participants; Camp GWC Half Day – 8 Participants; Swim Lesson make up classes were held at the George Wilson Center and participants received certificates of completion; assisted with coordinating staff for Daring Camp of Life and helped coordinate speakers for Daring Camp of Life and Mad Science Camp; picked up final supplies for the last week of pools including shock bags and winterization kits; continued to finalize and review Fall programs and sent facility requests to the Newark Senior Center; met with a potential Art Program Contractor, Abrakadoodle; updated and sent the George Wilson Center attendant schedule for September; assisted with George Wilson Center attendant personnel changes; recruited volunteers and assisted for the Party in the Park with Newark Police Department; coordinated a volunteer for the final week of camps and for the Jerry Fickes Trail dedication; coordinated with a volunteer group from the University of Delaware who will be doing litter removal in various areas on Saturday, September 1; continued to coordinate with Fusion, Preston's March for Energy and Parks and Recreation staff as volunteers and caterers came in all week to build Preston's Playground; continued to meet with potential renters for the George Wilson Center. The overall attendance for the last week at the George Wilson Center Pool was 120 and the overall attendance for Dickey Park Pool was 130.

Volunteer Hours: 2 volunteers devoted 30 volunteer Hours to Camp REAL during the week of August 13-17; 2 volunteers devoted 24 volunteer hours to Daring Camp of Life; 1 volunteer

devoted 2 hours assisting with the Jerry Fickes Trail Dedication; 5 volunteers devoted 15 hours to the Party in the Park with Newark Police Event; 15 volunteers devoted over 50 hours assisting park staff with building Preston's Playground at the Newark Reservoir from August 13 – August 26. Volunteer Organizations included Sallie Mae, Discover, Fusion Fitness, Preston's March for Energy, Placers Newark, University of Delaware Physical Therapy Department, and other individuals.

Community Events Coordinator: Applications continue to come in for Newark Community Day. There is a good variety of vendors, with plenty of space still available for additional vendors. Few spaces remain for demonstrations and performances. WXCY is excited to sponsor the country group, Parmalee for the event. They will perform at 3:30 at the stage in front of Memorial Hall. The performance and demonstration schedule has been created and information will be sent prior to Labor Day to those groups performing/demonstrating at the event. Vendor information will be sent the week after Labor Day. We are answering lots of questions about the event on the phone and via email/social media. Working on guidelines for flags to be hung at Community Day in the way that Tibetan Prayer Flags are hung as a way of celebrating the department's 50th anniversary and promoting peace love and joy.

Parks Superintendent: Coordinated field staff part of the week and assisted as needed, attended class at Longwood Gardens, inspected entire Valley Stream area for downed trees and creek blockages, picked up supplies and coordinated delivery of articulating arm boom lift for use at Preston's Playground, started researching pricing on tree replacements for Dickey Park and Elkton Road traffic island #9, along with Stormwater Coordinator and Floodplain Administrator went out to site along/near White Clay Creek where resident wants to remove trees for possible construction project, did termination reports on two seasonal employees starting back to school next week, met with Eagle Scout on possible project installing Gaga Pit area at Fairfield Park and started redesign of bed area at West Chestnut Hill Road and 896 (Roses have to be removed due to Rose Rosette Disease).

Parks Supervisor: Continued coordinating and assisting as needed installation at Preston's Playground and started coordinating for sign installation in Rittenhouse Park for Fickes Trail.

Parks/Horticulture: Crews continue on mowing and bed maintenance operations, dragged/scarified all ballfields, raked off/leveled all horseshoe pit areas, did trash removal in all park areas, continued on installation at Preston's Playground, removed several dead/downed trees along Christina Valley Stream Trail (Mason-Dixon Trail), did interior bed maintenance at City Hall, delivered milk crates from storage to both school sites for After Care Program, loading/set up/ take down/storage of materials/supplies for Fickes Trail dedication and removed snow fencing from rear area at Wilson Center for installation of chain link fencing between park land and golf course.

Activity or Project:

Newark Community Day

Description:

Preparations are underway for Newark's Annual Community Day on Sunday, September 16 on the University of Delaware Green. This exciting event features fun for the entire family including a children's play area, two stages of performances, food court, community information and more.

Status:

Not Started

Expected Completion:	09-16-2018
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Execution Status:	On Track
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Activity or Project:

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Activity or Project:

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Execution Status:	
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City Manager's Weekly Report

Department:

Planning and Development Department

Notable Notes:

CODE ENFORCEMENT:

Property Maintenance reported moderate activity during University of Delaware move-in weekend. The tenant fit-out for Jerry's Artarama is nearing completion; the store is adding a mural to the side of the building. The next level of façade replacement at the Washington House for the stone veneer is ongoing. The renovation work for the Food Lion at Fairfield Shopping Center is ongoing; construction for the overall renovation of the shopping center is continuing. Façade renovations at College Square Shopping Center are ongoing. The framing on South Main Street for the next phase of Chimney Ridge is continuing. Plans are under review for the new Millcroft Memory Care Facility building. Staff continued to meet and discuss projects with University of Delaware staff. These meetings are with UD personnel, as well as with the general contractors at the various projects, to discuss progress and issues.

Construction of the new rail station on the STAR Campus is continuing. The structural steel installation is ongoing for the new six-story lab at the site. The Chemours Building structural steel is being installed, as well as the exterior walls.

Code Enforcement continues to correct issues with the data on business and rental licenses. Delinquent notices for 2018 business license renewals were due at the end of May. Code met with the City Solicitor to discuss the collection process as outlined in City Code.

PARKING:

Amstel Avenue east of Orchard Road was converted to one-way, eastbound traffic; meters were removed from the east side of South College Avenue to make room for a bike lane and relocated

to the south side of Amstel Avenue. The Parking Office was extremely busy with incoming students looking for residential and municipal parking passes this week. Staff completed the Parking Ambassador schedule for September. An employment opportunity for a part-time Parking Ambassador position was posted August 17 through August 24. The initial network infrastructure set-up for the countdown signs in Lots 3 and 4 was completed. Staff had a follow-up meeting with ParkingSoft to go over some bugs/errors in their reporting software; the company is installing fixes and sending reports via email at the present time. Staff also participated in a T2 webinar on their multi-space meter parking line to determine if it would be a viable option for the City.

PLANNING/LAND USE:

The Planning Commission is scheduled to meet on Tuesday, September 4, 2018 at 7:00 p.m.

Items on the agenda include:

- Annexation, rezoning, and major subdivision with site plan approval of the property located at 0 Paper Mill Road
- Discussion of potential rezoning and Comprehensive Development Plan amendment for Focus Area 5 – South Chapel Street

On August 16, the Board of Adjustment denied the appeal regarding the Planning Department's definition of dwelling, multi-family per Section 32-4(a)(40) for the property at 67-69 New London Road. The Board also denied the appeal regarding the interpretation of Section 32-11(b)(1) regarding the conversion of a one-family dwelling unit for two or more families. The Board voted to table discussion of the remaining area variances at this time.

Planner Mike Fortner staffed the Steering Committee for the Newark Community Sustainability Plan meeting on August 22. The Committee had their first meeting with the consultant to discuss the scope of the project and outreach ideas for Newark's Community Day event. Mike also distributed the Community Development/Revenue Sharing applications for the 45th Year/2019 program to the Advisory Committee members. Their first meeting is scheduled for September 12 at 7:00 p.m. in the Council Chamber.

The following was also completed this week:

- 24 Deed Transfer Affidavits
- 114 Building Permit Reviews
- 4 Certificates of Occupancy/Completion

LAND USE PROJECTS CURRENTLY UNDER REVIEW:

1119 South College Avenue, Parcel 1804600026 (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major

subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

65 South Chapel Street, Continental Court Apartments, Parcel ID 1802000209 (PR#17-04-03): The Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 65 South Chapel Street on April 19, 2017. The proposal calls for the demolition of the existing apartment building and construction of a 74-unit, 5-story high-rise apartment building at the site. The sketch plan has been pulled by the applicant, who plans to submit a revised plan in the future.

92 East Main Street, Parcel ID 1802000033 (PR#17-09-01): The Planning and Development Department received plans for a major subdivision, special use permit, and parking waiver for the property located at 92 East Main Street on September 7, 2017. The plans call for a mixed-use building with commercial space on the ground floor and 15 apartments on the second, third and fourth floors. The proposal appears to remove seven parking spaces from Municipal Lot 3, but includes transfer of the remaining parking lot to City of Newark ownership. The proposal was reviewed by the Downtown Newark Partnership Design Committee on October 3, 2017. Plans were reviewed by the Subdivision Advisory Committee (SAC) on October 10, 2017. SAC comments were sent to the applicant on October 20, 2017.

0 Paper Mill Road, Parcel ID 0805200012 (PR#17-11-01): On November 7, 2017, the Planning and Development Department received plans for the annexation, rezoning from NCC-SR New Castle County zoning to RS (single family residential) City of Newark zoning, and major subdivision with site plan approval for the property located at 0 Paper Mill Road. The proposal includes the creation of 18 new lots for construction of single family homes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 7, 2017. A SAC meeting was held on December 6, 2017. SAC comments were sent to the applicant on December 14, 2017. Revised plans were submitted on April 2, 2018 and distributed to the Subdivision Advisory Committee for review. A SAC meeting was held May 29, 2018 to discuss the plans with City operating departments. Staff comments were sent to the applicant on June 1, 2018. Revised plans were received by the Planning and Development Department on August 17, 2018. The land use proposal is scheduled to be considered by the Planning Commission at their regularly scheduled meeting on September 4, 2018.

67-69 New London Avenue, Parcel ID 1801900262 (PR#17-11-02): The Planning and Development Department received plans for a minor subdivision for the property located at 67-69 New London Avenue on November 15, 2017. The proposal includes the demolition of the existing building on the site and the construction of two townhouses. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 15, 2017. A SAC meeting was held February 14, 2018. SAC comments were sent to the applicant on March 12, 2018. Revised plans were received by the Planning and Development Department on May 18, 2018 and distributed for SAC review. Revised plans were received by the Planning and Development Department on June 7, 2018.

46 Welsh Tract Road, Parcel IDs 1100900033, 1100900059 (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark

zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were sent to the applicant on December 29, 2017.

419 and 421 Paper Mill Road, Parcel IDs 0805200010, 0805200011 (PR#17-11-04): Sketch plans for the annexation and rezoning of two existing single-family homes were received by the Planning and Development Department on November 21, 2017. The plan proposes annexation and rezoning from SR (Suburban Reserve) New Castle County zoning to RH (One Family Detached Residential) City of Newark zoning, in conjunction with the adjacent proposed subdivision of 0 Paper Mill Road, to tie into the public water and sanitary sewer. Submission of plans for 419 and 421 Paper Mill Road will likely be contingent on approval of the 0 Paper Mill Road subdivision, as the plan proposes the discharge of sewage using the 0 Paper Mill Road infrastructure. Plans were distributed to the Subdivision Advisory Committee on November 21, 2017.

1501 Casho Mill Road, Parcel ID 1803000127 (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Cash Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 18, 2018.

924 Barksdale Road, Parcel ID 1802400155 (PR#17-11-06): A sketch plan for the rezoning and major subdivision of 924 Barksdale Road was received by the Planning and Development Department on November 30, 2017. The plan proposes rezoning the property from BL (Limited Business) to AC (Adult Community) zoning to construct a 112-unit assisted living and memory care facility. On May 9, 2018, the Planning and Development Department received an application and revised plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision at 924 Barksdale Road. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on December 1, 2017. Staff comments were sent to the applicant on February 15, 2018. Revised plans were distributed for SAC review on May 9, 2018. A SAC meeting was held on May 23, 2018 to discuss the plans with City operating departments. A SAC letter with staff comments was sent to the applicant on June 12, 2018.

3 and 5 Bridlebrook Lane, Parcel IDs 0900730033, 0900730034 (PR#18-01-01): On January 18, 2018, the Planning and Development Department received plans for the annexation and rezoning of 3 Bridlebrook Lane in Covered Bridge Farms to connect to the City of Newark sanitary sewer utility. No other development is proposed as part of this plan. On February 23, 2018, plans were received for the annexation and rezoning of 5 Bridlebrook Lane. The applicants request annexation and rezoning to connect to City of Newark sanitary sewer. This request is being combined with the annexation and rezoning request for 3 Bridlebrook Lane that was received on January 18, 2018. Plans for 3 Bridlebrook Lane were distributed to the Subdivision Advisory Committee and to the Delaware Office of State Planning Coordination for the PLUS review on January 24, 2018. The PLUS review for 3 Bridlebrook Lane has been scheduled for February 28, 2018. Plans for 5 Bridlebrook Lane were forwarded to the Subdivision Advisory Committee and to the Delaware Office of State Planning Coordination for PLUS review on February 23, 2018. At

their meeting on April 3, 2018, the Planning Commission recommended approval of the annexation and rezoning of 3 Bridlebrook Lane and 5 Bridlebrook Lane. At their meeting on May 1, 2018, the Planning Commission recommended approval of an amendment to the annexation map and planning area map in Comprehensive Development Plan V to include 3 and 5 Bridlebrook Lane. The annexation, rezoning, and amendment to the annexation/planning area maps has been scheduled for the City Council agenda on May 14, 2018 (first reading) and June 11, 2018 (second reading). The second reading for 3 and 5 Bridlebrook Lane annexation and rezoning has been postponed at the request of the applicant.

515 Capitol Trail, Charlotte's Way, Parcel IDs 1801000004, 1801000005 (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on April 20, 2018.

1364 Marrows Road and 701 Ogletown Road, Martin Honda, Parcel ID 1802100215 (PR#16-01-03): On March 23, 2018, the Planning and Development Department received plans for an amendment to the major subdivision plan for the property at 1364 Marrows Road and 701 Ogletown Road. The plan proposes the reconfiguration of the automobile/vehicle repair facility shown on the Annexation, Rezoning, Major Subdivision and Special Use Permit plan of Martin Honda approved by City Council at their December 12, 2016 meeting, to include the elimination of one building and one two-story parking deck, reducing the overall gross floor area from 65,786 square feet to 52,080 square feet. Plans have been distributed for Subdivision Advisory Committee (SAC) review. SAC comments were forwarded to the applicant on May 18, 2018. Revised plans were received by the Planning and Development Department on August 16, 2018.

209-225 Haines Street, Parcel IDs 1802600107, 1802600108, 1802600217, 1802600109, 1802600212 (PR#18-05-02): On May 10, 2018, the Planning and Development Department received plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision with site plan approval for the property at 209-225 Haines Street. The plan proposes demolition of the existing buildings on the site and construction of a high-rise apartment with 24 units – 12 three-bedroom and 12 two-bedroom apartments – with 22 garage parking spaces on the first floor. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 11, 2018. A SAC meeting was held on June 14, 2018. SAC comments were sent to the applicant on July 26, 2018.

62 North Chapel Street, Parcel ID 1801400215 (PR#18-05-03): Plans for the rezoning and major subdivision with site plan approval of 62 North Chapel Street were received by the Planning and Development Department on May 10, 2018. The plan proposes the demolition of the existing office building on the site and construction of a mixed-use building with 300 square feet of office space and 30 garage parking spaces on the first floor, and 18 two-bedroom apartments on the two floors above. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 11, 2018. A SAC meeting was held on June 14, 2018. SAC comments will be sent to the applicant in the near future.

100, 115, 121 College Square, Parcel IDs 1802100196, 1802100199, 1802100172 (PR#18-05-04): On May 22, 2018, the Planning and Development Department received a sketch plan for a major

subdivision for the redevelopment of a portion of the College Square shopping center, to include a mixed-use complex with retail and residential space. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 22, 2018. Revised sketch plans were received by the Planning and Development Department on June 6, 2018. SAC comments were sent to the applicant on August 27, 2018.

304 Research Boulevard, Parcel ID 1803900002 (PR#18-06-02): The Planning and Development Department received a special use permit application for a telecommunications facility at 304 Research Boulevard on June 22, 2018. The plan proposes the installation of a single trailer with a boom that will be raised to hold three panel antennas and one dish antenna, surrounded by a fence. The facility is a temporary measure until the applicant can permanently collocate antennas on the existing water tank at the site, a project which was approved by Planning Commission on June 5, 2018 and approved by Council on July 9, 2018. Plans were distributed to the Subdivision Advisory Committee on June 22, 2018. The special use permit request for the temporary facility was approved by the Planning Commission at their regularly scheduled meeting on July 3, 2018. At their meeting on August 13, 2018, City Council approved the special use permit for the temporary telecommunications facility.

18 North Street, White Clay Vista, Parcel ID 1801400025 (PR#18-06-03): On June 22, 2018, the Planning and Development Department received plans for a minor subdivision at 18 North Street. The plan proposes to replace the one-story apartment building at the site with four 3-story townhouse style apartments similar to the existing units at the rear of the property. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 22, 2018. A SAC meeting was held on August 16, 2018. Staff comments will be sent to the applicant in the near future.

321 Hillside Road, Parcel ID 1801900222 (PR#18-06-04): On June 26, 2018, the Planning and Development Department received a sketch plan for the property at 321 Hillside Road, the site of the now-closed University of Delaware Dickinson dormitory. The plan proposes the demolition of the existing buildings at the site and construction of two 15-unit apartment buildings and 65 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on June 27, 2018. A revised sketch plan was received by the Planning and Development Department on July 17, 2018. A SAC meeting was held on August 13, 2018. SAC comments will be sent to the applicant in the near future.

1105 Elkton Road, Royal Farms, Parcel ID 1100400013 (PR#18-07-01): A sketch plan was received by the Planning and Development Department on July 20, 2018 for the property located at 1105 Elkton Road. The plan proposes an annexation, rezoning, and minor subdivision to demolish the existing buildings at the site and construct a Royal Farms gas station, car wash, and convenience store. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on July 23, 2018. A SAC meeting was held on August 27, 2018. SAC comments will be sent to the applicant in the near future.

703 Valley Road, Parcel ID 0902000011 (PR#18-07-02): The Planning and Development Department received plans on July 23, 2018 for the property located at 703 Valley Road. The plans propose an annexation and rezoning of the parcel to provide water and sewer services to the existing house on the site.

105-83 New London Road and 36-42 & 41 Wilson Street, Campus Walk II, Parcel IDs

1801300106, 1801300107, 1801300108, 1801300109, 1801300196, 1801300110, 1801300111, 1801300112, 1801300113, 1801900157, 1801300161, 1801300086, 1801300085, 1801300198, 1801900143 (PR#18-08-01): On August 9, 2018, the Planning and Development Department received plans for the property located at 105-83 New London Road and 36-42 & 41 Wilson Street. The plan, to be known as Campus Walk II, proposes a Comprehensive Development Plan amendment and major subdivision with site plan approval to demolish the existing structures located at 83-105 New London Road and 41 Wilson Street, relocate the existing structure at 87 New London Road to 41 Wilson Street and repurpose it as a 4-person student rental, and construct 28 garden apartments on the parcels fronting on New London Road, with vehicular access via the original Campus Walk accessway. The parcels located at 36-42 Wilson Street are incorporated into the land use proposal for the purpose of relocating lot lines and are not being redeveloped as part of the plan.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Police Department

Notable Notes:

- It has been a busy week for the police department with the return of the university students. Over the weekend, officers responded to several loud party complaints and three alcohol overdoses. Officers from all units and divisions did a great job over the weekend with no major problems reported.
- This week, one of the police department's capital projects presented to City Council was the exploration of a police firearms range. A member of the public inquired as to the safety of officers to lead exposure while using the range. The builders of firearm ranges take lead safety into account when designing a range. Such considerations involve: Control and contain lead bullets and

fragments, preventing migration of lead to subsurface and surrounding surface water bodies, removal of lead from the range and recycle, and documenting activities and keeping records. In addition, our firearms officers, who spend the most time on the range, are blood tested once a year for lead level. They fell far below a lead level of concern. We will be able to present additional information as to the range safety as the budget process progresses.

Patrol:

- Due to shortages created by two Newark officers being hired by the Delaware State Police and several officers out due to injury, Cpl. Craig, Cpl. Walker and Cpl. Rivers have been transferred to the Patrol Division from their specialized assignments to assist with the shortages created on patrol.
- Sgt. Bolden and Sgt. Micolucci began attending the West Point Command and Leadership Academy which will span over a 10-week period.
- The Patrol Division, working alongside the Special Operations Unit, continues to focus on order maintenance violations taking strict enforcement when violations are observed. With the return of the University of Delaware students for the Fall semester, and the expected increase of loud parties, problem locations will quickly be identified, and efforts will be made at these specific locations to stop the problems early in the school year.
- After reviewing the patrol division activity for the month of July, Lt. Rieger noted the following patrol officers for leading the division in areas of productivity: M/Cpl. Skinner, PFC Spencer, P.O. Roberts, Cpl. Golden, Cpl. Barnes, Cpl. Mease, Cpl. LaRue, and P.O. McKennon. A great job for going above and beyond by all these officers.

Special Operations Unit:

- SOU will focus their efforts on order maintenance enforcement throughout the community and will be working jointly with the Delaware Alcohol and Tobacco Enforcement (DATE). The unit will also be working with Code Enforcement and the Attorney General's Office on several ongoing problem locations. On Wednesday, Sgt. D'Elia assisted as an instructor with the New Castle County Command and Leadership program.

Traffic Unit:

- The traffic unit will continue traffic enforcement on major roadways and will spend additional time in several neighborhoods based on complaints of traffic infractions. The unit is also conducting speed studies on Christopher Drive and Dillwyn Drive.

Criminal Investigations Division:

- On 8/23/18, detectives arrested Larry A. Mills, a 44-year-old male from Wilmington, in reference to a commercial burglary that occurred on 5/26/18 at Dash Liquor, 1142 Elkton Road. Officers initially responded to the business for an alarm and found a rock had been used to break open a window. It was later determined that cash had been stolen and the suspect(s) attempted to steal alcohol. Mills was identified by various investigative means, including physical evidence that was recovered.

Activity or Project:

N/A

Description:

N/A

Status:

Completed

Expected Completion:	08-30-2018
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Execution Status:	Completed
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Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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Activity or Project:

Description:

Status:	
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Expected Completion:	
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Execution Status:	
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Digital Records Project New Documents Created – August 16-29

Name	# of Documents	# of Pages	Types
Samantha	45	327	Miscellaneous
Sandy	1,115	5,046	AP Batch Scans/Bankruptcy Files/Court Documents/Correspondence
Fred	73	2,785	PWWR Development Plans
Debbie	1,447	2,221	Personnel Documents
Ana (PT)	123	393	Miscellaneous
Anita (PT)	54	154	Miscellaneous Current Files
Danielle	2	15	Miscellaneous Current Files
Total	2,859	10,941	

Digital Records Project Documents Modified* – August 16-29

Name	# of Documents	# of Pages	Types
Samantha	46	328	Miscellaneous
Sandy	1,126	6,292	AP Batch Scans/Bankruptcy Files/Court Documents/Correspondence
Fred	74	2,919	PWWR Development Plans
Debbie	1,447	2,221	Personnel Documents
Ana (PT)	1,286	4,495	Legal Opinions/Ordinances
Anita (PT)	54	154	Miscellaneous Current Files
Danielle	2	15	Miscellaneous Current Files
Whitney	5	17	Miscellaneous Current Files
Total	4,040	16,441	

Monthly Year-Over-Year New Document Page Totals

Month	2017	2018	Change +/-
January	45,159	45,288	+129
February	28,898	20,852	-8,046
March	32,952	25,727	-7,225
April	31,188	32,595	+1,407
May	18,988	40,272	+21,284
June	15,578	17,662	+2,084
July	26,106	23,131	-2,975
August	22,939		
September	29,779		
October	31,314		
November	36,662		
December	32,295		
Totals	352,488		

Monthly Year-Over-Year Modified Document Page Totals*

Month	2017	2018	Change +/-
January	0	49,088	+49,088
February	0	72,213	+72,213
March	0	52,137	+52,137
April**	175,492	53,599	-121,893
May	14,718	49,087	+34,369
June	14,906	30,590	+15,684
July	28,804	30,099	+1,295
August	18,646		
September	19,716		
October	23,730		
November	27,776		
December	29,452		
Totals	353,240		

*Includes documents created in other departments, but sent to the Digital Records Division to be scanned as well as ongoing quality control updates.

**Entire database was modified in April 2017.

NEWARK POLICE DEPARTMENT

WEEK 08/19/18-08/25/18

INVESTIGATIONS

CRIMINAL CHARGES

	2017 TO <u>DATE</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2018</u>	2017 TO <u>DATE</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2018</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	0	0	2	0	0
Rape	2	8	0	0	2	0
Unlaw. Sexual Contact	8	4	0	1	5	0
Robbery	16	16	0	10	23	0
- Commercial Robberies	6	7	0	1	8	0
- Robberies with Known Suspects	0	1	0	0	2	0
- Attempted Robberies	2	0	0	5	1	0
- Other Robberies	8	8	0	4	12	0
Assault/Aggravated	17	15	0	17	24	0
Burglary	28	28	0	12	8	1
- Commercial Burglaries	6	9	0	3	1	1
- Residential Burglaries	17	17	0	9	5	0
- Other Burglaries	5	2	0	0	2	0
Theft	357	343	9	156	106	5
Theft/Auto	31	33	2	2	5	0
Arson	1	0	0	0	0	0
All Other	60	67	4	49	60	8
TOTAL PART I	521	514	15	249	233	14
<u>PART II OFFENSES</u>						
Other Assaults	194	170	1	93	125	2
Rec. Stolen Property	2	0	0	14	11	0
Criminal Michief	133	102	1	39	101	3
Weapons	13	8	1	26	27	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	74	128	4	115	189	7
Drugs	106	92	5	129	143	3
Noise/Disorderly Premise	444	420	14	149	162	2
Disorderly Conduct	102	88	4	71	62	2
Trespass	128	143	2	56	50	2
All Other	275	267	8	267	212	10
TOTAL PART II	1471	1418	40	959	1082	31
<u>MISCELLANEOUS:</u>						
Alarm	207	126	1	0	0	0
Animal Control	313	331	14	2	2	0
Recovered Property	219	184	4	0	0	0
Service	24795	26413	792	0	0	0
Suspicious Per/Veh	374	313	3	0	0	0
TOTAL MISC.	25908	27367	814	2	2	0

	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2018</u>	2018 TO <u>DATE</u>
TOTAL CALLS	964	31,288	1,012	33,824



Newark Police Department
Weekly Traffic Report
08/19/18-08/25/18



TRAFFIC SUMMONSES	2017 YTD	2018 YTD	THIS WEEK 2017	THIS WEEK 2018
Moving/Non-Moving	5748	7569	182	142
DUI	112	133	13	1
TOTAL	5860	7702	195	143

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	1	0	0	0
Personal Injury	165	137	3	3
Property Damage (Reportable)	727	741	30	17
*Hit & Run	161	159	10	3
*Private Property	168	205	11	6
TOTAL	893	878	33	20

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.