

City Manager's Weekly Report

Department:

Administration - City Manager

Notable Notes:

Communications manager Bachman, Finance Director Del Grande and I had a phone interview with a reporter from the News Journal this week which resulted in a front-page article in the Friday paper. We also completed an opinion piece that will appear in the Sunday, June 17th edition of the News Journal which discusses our infrastructure issues and debt financing. We are very happy that they decided to put us on the front page and my thanks to the communications team for their hard work.

This week we held three referendum townhall meetings. Tuesday night was the District 2 townhall at the Senior Center, Wednesday night was the District 4 townhall at City Hall, and Thursday night was the third and final general townhall. We have one townhall meeting remaining and that will be the District 5 townhall meeting at the George Wilson Center on Thursday, June 14th at 6:30. If you have not had an opportunity to attend a townhall meeting yet, I recommend that you try to make it to the remaining meeting to learn more about the process and the projects that are included.

I attended a meeting at Margaret Street with Public Works, the Newark Police, and DelDOT where we discussed the proposed signing and striping plan associated with converting Margaret Street to one-way. The new signal at Creek View Road will be put into flash and then activated in the coming weeks. The conversion of Margaret Street will follow soon thereafter. In order to facilitate the conversion, we will be bringing a code revision to designate the section of Margaret Street between Cleveland Avenue and Anabelle Street to one-way in code so we can properly enforce infractions. This will likely have first reading at the second meeting in June and second reading at the first meeting in July.

On Wednesday, Finance Director Del Grande, Assistant to the Managers Brainard and I attended the House Admin Committee meeting in Legislative Hall in support of House Bill 435 which is the charter amendment that would enable Council to consider enacting a lodging tax. BH 435 was released from committee on a vote of 5-0. Mr. Armitage and I testified in support of the bill in committee. Thursday evening our bill was heard by the full house and was approved 36-5 which was a great result and better than HB 377 which is the County's lodging tax bill. The County's bill was approved by the senate yesterday so we are hoping that ours will be met with similar results in the senate. Thanks to Representative Baumbach who was our primary sponsor on this bill.

On Thursday I attended the grand opening and ribbon cutting for Pachamama Peruvian Rotisserie on Main Street.

Solicitor Bilodeau, Chief Tiernan, Deputy Chief Farrall, Deputy Chief Feeny and I attended a meeting with Delaware Transit Corporation and the UD Police Department to discuss jurisdiction for the Newark Regional Transportation Center on South College Avenue.

The remainder of my week was spent on referendum related items, personnel, and other general administrative tasks.

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Administration - Deputy City Manager

Notable Notes:

On June 1st, HR Manager Devan Stewart completed the employee census and submitted the necessary documentation for the City's life and long-term disability premium renewal.

On Tuesday, June 5th, Acting Deputy City Manager Mark Farrall and HR Manager Stewart attended the annual business meeting for the Delaware Valley Health Trust.

During the week, HR Manager Stewart assisted with Customer Service I and Water Maintenance I interviews. Throughout the week, HR Manager Stewart assisted with orientation for summer Parks & Recreation staff.

During the week, HR Administrator Marta Pacheco scheduled interviews for the Electric Groundhand position and finalized application packets for the current police officer application process. On Saturday, June 9th Mark Farrall and Devan Stewart will proctor the police applicant testing. Also during the week, the HR team created job postings for Administrative Professional I and Part-time Secretary.

Assistant to the Managers Mark Brainard attended the town hall forums regarding the referendum on June 5th, 6th and 7th. He also worked with the electric department on two recommendations for an upcoming Council meeting and held a bid opening for Contract 18-03. On June 6th he

attended the House Committee Hearing for HB 435 at Legislative Hall and also began the selection process for the upcoming mailroom aide interviews.

Activity or Project:

Weekly Report - June 7, 2018

Description:

Status: In-Progress

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Alderman's Court

Notable Notes:

Alderman's Court held three court sessions from 5/31/18 to 6/6/18. These sessions included arraignments, trials, capias returns, video hearings and code violations. Parking officers were here on Monday and Wednesday to handle any parking appeals.

The Customer Service Representative 1 interviews were held and Sarah Campanelli was selected and will begin on 6/18/18.

Activity or Project:

Court Sessions

Description:

From 5/31/18 to 6/6/18 Alderman's Court handled 96 arraignments, 67 trials, 2 capias returns, 1 code violation and 2 video hearings. The court collected a total of 455 parking payments which included 308 online payments and 147 court payments. The court also collected criminal/traffic payments which included 164 online payments and 51 court payments for a total of 215 payments.

Status: Completed

Expected Completion:	06-06-2018
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Execution Status:	Completed
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Activity or Project:

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Execution Status:	
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Activity or Project:

Description:

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Expected Completion:	
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Execution Status:	
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City Manager's Weekly Report

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Paul was in the office on June 4 and June 5 for Planning Commission. Geena was in the office for Court on June 1.

Renee attended the staff meeting on May 31 where the June 11 Council agenda was discussed.

Renee met with Planning & Development staff on June 1 to discuss the Park N Shop project record, which will be coming back to Council for first reading on June 11 and second reading on July 9.

Renee met with members of the Police Department regarding the June 20 implicit bias training for Council on June 1.

Staff completed and posted the agenda and packet for the June 11 Council meeting on June 4. An addendum and item 1B were sent to Council and posted on June 5. Items 3B and 3C were sent to Council on June 6.

Renee attended a bid opening on June 5.

Renee met with the Aetna Recording Secretary on June 5 regarding the City's sound system and potential options for Aetna.

Sarah completed and posted the June 12 Conservation Advisory Commission agenda on June 5.

Renee received comments from staff and sent to the applicant for review the annexation agreement for 3 and 5 Bridlebrook Lane. The Comprehensive Plan amendment and annexation of 3 and 5

Bridlebrook Lane have been postponed to the June 25 meeting for Council consideration by request of the applicant. Readvertisement for the project was also completed.

Renee spent time working on a memo for the June 11 Council meeting agenda.

Renee spent time dealing with personnel realignment and job posting notices due to an upcoming personnel vacancy in the Legislative Department.

Extensive time was spent by staff on work related to the June 19 referendum. Absentee ballots are still coming in at a steady pace with 38 ballots requested so far. Renee and Tara worked with Election Board members and finalized the poll workers for each district. Final lists of newly registered voters were sent to the City, coded by staff and sent back to the Department of Elections to be updated in the voter file.

Staff spent time on several FOIA-related items this week. The following actions were taken on FOIA requests:

- * Sent follow up on a February 12 FOIA request from Environmental Alliance regarding Carroll Court.
- * Declined to produce records for an out-of-state requestor, completed and closed a March 12 FOIA request from Marketsphere regarding financial data.
- * Resent the requested information for the third time and closed the March 14, April 16 and May 29 FOIA requests from Construction Monitor regarding building permit information.
- * Sent follow up on administrative cost estimate and corresponded with staff regarding an April 12 FOIA request from Ken Siew regarding code enforcement complaints.
- * Received documents, forwarded to the requestor, completed and closed a May 3 FOIA request from Dominic Diaz regarding codification contracts.
- * Resent the requested information for the second time and closed the May 8 and May 28 FOIA requests from Vanessa Naisha regarding police records.
- * Sent follow up on a May 11 FOIA request from Leyland Tait regarding vacant properties.
- * Sent relevant documents, completed and closed a May 15 FOIA request from Red Group Analytics regarding traffic tickets.
- * Corresponded with the requestor regarding a closed May 21 FOIA request from Albert Porach regarding staff/UD meetings.
- * Began receiving documents and corresponded with staff regarding a May 29 FOIA request from Brightfields regarding University Courtyard Apartments.
- * Declined to produce records regarding an ongoing investigation, corresponded with the requestor, completed and closed May 23 and June 3 FOIA requests from Nancy Horisk-Sherr regarding the incident between NPD officers and two dogs.

The June 11 Council, June 12 Conservation Advisory Commission and June 21 Board of Adjustment agendas were posted and forwarded to Council.

Regarding minutes, staff time was spent on the May 29 Council (Tara drafting) minutes. The May 14 and May 29 Council executive session minutes are currently in the queue.

Sarah fulfilled 5 discovery requests for upcoming Alderman's Court cases. 164 discovery requests have been filled so far for 2018. The office also received the court calendar for June 14 and the 16 associated case files were prepared for the Deputy City Solicitor. 24 court calendars with 346 associated case files have been compiled so far for 2018. No plea by mail agreements were

processed this week

The office received 16 new lien certificate requests this week, which were sent to Finance for processing. 14 lien certificates were completed and sent to the requestor. So far, 227 lien certificates have been processed for 2018.

Activity or Project:

Digital Records Project

Description:

Renee and Samantha met with representatives of the Networks Program from the Christina School District on June 1 regarding being a work site for their Copyworks students starting in September. This provides work experience to the students for document prep and scanning while giving additional assistance to the Records Division at no cost to the City.

Samantha worked on the strategic plan for the Records Division and Renee and Samantha met on June 1 to review progress.

Samantha and Mecia worked on preparing documents for transfer to State Archives.

Samantha and Ana also continued working on quality control review for documents already scanned into TCM. This project is critical to ensure that when public portals are opened, there is consistent titling and metadata so documents can be easily found by members of the public.

The Records team increased the pages scanned by 112% year over year for the month of May achieving their second highest output month for 2018 and their third highest output month since the beginning of 2017. The scanned documents numbers for May 31-June 6 are below.

Status:	In-Progress
Expected Completion:	
Execution Status:	On Track

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

Activity or Project:

Description:

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Community Relations

Notable Notes:

Referendum Outreach: The videos of the town hall forums on the planned referendum from Tuesday, June 5, Wednesday, June 6 and Thursday, June 7 are all available for view on the City of Newark Youtube Channel (<https://youtube/etNVdc-6YMQ>). The videos are also linked on the Newarkde.gov/vote page. The latest referendum educational video focuses on who is eligible to vote in the referendum and the questions those voters will see at the polls. The next educational video will highlight the general fund projects included in the referendum.

Newark News Brief: The 22nd Newark News Brief is now available on the City's social media channels, website and Channel 22. This week's 2-minute video features the upcoming referendum, the patching on E. Main Street, the Newark Regional Transportation Center groundbreaking and the openings of two new restaurants downtown, Pacahamama and Mac Mart.

Fabulous Fridays: The Downtown Newark Partnership is celebrating what makes Newark a fabulous place to spend an evening with friends and family. The fourth Friday of June, July and August will now be known as Fabulous Friday from 5 – 9 p.m. The June 22nd event will be all about art. It will feature Newark Arts Alliance's Art on the Lawn, as well as face painting, balloon animals and sidewalk chalk art. Residents and visitors are encouraged to grab a bite to eat in one of Newark's delicious restaurants and stop for some retail therapy at one of the unique boutiques.

Creative Design/Web Updates

- Edits made to the House Bill 435: Newark Lodging Tax document
- Designed CAFR Cover, and divider for NPD, and Public Works; and Fabulous Friday poster
- Scheduled Referendum 101 Sewer Projects video and Referendum 101 Voting video on TV22, and scheduled public meeting notices for the week
- Updated Parks and Recreation's constant contact and camp registration buttons on City website

Activity or Project:

Communication Outreach: June Referendum

Description:

Three town halls were held this week, including the District 2 and District 4 town halls. The average number of residents at each town hall was about 20 individuals. The ninth and final town hall will take place next Thursday, June 14, from 6:30 - 8 p.m. at the George Wilson Center.

A scheduled taping with WPVI in Philadelphia was cancelled, due to the show being out of production at the moment. They apologized for the last-minute cancellation.

The printed versions of our 16-page, full-color magazine were delivered this week and copies were distributed throughout the building for visitors to review and take with them. We are awaiting confirmation from the printer that the copies being mailed to homes have indeed been distributed.

An interview was facilitated between the News Journal and Acting City Manager Tom Coleman and Finance Director David Del Grande regarding the upcoming referendum. Placement of the article was front page, top fold in the print edition of the Friday paper and it was among the top news stories online. In addition, the City secured space in the Sunday, June 17th News Journal for

an op-ed on the topic. That has been drafted and submitted. Both the article and the op-ed are results of the editorial board meeting the communications team facilitated earlier this year.

Status:	In-Progress
Expected Completion:	06-19-2018
Execution Status:	On Track

Activity or Project:

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Status:	
Expected Completion:	
Execution Status:	

Activity or Project:

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Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Electric Department

Notable Notes:

A substation breaker opened without warning Sunday morning. The on call line crew, line supervisor, and engineering scrambled quickly to switch the circuit which fed down Wyoming Road to Marrows Road. Traffic signals and the Delaware Technology Park were out for over an hour. The cause is under investigation, but it appears a low insulating gas relay tripped the breaker open.

The line crews and electricians have been finishing the rerouting of power around the Preston's Playground site. The final leg under a deep runoff ditch was completed and the changeover will occur next week.

Engineering has been working on evaluating the bids just recieved for a new substation transformer and 34kV breaker. Engineering is also working on next year's budget.

Engineering and the meter technician has been working with DEMEC's contractor to install new equipment at the Bloom primary metering point needed to monitor generation in accordance to the DEMEC/Bloom Purchase Power Agreement.

Activity or Project:

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Status:	
Expected Completion:	
Execution Status:	

Activity or Project:**Description:****Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Finance Department

Notable Notes:

The Payments and Utility Billing Office is experiencing extremely high call volume and walk-in customers this week due to the university students moving out. This volume of business should begin to slow down next week. We apologize in advance to the longer-than-average wait times on the phone and in our lobby, and appreciate everyone's patience.

New Castle County Council passed a sewer rate increase of 12% effective July 1, 2018. Per City Code, https://library.municode.com/de/newark/codes/code_of_ordinances?nodeId=CH25SE_ARTIIISEFESESECH_DIV2SESECH_S25-17SESECHES, the City will adjust the sewer fee for all billing of usage beginning July 1, 2018. We are waiting from the County for official confirmation of the new rate and will provide more detail once this information is received.

New Castle County Council is considering a 15% tax increase effective July 1, 2018 which will be phased in over two years. A substitute ordinance was introduced on May 29th to phase the full impact of the tax increase to over two years. So, the net result would be a 7.5% increase in 2018, and another 7.5% increase in 2019. Here is a link to the agenda for the special council meeting. http://www.nccde.org/AgendaCenter/ViewFile/Agenda/_05292018-1526. The actual discussion of this proposal will not take place by New Castle County Council until June 12th.

The Referendum Road Show continues to come to a district near you. The Referendum team presented three times this week (Tuesday-Thursday, June 5-7). The meeting on the 5th was hosted by Councilman Clifton at the Newark Senior Center, and the meeting on the 6th was hosted by Councilman Hamilton at City Hall. Thank you to Councilmen Clifton and Hamilton for their support spreading the word of these meetings to their constituents.

Activity or Project:

Automatic Bill Payment/Leak Detection System - CustomerConnect

Description:

We would like to remind all residents that monthly utility bills can be processed automatically via CustomerConnect. Did you know that CustomerConnect also has features that will alert you when your household exceeds certain consumption thresholds? This tool is helpful for finding water leaks, or unintended electric usage before it goes on for a prolonged period of time, saving you money. The notification thresholds can be set by the account holder on a monthly, weekly or daily limit. It's another way of keeping utility consumption to a minimum. The account holder can elect to be notified by email, text, and via notice to their web portal account.

Newark utility customers also have the option to pay the City for utility services using CustomerConnect's "Budget Billing" option. This method of payment allows the account holder to pay a fixed amount each month on the date of their choosing when they sign up for this feature. The system determines your estimated annual utility bill and divides that amount by twelve months. On the December bill, there will be a true up for whatever balance that remains (either a credit or debit to the account) to settle the balance for the year.

Please click on this link to set up your account today: <https://newarkde.gov/pay>. In order to keep costs to a minimum, the City urges CustomerConnect users to set up their accounts to debit their bank accounts vs a credit card in order to keep City costs to a minimum, as the City incurs credit card fees with every credit card transaction.

Status:	Completed
Expected Completion:	12-31-2018
Execution Status:	Completed

Activity or Project:

Payment & Utility Billing (PUB)

Description:

The group processed 3,968 utility payments and Munis transactions last week, 705 of which were imported automatically with our electronic processes and 3,182 of which were imported via web, lockbox or preauthorized payment (PAP) over the last week. In addition, 1,151 manual payments were processed between utility payments, tax bills and licensing (contractor, business, rental, etc). PUB answered 718 calls out of 1,525 offered, reflecting an abandoned rate of 50%. The average speed to answer the phone was 19:43. The average call time was 4:07.

Status:	In-Progress
Expected Completion:	12-31-2018
Execution Status:	On Track

Activity or Project:**Description:**

Status:	
Expected Completion:	
Execution Status:	

City Manager's Weekly Report

Department:

Information Technology Department

Notable Notes:

1. Continued work on CIP and Opex budgets.
2. Re-evaluated candidates for Lead Desktop Support position.

Applications Team:

1. Upgraded Northstar and Customer Connect
 - a. Conducting preliminary testing.
2. Generated new document types for Records division.
3. Created reports as requested.
4. Assisting PD with setup of Body Worn Camera trial.
5. Assisted with utility billing and computer refresh project.

Infrastructure Team:

1. System deployment and retrievals related to the PC Refresh Project are continuing.

Activity or Project:

Workstation System Refresh

Description:

In accordance with the Dell lease agreement, certain systems are marked for updating in Q1 2018. IT has met with the impacted departments for this project.

Deployment of new systems and retrieval of old units is close to completion for Non-PD systems. PD System deployment is in process, units are being tested.
Return of Lease systems in process.

Status:	In-Progress
Expected Completion:	07-31-2018
Execution Status:	On Track

Activity or Project:

Police Vehicle Technolgoy Upgrades

Description:

Approved Capital Improvement Project.
Most of installation on these vehicles will be performed by vendor, PO in process.

Status:	Started
Expected Completion:	07-31-2018
Execution Status:	On Track

Activity or Project:

PD PTZ Camera

Description:

This is a Grant funded project.

Most items have been received, additional items needed have been identified. The City will utilize radio technology and a Comcast VPN to communicate back to City Hall.

Status:	In-Progress
Expected Completion:	06-30-2018
Execution Status:	On Track

City Manager's Weekly Report

Department:

Parks and Recreation Department

Notable Notes:

Director: Met with the University about updating the easement agreement for the Pomeroy Trail connector; attended a subdivision meeting for 0 Paper Mill Road; attended the Town Hall meetings for the upcoming Rodney Referendum; worked on the 2019 CIP and general operating budgets; met with Paula about recreation programs, events and the Summer Camp Orientation; attended the verbal judo class in the Council Chamber; conducted the parks maintenance meeting to discuss upcoming projects and work orders; reviewed several landscape plans for upcoming construction projects by developers.

Deputy Director: Worked on finalizing sponsors and information needed for the Mayor's Fun Ride, met with parks staff regarding the set-up, assisted in gathering supplies and worked the ride, good turnout with over 50 participants; submitted numerous required background check forms to DELJIS on our summer camp counselors and contracted staff who will be working with youth for camps and received their clearances; conducted post Memorial Day parade meeting to discuss any items to change/update for next year's ceremony and parade; worked on statistics for events that occurred in the winter/spring season; worked with Joe on the CIP budget submittal; continued to receive and process special event applications and coordinate department approval and issue permits; met with Sharon on a few event and program items to start the transition of moving those things back to her since she has returned to work.

Recreation Supervisor of Athletics: Continues planning for Rittenhouse Camp and summer specialty camps, gathering staff background checks, contracts and new hire paperwork; continues working on winter/spring program statistics; resubmitted Christina School District facility use requests for summer camps and fall programs; completed June PSAs.

Coordinator of GWC and Volunteers: Attended Verbal Judo training on Wednesday, May 30; continued finalizing information for summer programs and Camp GWC; continued preparing for upcoming orientations including Lifeguard Orientations scheduled for June 4 & 5, all camp staff orientation scheduled for June 6 & 7 and Camp GWC staff orientation on June 8; continued to finalize all employment paperwork for camp instructors and counselors; completed statistics and program analysis forms for the winter/spring season; met with Paula and Allison to finalize information for the Mayor's Fun Ride; continued recruitment of volunteers for upcoming events including the Mayor's Fun Ride and summer camps; attended and assisted with the Mayor's Fun Ride; continued to meet with potential renters for the George Wilson Center; both Dickey Park and the George Wilson Center pools continue to go through opening procedures including balancing water chemistry, pump house organization and preparation, vacuuming, etc.

Recreation Specialist: Attended Mayor's Bike Ride meeting and confirmed details on the route and equipment needed; attended Verbal Judo training; collected paperwork from Camp R.E.A.L. staff and worked on Camp R.E.A.L. daily summer schedule; gathered materials and supplies for Mayor's Fun Ride and worked Mayor's Fun Ride. Volunteer Hours: A total of 2 volunteers dedicated 5 hours to the preparation of the Mayor's Fun Ride where they prepared the route signs. A total of 6 volunteers dedicated 24.75 hours towards the day of the Mayor's Fun Ride. Volunteers set up activities for children, assisted at the water stations on the route, helped set up the bike rodeo, and more. Total Volunteer Hours: 29.75 Hours

Recreation Supervisor of Community Events: Has returned from medical leave and has been catching up on the events that occurred while out on leave and getting updated on the work that was completed in preparation for upcoming events and camps. Thank you to everyone for the well wishes and for keeping things going while I was out! Also attended the Spring Concert Series featuring The Juveniles with approximately 125 people in attendance.

Parks Superintendent: Reviewed several proposed landscape plans and commented as needed, returned one Winter King Hawthorne that had a disease issue and exchanged for another tree, along with entire parks/horticulture staff including all seasonals attended stormwater training at City Yard, attended "Verbal Judo training, picked Allium bulbs donated to the City by Longwood Gardens and laid out bulbs to finish curing off before planting this fall, researched pricing and layout of several signs needed for Jerry Fickes trail and for both pools, marked out turf areas at City Hall in preparation for planting area, and started coordinating for planting Atrium.

Parks Supervisor: Coordinated sign installation at two sites for upcoming June referendum vote, attended storm water training, coordinated with Public Works to remove two tree stumps at Phillips Park in preparation for parking lot expansion project, assigned field staff work orders daily and assisted as needed, and completed gathering quotes for possible upcoming equipment purchases.

Parks/Horticulture: Staff continue mowing and bed maintenance operations, did trash removal throughout park system as needed, dragged/scarified all ballfields, raked off all horseshoe pit areas throughout park system, removed basketball goals on all four goosenecks at Phillips Park for court renovation project, did interior bed maintenance at City Hall, installed irrigation in all three bed areas on Elkton Road island #8 (still need to do South Main Street island #1), loading/set up/removal of materials/supplies for Mayor's Bike Ride event, continued on punch list for opening of day camp at Rittenhouse Park, sprayed for bees at Community Garden site, all field staff attended storm water training, and watered newly planted annuals as needed.

Activity or Project:

Tree Removal on Traffic Island, Elkton Road

Description:

Two large Oak Trees will be removed on one of the traffic islands along Elkton Road. Both of the Oaks have bacterial leaf scorch (BLS). BLS is a disease that invades the xylem of trees and has infected many oaks throughout our parks system and community. While the trees are being cut down, Elkton Road will be briefly closed, when clean-up of debris and tree removal begins we will have one lane opened in each direction until removal is completed.

Status:

Not Started

Expected Completion:	06-29-2018
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Execution Status:	On Track
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Activity or Project:

Description:

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Expected Completion:	
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Activity or Project:

Description:

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Expected Completion:	
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Execution Status:	
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City Manager's Weekly Report

Department:

Planning and Development Department

Notable Notes:
CODE ENFORCEMENT:

Property Maintenance reported few issues this past weekend. Property Maintenance is working on numerous property maintenance complaints for grass/weeds. The tenant fit out for the new end unit in the Park N Shop shopping center is anticipated in the near future. The next level of façade replacement at the Washington House for the stone veneer has begun. Plans for Domino's Pizza and Drip Café have been reviewed for the commercial space at 60 North College Avenue. The renovation plans for the Food Lion at Fairfield Shopping Center are approved and the permit will be issued shortly. Demolition inside the Food Lion area is ongoing in preparation for the fit out. Plans for the overall renovation of the shopping center have been approved and the permit issued. We anticipate Food Lion placing temporary 'Coming Soon' signs at the shopping center in the near future. Construction is nearly completed at Cleveland Avenue for the new townhomes; Certificates of Occupancy have been issued for all but one of the units. Façade renovations at College Square Shopping Center are ongoing. The steel work and framing on South Main Street for the next phase of Chimney Ridge is ongoing. Staff continued to meet and discuss projects with University of Delaware staff. These meetings are with UD personnel, as well as with the general contractors at the various projects, to discuss progress and issues.

Construction of the new rail station on the STAR Campus has begun. The new STAR Campus exterior work is nearing completion; interior work in the building and atrium is progressing. The structural steel installation is ongoing for the new six-story lab at the site. The Chemours Building structural steel is being installed, as well as the exterior walls; plans for the interior of the building are being reviewed.

Code Enforcement continues to correct issues with the data on business and rental licenses.

Delinquent notices for business licenses have been sent for 2018 renewals and were due at the end of May. We will be meeting with the City Solicitor to discuss the collection process as outlined in City Code.

PARKING:

The Parking Division has been working with DelDOT and the Newark Police Department to block off on-street parking meter spaces with No Parking bags for Main Street roadwork and patching. Meters are bagged the night before to ensure vehicles do not park at the meters adjacent to roadwork. Parking Division General Operating Budget and CIP numbers were submitted to Finance for review, and May End-of-Month Financials were completed. Open service tickets were reviewed with T2/ParkingSoft. Parking Manager Marvin Howard is currently attending the International Parking Institute conference. Parking Division Secretary Ericka Morterud participated in a Munis training session to go over property information searches with regards to residential parking. Parking Supervisor Court Mulvanity and Ericka Morterud have begun a Residential Parking Inventory Project. Each street in residential parking districts will be measured (length and width of streets) to categorize how many spots each zone has, as well as getting inventory on residential parking signage. Once complete, this information will be added to the Residential Parking GIS and used to make better program decisions. Parking staff attended ‘Verbal Judo’ training performed by Officer Will Smith at City Hall, focusing on de-escalation of stressful situations.

PLANNING/LAND USE:

The Steering Committee meeting for the Newark Sustainability Plan is scheduled for June 20 at 4:00 p.m. in the Council Chamber. Information regarding the interview process and questions have been sent to Steering Committee members and the consultants. After the interviews, the Steering Committee will provide their recommendation to City Council.

The Board of Adjustment will meet on June 21 for the appeal of Adele Hayes, property owner of 417 Creek Bend Drive, for the following variances:

- Section 32-9(c)(2) – Area Regulations – Maximum lot coverage. The maximum lot coverage for any building is 20%. The applicant’s plan indicates 23.3% lot coverage, requiring a variance of 3.3%
- Section 32-9(c)(6) – Area Regulations – Rear yards. The rear yard requirement in RS zoning is 30 feet. The plan shows the rear yard of 25 feet, requiring a variance of 5 feet.

Planner Mike Fortner organized the contract for a Home Improvement Program loan to repair the roof of a house on Woodsman Drive. The program is funded through the Community Development Block Grant (CDBG) program. Mike also started the application process for the 45th Year Community Development Block Grant (CDBG) Program and 2019 Revenue Sharing Program. Application materials were revised and sent to area social service providers and City departments. A Public Hearing on the CDBG and Revenue Sharing programs to provide information to area service providers has been scheduled for Wednesday, July 18, 2018 at 4:00 p.m. in the Council Chamber. Applications to the programs are due on Friday, August 10, 2018. The Community Development and Revenue Sharing Advisory Committee will begin meeting in late August to make a funding recommendation to City Council. Their recommendation will be sent to Council during an October Council meeting.

Planner Tom Fruehstorfer attended the Newark Transit Study Kick-off Meeting at WILMAPCO on May 31 during which the project scope and timeline were discussed. The study is projected to provide recommendations for service and coordination improvements for Newark area public transportation systems.

The following was also completed this week:

- 14 Deed Transfer Affidavits
- 29 Building Permit Reviews

LAND USE PROJECTS CURRENTLY UNDER REVIEW:

1119 South College Avenue, Parcel 1804600026 (PR#16-06-01): On June 6, 2016, the Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 1119 South College Avenue, the present location of the Red Roof Inn. The application and plans for the proposed major subdivision and special use permit were received on November 20, 2016. Revised plans were received February 8, 2017. The proposal calls for demolition of the existing structure at the site and construction of a 4-story hotel and convenience store with gas pumps, with associated parking. Staff comments were sent to the applicant on March 9, 2017.

0 Independence Way, Village of Chestnut Hill, Parcel ID 1100900078 (PR#16-06-02): The Planning and Development Department received plans for an annexation, rezoning, and major subdivision of the property located at 0 Independence Way on June 30, 2016. The plans call for a 45-unit townhouse community at the site. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 13, 2017 meeting. SAC comments were sent to the applicant on October 27, 2017.

65 South Chapel Street, Continental Court Apartments, Parcel ID 1802000209 (PR#17-04-03): The Planning and Development Department received a sketch plan review for the proposed redevelopment of the property at 65 South Chapel Street on April 19, 2017. The proposal calls for the demolition of the existing apartment building and construction of a 74-unit, 5-story high-rise apartment building at the site. The sketch plan has been pulled by the applicant, who plans to submit a revised plan in the future.

275 South Main Street, Park N Shop, Parcel ID 1802500157 (PR#17-06-02): Plans for a Comprehensive Development Plan amendment, rezoning, major subdivision, special use permit, and parking waiver for the Park N Shop shopping center at 275 South Main Street were received on June 2, 2017. The plans include a mixed-use building with commercial space on the ground floor and 12 apartments on the second and third floors. Plans were reviewed by the Subdivision Advisory Committee (SAC) at an October 18, 2017 meeting. SAC comments were sent to the applicant on October 30, 2017. Revised plans were received by the department on January 16, 2018, and staff comments were sent back to the applicant via a SAC letter on January 30, 2018. At their February 6, 2018 meeting, the Planning Commission recommended approval of the Comprehensive Development Plan amendment, rezoning, major subdivision, special use permit and parking waiver for Park N Shop. At its meeting on March 26, 2018, City Council passed a motion to postpone a vote indefinitely on the Comprehensive Development Plan amendment, rezoning, major subdivision, special use permit, and parking waiver for this project. The project has been placed on the City Council agenda for June 11, 2018 (first reading) and July 9, 2018 (second reading).

92 East Main Street, Parcel ID 1802000033 (PR#17-09-01): The Planning and Development Department received plans for a major subdivision, special use permit, and parking waiver for the property located at 92 East Main Street on September 7, 2017. The plans call for a mixed-use building with commercial space on the ground floor and 15 apartments on the second, third and fourth floors. The proposal appears to remove seven parking spaces from Municipal Lot 3, but includes transfer of the remaining parking lot to City of Newark ownership. The proposal was reviewed by the Downtown Newark Partnership Design Committee on October 3, 2017. Plans were reviewed by the Subdivision Advisory Committee (SAC) on October 10, 2017. SAC comments were sent to the applicant on October 20, 2017.

0/1365 Marrows Road, College Square, Section 1, Parcel IDs 1802100203, 1802100204 (PR#17-09-03): The Planning and Development Department received plans for a minor subdivision of Section 1 of the College Square shopping center on September 22, 2017. The plan includes 2,500 square feet of commercial space. Plans were distributed to the Subdivision Advisory Committee and are in the process of being reviewed. A SAC meeting was held on November 15, 2017. Staff comments were sent to the applicant on November 30, 2017. Revised plans were received by the Planning and Development Department on February 22, 2018 and forwarded to the Subdivision Advisory Committee on February 23, 2018. SAC comments were forwarded to the applicant on March 27, 2018. At their meeting on April 3, 2018, the Planning Commission recommended approval of the minor subdivision for 0 and 1365 Marrows Road. At its meeting on May 29, 2018, City Council approved the minor subdivision for 0/1365 Marrows Road.

0 Paper Mill Road, Parcel ID 0805200012 (PR#17-11-01): On November 7, 2017, the Planning and Development Department received plans for the annexation, rezoning from NCC-SR New Castle County zoning to RH (single family residential) City of Newark zoning, and major subdivision with site plan approval for the property located at 0 Paper Mill Road. The proposal includes the creation of 18 new lots for construction of single family homes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 7, 2017. A SAC meeting was held on December 6, 2017. SAC comments were sent to the applicant on December 14, 2017. Revised plans were submitted on April 2, 2018 and distributed to the Subdivision Advisory Committee for review. A SAC meeting was held May 29, 2018 to discuss the plans with City operating departments. Staff comments were sent to the applicant on June 1, 2018.

67-69 New London Avenue, Parcel ID 1801900262 (PR#17-11-02): The Planning and Development Department received plans for a minor subdivision for the property located at 67-69 New London Avenue on November 15, 2017. The proposal includes the demolition of the existing building on the site and the construction of two townhouses. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 15, 2017. A SAC meeting was held February 14, 2018. SAC comments were sent to the applicant on March 12, 2018. Revised plans were received by the Planning and Development Department on May 2, 2018 and distributed for SAC review.

46 Welsh Tract Road, Parcel IDs 1100900033, 1100900059 (PR#17-11-03): On November 16, 2017, the Planning and Development Department received a sketch plan for the annexation, rezoning from S (Suburban) New Castle County zoning to RR (Town Houses) City of Newark zoning, and major subdivision, with possible site plan approval, of two parcels totaling 2.15 acres to construct 22 townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on November 21, 2017. A SAC meeting was held on December 14, 2017. Staff comments were

sent to the applicant on December 29, 2017.

419 and 421 Paper Mill Road, Parcel IDs 0805200010, 0805200011 (PR#17-11-04): Sketch plans for the annexation and rezoning of two existing single-family homes were received by the Planning and Development Department on November 21, 2017. The plan proposes annexation and rezoning from SR (Suburban Reserve) New Castle County zoning to RH (One Family Detached Residential) City of Newark zoning, in conjunction with the adjacent proposed subdivision of 0 Paper Mill Road, to tie into the public water and sanitary sewer. Submission of plans for 419 and 421 Paper Mill Road will likely be contingent on approval of the 0 Paper Mill Road subdivision, as the plan proposes the discharge of sewage using the 0 Paper Mill Road infrastructure. Plans were distributed to the Subdivision Advisory Committee on November 21, 2017.

1501 Casho Mill Road, Parcel ID 1803000127 (PR#17-11-05): On November 23, 2017, the Planning and Development Department received a sketch plan submission for a Comprehensive Development Plan amendment and major subdivision for the property located at 1501 Casho Mill Road. The proposal includes demolition of the existing office building at the site and construction of a new three-story structure with 23,526 square feet of office and retail on the first floor and 60 apartments on the second and third floors. Plans were distributed to the Subdivision Advisory Committee on November 29, 2017. A SAC meeting was held on December 18, 2017. Staff comments were sent to the applicant on January 18, 2018.

924 Barksdale Road, Parcel ID 1802400155 (PR#17-11-06): A sketch plan for the rezoning and major subdivision of 924 Barksdale Road was received by the Planning and Development Department on November 30, 2017. The plan proposes rezoning the property from BL (Limited Business) to AC (Adult Community) zoning to construct a 112-unit assisted living and memory care facility. On May 9, 2018, the Planning and Development Department received an application and revised plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision at 924 Barksdale Road. The sketch plan was distributed to the Subdivision Advisory Committee (SAC) on December 1, 2017. Staff comments were sent to the applicant on February 15, 2018. Revised plans were distributed for SAC review on May 9, 2018. A SAC meeting was held on May 23, 2018 to discuss the plans with City operating departments. Staff comments will be sent to the applicant in the near future.

3 and 5 Bridlebrook Lane, Parcel IDs 0900730033, 0900730034 (PR#18-01-01): On January 18, 2018, the Planning and Development Department received plans for the annexation and rezoning of 3 Bridlebrook Lane in Covered Bridge Farms to connect to the City of Newark sanitary sewer utility. No other development is proposed as part of this plan. On February 23, 2018, plans were received for the annexation and rezoning of 5 Bridlebrook Lane. The applicants request annexation and rezoning to connect to City of Newark sanitary sewer. This request is being combined with the annexation and rezoning request for 3 Bridlebrook Lane that was received on January 18, 2018. Plans for 3 Bridlebrook Lane were distributed to the Subdivision Advisory Committee and to the Delaware Office of State Planning Coordination for the PLUS review on January 24, 2018. The PLUS review for 3 Bridlebrook Lane has been scheduled for February 28, 2018. Plans for 5 Bridlebrook Lane were forwarded to the Subdivision Advisory Committee and to the Delaware Office of State Planning Coordination for PLUS review on February 23, 2018. At their meeting on April 3, 2018, the Planning Commission recommended approval of the annexation and rezoning of 3 Bridlebrook Lane and 5 Bridlebrook Lane. At their meeting on May 1, 2018, the Planning Commission recommended approval of an amendment to the annexation

map and planning area map in Comprehensive Development Plan V to include 3 and 5 Bridlebrook Lane. The annexation, rezoning, and amendment to the annexation/planning area maps has been scheduled for the City Council agenda on May 14, 2018 (first reading) and June 11, 2018 (second reading). The second reading for 3 and 5 Bridlebrook Lane annexation and rezoning has been postponed until June 25, 2018 at the request of the applicant.

515 Capitol Trail, Charlotte's Way, Parcel IDs 1801000004, 1801000005 (PR#18-02-01): The Planning and Development Department received a sketch plan for the rezoning and major subdivision of 515 Capitol Trail, to be known as Charlotte's Way, on February 15, 2018. The plan proposes the rezoning of the property from RS to RR, demolition of the existing single-family home on the site, and construction of ten townhomes. Plans were distributed to the Subdivision Advisory Committee (SAC) on February 16, 2018. SAC comments were sent to the applicant on April 20, 2018.

1364 Marrows Road and 701 Ogletown Road, Martin Honda, Parcel ID 1802100215 (PR#16-01-03): On March 23, 2018, the Planning and Development Department received plans for an amendment to the major subdivision plan for the property at 1364 Marrows Road and 701 Ogletown Road. The plan proposes the reconfiguration of the automobile/vehicle repair facility shown on the Annexation, Rezoning, Major Subdivision and Special Use Permit plan of Martin Honda approved by City Council at their December 12, 2016 meeting, to include the elimination of one building and one two-story parking deck, reducing the overall gross floor area from 65,786 square feet to 52,080 square feet. Plans have been distributed for Subdivision Advisory Committee (SAC) review. SAC comments were forwarded to the applicant on May 18, 2018.

304 Research Boulevard, Parcel ID 1803900002 (PR#18-04-01): On April 30, 2018, the Planning and Development Department received a special use permit application for a telecommunications facility at 304 Research Boulevard, on the University of Delaware campus. The plan proposes the colocation of antennas on the existing water tank at the site and an equipment compound at the base of the tank, which will be enclosed by a 10' high security fence and landscaping. Plans were distributed to the Subdivision Advisory Committee on May 8, 2017. At their meeting on June 5, 2018, the Planning Commission recommended approval of the special use permit request for a telecommunications facility at 304 Research Boulevard. The special use permit request will be scheduled for City Council consideration at a future date.

417 Creek Bend Drive, Parcel ID 1800900030 (PR#18-05-01): A special use permit application for deck improvements in the Special Flood Hazard Area (SFHA) was received on May 4, 2018 for the property at 417 Creek Bend Drive. The plan proposes the replacement of an older deck with a covered deck/porch. Plans were distributed to the Subdivision Advisory Committee for review on May 8, 2018. The special use permit request is scheduled for consideration by City Council at their regularly scheduled meeting on June 11, 2018.

209-225 Haines Street, Parcel IDs 1802600107, 1802600108, 1802600217, 1802600109, 1802600212 (PR#18-05-02): On May 10, 2018, the Planning and Development Department received plans for a Comprehensive Development Plan amendment, rezoning, and major subdivision with site plan approval for the property at 209-225 Haines Street. The plan proposes demolition of the existing buildings on the site and construction of a high-rise apartment with 24 units – 12 three-bedroom and 12 two-bedroom apartments – with 22 garage parking spaces on the first floor. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 11, 2018. A SAC meeting has been scheduled for June 14, 2018.

62 North Chapel Street, Parcel ID 1801400215 (PR#18-05-03): Plans for the rezoning and major subdivision with site plan approval of 62 North Chapel Street were received by the Planning and Development Department on May 10, 2018. The plan proposes the demolition of the existing office building on the site and construction of a mixed-use building with 300 square feet of office space and 30 garage parking spaces on the first floor, and 18 two-bedroom apartments on the two floors above. Plans were distributed to the Subdivision Advisory Committee (SAC) for review on May 11, 2018. A SAC meeting has been scheduled for June 14, 2018.

100, 115, 121 College Square, Parcel IDs 1802100196, 1802100199, 1802100172 (PR#18-05-04): On May 22, 2018, the Planning and Development Department received a sketch plan for the redevelopment of a portion of the College Square shopping center, to include a mixed-use complex with retail and residential space. Revised sketch plans were received by the Planning and Development Department on June 6, 2018.

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

City Manager's Weekly Report

Department:

Police Department

Notable Notes:

- Chief Tiernan, Deputy Chief Feeney, and Captain Van Campen attended the Investiture Ceremony of David Weiss as United States Attorney for the State of Delaware. The new U.S. Attorney has reached out to Newark and other Delaware police departments to schedule regular meetings to discuss and enhance law enforcement response to criminal activity.

- Chief Tiernan received a letter from the Acting Administrator of the U.S. Drug Enforcement Administration to thank the Newark Police Department for its partnership and continued cooperation in making Newark and the State of Delaware safer.

Administration Division:

- During the week of June 4th, Sgt. Jones coordinated a 40-hour Firearms Instructor class for Newark Police Department and Delaware City Police Department.
- Lt. Rubin taught police recruits at Delaware State Police academy in Dover, DE.
- Sgt. Bryda attended a quarterly CALEA meeting in Howard County, MD.

Auxiliary Services Division:

- On June 12, 2018, Captain Van Campen will attend a SLEAF meeting.

Criminal Investigations Division:

- Victim Services Coordinator Melissa Pennachi is an appointed board member of the newly formed Human Trafficking Interagency Coordinating Council. Mrs. Pennachi along with other members of the police department attended an awareness event in Dover on June 7, 2018.

Patrol:

- M/Cpl. Sansone, Det. Lawrence and Cpl. Stevens have been selected to attend Firearms Instructor Training which is being held at the Newark Police Department this week. Upon successful completion of the training, these officers will become a part of the Firearms Training Unit for the Newark Police Department.

Special Operations Unit (SOU):

- During the week, SOU officers will assist with Parks & Recreation Camp Counselor orientation. The unit will conduct enforcement and community outreach at numerous neighborhoods throughout the city.

Traffic:

- On Monday, the traffic unit assisted with DelDOT with the implementation of making Margaret Street a one-way street.
- The traffic unit also initiated a traffic study for Mulberry Road, Adelene Road, and Dillwyn Road.
- During the week the traffic unit will assist with the Special Olympics Torch Run opening ceremonies and run.

Activity or Project:

N/A

Description:

N/A

Status:	Completed
Expected Completion:	06-07-2018
Execution Status:	Completed

Activity or Project:

Description:**Status:****Expected Completion:****Execution Status:****Activity or Project:****Description:****Status:****Expected Completion:****Execution Status:****City Manager's Weekly Report****Department:**

Public Works and Water Resources Department

Notable Notes:

A contractor for DeIDOT will begin bridge repairs on the Windy Hills Bridge along Capital Trail on or about June 10. Traffic will be restricted to one lane in each direction for the duration of the project, which will last approximately 10 weeks. Advance warning signs have been installed advising motorists to seek alternate routes in order to avoid delays.

As part of the Annual Street Program, the following work will take place next week. Appropriate notices will be distributed.

Paving will continue on Apple Road

Curb and ramp work will continue on Timber Creek Drive

Milling and Paving will begin on Timber Ridge Court (Country Hills)

Milling and Paving will begin on Academy Street

Activity or Project:

Newark Bikeway

Description:

Facilitated by BikeNewark, representatives from the University of Delaware, DeIDOT, and BikeNewark met on June 6, with city staff and summer interns to create a plan for production and application of signage to an initial phase of a citywide “low-stress” bikeway—what is being referring to as a Newark Bikeway “central loop.” This will be a collaborative effort between all parties and will feature a pilot of the new signs that DEIDOT has developed specifically for bike networks. A brief summary of the meeting is attached.

Status:

Started

Expected Completion:

12-31-2018

Execution Status:

On Track

Activity or Project:

Pomeroy and Wyoming Road Intersection

Description:

City staff has met with DelDOT representatives to explore options for pedestrian safety at the intersection of Wyoming Road and the Newark and Pomeroy Rail Trail. We receive frequent phone calls about cars passing on the shoulder and ignoring the pedestrians in the crosswalk. The City will be installing flexible delineators in the shoulder over the next few weeks. DelDOT has agreed to perform a Rapid Flash Beacon study on the intersection and would likely install them in this location if the study suggests it would be beneficial. The Rapid Flash Beacon is an advanced warning that someone is in the crosswalk and is only activated by a push of the button. There is a similar setup on Polly Drummond Hill Road at the Judge Morris Estate/Yard Waste Facility entrance.

Status:	In-Progress
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Expected Completion:	12-31-2018
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Execution Status:	On Track
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Activity or Project:

Cleveland Avenue Task Force Recommendations Implementation

Description:

As part of the Cleveland Avenue Task Force Recommendations, DelDOT has begun the necessary adjustments to modify the traffic pattern on Margaret Street to One Way heading toward Annabelle St. Construction on the traffic signal at Creek View Road is nearly complete and will go live within the next few weeks. An ordinance for first and second reading will be added to a future agenda to change the section of Margaret St to One Way in our municipal code.

Status:	In-Progress
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Expected Completion:	12-31-2018
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Execution Status:	On Track
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Digital Records Project New Documents Created – May 31-June 6

Name	# of Documents	# of Pages	Types
Samantha	203	1,503	Court Documents
Sandy	295	2,152	Court Documents/Realty Transfer Taxes
Fred	255	1,661	Court Documents
Ana (PT)	17	20	Resolutions/Ordinances
Mecia (PT)	51	536	Miscellaneous Current Files/Board of Adjustment Historical Files
Sarah	15	39	Miscellaneous Current Files
Total	836	5,911	

Digital Records Project Documents Modified* – May 31-June 6

Name	# of Documents	# of Pages	Types
Samantha	204	1,508	Court Documents
Sandy	307	3,385	Court Documents/Realty Transfer Taxes
Fred	255	1,661	Court Documents
Ana (PT)	611	1,809	Resolutions/Ordinances
Mecia (PT)	94	771	Miscellaneous Current Files/Board of Adjustment Historical Files
Sarah	16	41	Miscellaneous Current Files
Total	1,487	9,175	

Monthly Year-Over-Year New Document Page Totals

Month	2017	2018	Change +/-
January	45,159	45,288	+129
February	28,898	20,852	-8,046
March	32,952	25,727	-7,225
April	31,188	32,595	+1,407
May	18,988	40,272	+21,284
June	15,578		
July	26,106		
August	22,939		
September	29,779		
October	31,314		
November	36,662		
December	32,295		
Totals	352,488		

Monthly Year-Over-Year Modified Document Page Totals*

Month	2017	2018	Change +/-
January	0	49,088	+49,088
February	0	72,213	+72,213
March	0	52,137	+52,137
April**	175,492	53,599	-121,893
May	14,718	49,087	+34,369
June	14,906		
July	28,804		
August	18,646		
September	19,716		
October	23,730		
November	27,776		
December	29,452		
Totals	353,240		

*Includes documents created in other departments, but sent to the Digital Records Division to be scanned as well as ongoing quality control updates.

**Entire database was modified in April 2017.



Newark Police Department
Weekly Traffic Report
05/27/18-06/02/18



TRAFFIC SUMMONSES	2017 YTD	2018 YTD	THIS WEEK 2017	THIS WEEK 2018
Moving/Non-Moving	3908	5143	201	183
DUI	67	77	2	1
TOTAL	3975	5220	203	184

*Included in the total collision numbers

TRAFFIC COLLISIONS				
Fatal	0	0	0	0
Personal Injury	120	93	6	3
Property Damage (Reportable)	503	488	20	13
*Hit & Run	107	106	3	2
*Private Property	112	122	8	6
TOTAL	623	581	26	16

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.

NEWARK POLICE DEPARTMENT

WEEK 05/27/18-06/02/18

INVESTIGATIONS

CRIMINAL CHARGES

	2017 TO <u>DATE</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2018</u>	2017 TO <u>DATE</u>	2018 TO <u>DATE</u>	THIS WEEK <u>2018</u>
<u>PART I OFFENSES</u>						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	1	0	0	1	0	0
Rape	1	5	0	0	2	0
Unlaw. Sexual Contact	7	4	0	0	5	0
Robbery	12	14	1	4	15	0
- Commercial Robberies	5	6	1	1	2	0
- Robberies with Known Suspects	0	1	0	0	2	0
- Attempted Robberies	2	0	0	1	0	0
- Other Robberies	5	7	0	2	11	0
Assault/Aggravated	12	11	1	14	18	2
Burglary	19	20	0	6	3	0
- Commercial Burglaries	5	8	0	1	0	0
- Residential Burglaries	10	11	0	5	3	0
- Other Burglaries	4	1	0	0	0	0
Theft	220	222	3	84	61	2
Theft/Auto	22	19	0	2	4	0
Arson	1	0	0	0	0	0
All Other	44	41	1	19	16	0
TOTAL PART I	339	336	6	130	124	4
<u>PART II OFFENSES</u>						
Other Assaults	144	124	5	70	90	3
Rec. Stolen Property	1	0	0	6	10	0
Criminal Michief	107	81	2	29	91	0
Weapons	10	5	0	15	19	1
Other Sex Offenses	0	0	0	0	0	0
Alcohol	59	119	6	87	164	8
Drugs	69	60	4	78	66	5
Noise/Disorderly Premise	363	352	4	123	148	6
Disorderly Conduct	65	65	2	49	44	1
Trespass	79	101	3	34	33	2
All Other	191	157	10	168	142	1
TOTAL PART II	1088	1064	36	659	807	27
<u>MISCELLANEOUS:</u>						
Alarm	163	88	5	0	0	0
Animal Control	186	199	8	2	1	0
Recovered Property	139	121	6	0	0	0
Service	16215	17172	841	0	0	0
Suspicious Per/Veh	259	213	11	0	0	0
TOTAL MISC.	16962	17793	871	2	1	0

	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>	THIS WEEK <u>2018</u>	2018 TO <u>DATE</u>
TOTAL CALLS	881	21,102	1,048	22,251