

City Manager's Weekly Report

Friday, September 8, 2017

Department:

Administration - City Manager

Notable Notes:

We are closely watching Hurricane Irma to see when or if it will impact Newark. We held meetings this week to discuss preparation activities and have already begun gearing up for the storm, topping off fuel tanks, refilling safety equipment inventory, staging sandbags, tuning up equipment, and checking generators among other things. The latest storm tracks are showing Irma tracking well west of Delaware but a few are showing it turning east and tracking across Delmarva mid-week next week. As the storm track is tightened up we will continue to ramp up as appropriate.

Planning and Development Director Gray, Parks and Recreation Director Spadafino, and I attended a meeting on Wednesday with the Secretary of DeIDOT and several of her senior staff members to discuss HB189 (Wireless facilities in the right of way) and several other more minor items. The discussion was positive in general and we feel much more comfortable that DeIDOT will work with us as necessary to ensure new poles aren't sited in inappropriate locations.

I met with staff from the Electric and Administration Departments to prepare for upcoming budget presentations.

I spent a significant amount of time reviewing all departmental op-ex budget requests in preparation of the next round of cuts as necessary to meet revenue projections. Unfortunately, contractual increases, benefit costs, and OPEB costs are increasing significantly faster than inflation which, coupled with lower utility revenue, is going to make cutting our way to a balanced budget without significant reductions in capital expenditures unlikely.

Finance Director Del Grande and I met with representatives from DEMEC to discuss the energy efficiency program that was previously presented to Council to discuss a path forward to bring it back for consideration. Right now we are planning on having them at a meeting in October, ready to answer questions that were raised during the previous presentation along with more information on the program.

We met with the engineer for the Curtis Park project to discuss outstanding items and official closure of the project now that we have been cleared from additional groundwater testing as part of the brownfield remediation program. We expect to have the Certificate of Completion of Remedy (COCR) in the next few months.

On Friday, September 8th I will be out of the office at a Christina Basin Task Force event which tours remediation efforts underway in the Christina Watershed which includes the White Clay Creek, our source of drinking water for 2/3rds of the City. Remediation efforts like what we will be visiting will form the background of our future source water protection efforts.

The remainder of my week was absorbed by day to day requirements

Activity or Project:

N/A

Description:

N/A

Status: Not Started

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Administration - Deputy City Manager

Notable Notes:

Administrative/HR

- The union agreement with FOP 2017-2018 included a reopener clause for 2018 wages. Both parties met to negotiate this week, with positive discussions and a tentative agreement met in principal. Each respective party will have time for review and consideration of ratification.
- Acting Manager Tom Coleman and I met to review the Administration Department portion of the FY2018 Budget submission and presentation; its public Council hearing will be on September 13 at 6 p.m.
- The Purchasing Division continued its support of various one-off special tasks; including developing four RFPs and working on Travel Policy edits with the Deputy City Manager.

Parking Division

- Parking Manager Marvin Howard and Parking Supervisor Court Mulvanity held conference call with T2 Solutions to discuss pricing on countdown signage; T2 bought and merged with ParkingSoft, which happened to also be one of the City's vendors. ParkingSoft was not able to deliver a countdown sign solution, but T2 has a solution they believe will meet needs and is to have a price submitted very soon.
- The staff was cross-trained in mailroom functions and operations, to further assist City Hall during staffing challenges. The team also assisted Finance Department with bank deposit tasks.
- The Parking Division received the new residential parking stickers and guest passes. Each person who picked up their passes in the three months prior to the new stickers was sent a mailer with their new passes and information regarding how to properly affix to window and what areas they are allowed to park in.
- Mr. Mulvanity and Parking Maintenance Billy Shorter completed a parking sensor audit to ensure that all parking sensors connected with on-street meters are functional and working as intended.

Activity or Project:

n/a

Description:

n/a

Status: Completed

Expected Completion: 9/7/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:
Expected Completion:
Execution Status:

Department:
Alderman's Court

Notable Notes:
Alderman's Court held three court sessions from 8/30/17 to 9/6/17. These sessions included arraignments, trials, capias returns, and code violations. Parking officers were here on Monday and Wednesday to handle any parking appeals.

The bailiffs started this week and have been a noticeable presence.

Activity or Project:
Court Sessions

Description:
From 8/30/17 to 9/6/17 Alderman's Court handled 34 arraignments, 40 trials, 22 capias returns and 1 code violation. The court collected a total 410 parking payments of which 290 were paid online and 112 were paid at court. The court also collected criminal/traffic fines which included 125 online payments and 42 court payments for a total of 167 payments.

Status: Completed
Expected Completion: 9/6/2017
Execution Status: Completed

Activity or Project:

Description:

Status:
Expected Completion:
Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Bruce was in the office September 5 for Planning Commission and September 7. Paul was in the office on September 6.

Staff finalized and posted the agenda and packet items for the September 11 Council meeting on September 1 and forwarded them to Council. Items 1A (Beau Biden Foundation presentation), 3A (August 16 Council minutes), 3B (August 21 Council minutes), 3C (August 25 Council minutes) and 3F (August 1 Planning Commission minutes) were forwarded to Council on September 6. Item 3D (August 28 Council minutes) was forwarded to Council on September 7.

Tara completed and posted the Conservation Advisory Commission agenda for September 12 on September 5.

Staff finalized and posted the agenda and packet items for the September 13 special Council meeting on the 2018 budget on September 6 and forwarded them to Council.

Sarah completed and posted the agenda and packet for the September 21 Board of Adjustment meeting and completed the required direct mail notices. There is one application on the agenda for a variance to allow four unrelated persons (a one-person variance) at 47 Church Street.

Renee completed the direction sheets from the August 25 and August 28 Council meetings and circulated them to Council and staff.

Renee received comments back from staff, revised and forwarded the annexation agreement for 4 Georgian Circle to the applicant for review and Sarah completed the required direct mail notices. This annexation is scheduled for Council consideration at the September 25 Council meeting.

The September 11 Council, September 12 Conservation Advisory Commission, September 13 special Council, September 13 Newark Housing Authority, September 14 Downtown Newark Partnership Board, September 19 Traffic Committee and September 21 Board of Adjustment agendas were posted and forwarded to Council.

Regarding minutes, staff time was spent on the August 16 special Council (Renee edited - complete), August 21 special Council (Sarah drafted; Renee edited - complete), August 25 special Council (Sarah drafted; Renee edited - complete) and August 28 Council (Tara and Sarah drafting). The July 24 and August 28 Council executive session minutes are currently in the queue.

Sarah fulfilled 4 discovery requests for upcoming Alderman's Court cases. 279 discovery requests have been filed so far for 2017. The court calendar for September 14 was received and the 13 associated case files were prepared by Sarah for the Deputy City Solicitor. 35 court calendars with 530 associated case files

have been compiled so far for 2017.

The office received 8 new lien certificate requests this week, which were sent to Finance for processing. 5 lien certificates were completed and sent to the requestor. So far 354 lien certificate requests have been processed for 2017.

An update on FOIA requests will be included in next week's report.

Activity or Project:

No updates to report

Description:

There are no new updates to report on long-term projects this week.

Status: In-Progress

Expected Completion: 9/7/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Community Relations

Notable Notes:

3CMA Conference: Megan is attending the 3CMA Annual Conference this week. 3CMA is the City County Communications & Marketing Association and the conference includes sessions on social media, community engagement, community policing and video production. The City of Newark is also receiving an award from 3CMA in the category Digital Interactive – Overall Website.

Patriot Day Joint Ceremony: The communications division has been working closely with representatives from the University of Delaware, as well as other City staff, to plan for a joint Patriot Day ceremony this Monday, September 11. The ceremony will serve to honor and remember the thousands of Americans who lost their lives that day. The ceremony will include a presentation of colors from the honor guards of the Newark Police Department, University of Delaware Police Department, UD Air Force ROTC and UD Army ROTC, as well as remarks by Stephen McGuire, a UD student veteran who served in the U.S. Army at the time of the attacks. A proclamation recognizing Patriot Day in the City of Newark will be presented and three American flags will also be placed in front of the Newark municipal building to represent the three locations directly impacted by the attacks: New York, NY, Shanksville, PA, and the Pentagon.

Creative Design/Web Updates

- Created Labor Day refuse News Flash post; City of Newark Kids Coloring Contest News Flash post and graphic; City of Newark Turns the Town Teal for September News Flash post and graphic; City of Newark Search for Electric Director News Flash post
- Designed DelPELRA training seminar and annual meeting invitation graphic
- Edits made to the dimensions of Automated Refuse Magnets
- Finalized City of Newark e-signature forms and applications
- Scheduled public meeting notices, and amended public meeting notices; Labor Day refuse change notices
- Updated Parks and Recreation’s website banners; City website and employee directory to reflect the new Crime Prevention Officer

Press Releases/Media Inquiries

- City of Newark Turns the Town Teal for September: <http://bit.ly/2w8FCRh>
- City of Newark Announces National Search for Electric Director: <http://bit.ly/2xPUBv1>
- City of Newark Announces Kids Coloring Contest: <http://bit.ly/2xc9Qb0>
- City of Newark & University of Delaware to Host Patriot Day Ceremony: <http://bit.ly/2w829Oj>

Activity or Project:

CGI Communications

Description:

No new information to report.

Status: Started

Expected Completion: 8/31/2018

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Electric Department

Notable Notes:

The line crews continued working at the train station. They are way ahead on the project. An overhead line feeding STAR was in conflict with the new entrance, so this week they built part of a new line next to the old and paralleled the circuits before removing the old conductors. They will remove the old poles in the next few days.

The electricians continued site work at the Chestnut Hill Road Substation, moved a communication cable for offices at the Municipal Building, and started running a 30 amp circuit for maintenance in the basement of the Municipal Building.

Engineering got prices for the fence and crane need at the Chestnut Hill Road site, worked on the budget presentation, and worked on safety clearances of wires over and near the South College bridge with the field supervisor.

Activity or Project:

34.5KV Auto Restoration Project

Description:

We are still waiting for our first shipment of reclosers which is due to arrive any day now. In the meantime, the electricians are getting strut and pipe pre-cut and assembled for mounting the antennas on the poles.

Status:

In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:



Department:

Finance - Accounting Department

Notable Notes:

The First State Community Action Network was in PUBS on September 7th providing counseling services to individuals having difficulties paying their utility bills. This is a weekly service that we now provide to residents. Appointments can be made in advance by calling the PUB office directly at (302) 366-7000. Our goal is to educate our community on how they can save on their electric bill through changing their habits. Since we began this program the end of April, we have referred over 60 residents for counseling to the FSCA. Due to the success of the Energy Conservation Workshop on August 23rd, staff is looking into the ability to host another workshop during evening hours. If anyone is interested in attending a workshop in the future, please call the PUB office.

The July Monthly Report has been completed and has been emailed to the members of Council. Due to the full agenda on September 11th, it will be listed on the September 25th Council meeting.

The Deputy City Manager, HR Manager and I met with the FOP Negotiation Team on September 6th and had a very productive meeting regarding contract negotiations.

Deputy Chiefs Farrall, Feeney and I met with Adam Stager, a PhD Candidate with UD. Mr. Stager, with the

support of the National Science Foundation, is interviewing police officers from around the country to understand the problems/challenges that they face, and develop solutions for them.

Activity or Project:

2018 Budget

Description:

Staff finalized the budget presentations for the Electric Department, Alderman's Court and Finance for the September 11th Council meeting. In addition, the budget presentations for the Police and Administrative Departments were submitted to Council for the September 13th meeting. All Budget information can be found on Budget Central: <http://newarkde.gov/1007/Budget-Central>.

Status: In-Progress

Expected Completion: 12/1/2017

Execution Status: On Track

Activity or Project:

Payments and Utility Billing (PUB)

Description:

The group processed 3,621 utility payments and CityView transactions, 480 of which were imported automatically with our electronic processes and 1,591 of which were imported via web, lockbox or preauthorized payment (PAP) over the last week. In addition, 2,050 manual payments were processed between utility payments, tax bills and licensing (contractor, business, rental, etc.). PUB answered 607 calls out of 699 offered, reflecting an abandoned rate of 13.2%. The average speed to answer the phone was just over 4 minutes. The average call time was 3:45. These call statistics are indicative of the busy time of year for PUB, and we are working towards reducing these call times with the roll out of Paymentus (three weeks after Northstar upgrade), and the promotion of Customer Connect and pre-authorized payments.

Status: In-Progress

Expected Completion: 12/31/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Parks and Recreation Department

Notable Notes:

Director: Met with the University of Delaware Athletic Marketing staff about volunteer and partnership possibilities, conducted parks maintenance meeting to discuss upcoming work orders and projects, worked on completion of two grant applications with Millennium Strategies, met with recreation staff about upcoming events and activities, completed park inspection of several areas throughout park system

Recreation Superintendent: Attended first year of National Recreation and Park Association Director's School.

Recreation Supervisor of Athletics: Before and After care programs at Downes and West Park Elementary schools began this week; completed staff schedules for September, held make-up staff orientation on Friday, processing staff files and paperwork; finalizing staff/instructors for fall programs starting soon including soccer, tennis, gymnastics; completed game schedules for the elementary and junior soccer leagues.

Coordinator of GWC and Volunteers: Completed statistics for 2017 summer, winter and spring programs; met with the Sharon and Allison to go over volunteer information for Community Day; met with Allison to go over information on covering programs at the George Wilson Center; updated information for the Fall Flea Market vendors; spoke with instructors and prepared for upcoming Fall programs beginning the week of September 5; coordinated with Downes Elementary and the Newark Morning Rotary Club to prepare for the CATCH program beginning October 23; posted on the Parks and Recreation Facebook page a listing of programs starting in early September and sent an email to previous participants encouraging registration for upcoming programs; prepared for and conducted a staff meeting for GWC attendants to include coverage while coordinator is on vacation and provided a kiln firing training; updated GWC attendant schedules for September and October and distributed; met with the Recreation Superintendent to discuss staff coverage and responsibilities during my upcoming vacation.

Recreation Supervisor of Community Events: Worked on items related to several upcoming and ongoing programs including Community Day, fitness programs, as well as fall programs and activities; Community Day performance and Demonstration Schedule has been set and vendor spaces are being assigned. Approximately 160 vendors have already registered for Community Day; met with a Cortney Ranck from UD Athletics about their potential participation in upcoming events; met with Chrissy and Allison about the volunteer needs for Community Day.

Recreation Specialist: Attended meeting with White Clay Creek State Park to finalize hay ride path for Mayor's Harvest Festival; contacted vendors for Mayor's Harvest Festival; attended meeting concerning Community Day Volunteer information and reached out to volunteers pertaining to Community Day/Fall opportunities; sent all summer volunteers confirmation letter of total volunteer hours; purchased After Care snacks; attended Before/After Care orientation to discuss Friday Clubs.

Parks Superintendent: Inspected three park areas and developed work orders as needed, along with Parks Supervisor interviewed two candidates for openings on seasonal horticulture crew, met with Public Works Superintendent concerning sign installation at Dickey Park, informed Lang Development of City's intention to extend the existing shelter/bike rack area along Pomeroy Trail at the Main Street crossing and to obtain permission to limb up two London Plane trees on their property for project installation, met with Electric Department Superintendent about assisting with tree pruning along Pomeroy Trail for upcoming Harvest Day event in October, assisted Water Department on tree related issue, reviewed development site for release of 2 year maintenance warranty, and met with Soils Lab Supervisor at UD concerning soil test

results for traffic island #8 on Elkton Road.

Parks Supervisor: Assigned field staff daily and assisted as needed, along with Parks Superintendent interview two candidates for openings on seasonal horticulture staff, followed up with staff on closing procedures at both pool sites and Rittenhouse block building, and started coordinating with Administration for upcoming Patriot's Day event at Olan Thomas Park.

Parks/Horticulture Staff: Continue mowing and bed maintenance operations, did trash removal throughout park system, did equipment maintenance on all mowing equipment and Ventrac unit, did interior bed maintenance at City Hall, tree/shrub pruning throughout park system as needed, did meadow maintenance in meadow along Hall Trail behind Lewis Park, continued on work orders as assigned, and swept up in garage/shop areas at Parks Maintenance Building.

Activity or Project:

Community Day

Description:

Community Day planning is ongoing for Newark's premier fall festival. The event will once again be held on the Delaware Green.

Status: In-Progress

Expected Completion: 9/17/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Code Enforcement

- Property Maintenance Inspectors have resumed weekend patrols. Inspectors will continue to patrol throughout the semester.
- Exterior renovations are completed at the old Opera House.
- Construction is ongoing at Cleveland Avenue.
- The foundation work on South Main Street for the next phase of Chimney Ridge is continuing.
- The building and site work is ongoing for the new hotel at 400 Ogletown Road.
- The structural steel work for the new building on the STAR Campus is completed. Work on the exterior should begin shortly, as well as the new atrium space. We anticipate plans for the next two buildings on the STAR Campus to be submitted in early fall.
- Exterior finish and interior work is continuing at Woolen Way for the new townhouse apartments.
- Construction is ongoing at the Lofts at Center Street.
- Staff continues to update data on older building permits and code cases in anticipation of the CityView replacement project.

Planning/Land Use

- Planning and Development Director Mary Ellen Gray continued to work with the Friends of Newark Neighborhood Streets on the Orchard Road mini-circle pop-up demonstration. This neighborhood project will explore the use of a mini-circle to achieve safer streets. Installation of the temporary mini circle is scheduled for September 15, 4:00 - 7:00 p.m. It will be in place for two weeks and be removed on Sunday, October 1, 2017. The community letter regarding this project is attached to this report.
- Director Gray worked on preparing for the September Planning Commission meeting which included putting together a 3rd draft of the Planning Commission Rules of Procedure and a draft 2018 Planning Commission Work Plan.
- Director Gray attended the September 5, 2017 Planning Commission meeting, during which the Planning Commission discussed and recommended changes to the proposed Planning Commission Rules of Procedure and the 2018 Planning Commission Work Plan.
- Director Gray attended Verbal Defense and Influence training led by Master Corporal Will Smith with Property Maintenance Inspectors Adam Fahringer and Ryan Straub. It was a helpful and informative course and Master Corporal Smith did an excellent job in teaching it. I would recommend this training to all those whose job duties include working with the public.
- Director Gray attended MUNIS training on the business license module.
- Director Gray met with Newark's legal team, Code Enforcement Manager Dave Culver, and NPD Chief Paul Tiernan and his staff to discuss the recent inquiry into the topic of students on rooftops and the appropriate response by either Law Enforcement or Code Enforcement, and the development of an ordinance.
- Director Gray participated in a meeting with DeIDOT Secretary Jennifer Cohan and her staff, along with Acting City Manager Tom Coleman and Parks and Recreation Director Joe

Spadafino, to discuss coordination on the recently enacted "Advanced Wireless Infrastructure Investment Act" which gives DelDOT permitting authority over the installation and management of wireless facilities in the State Right of Way and the proposed Paper Mill Road pedestrian bridge.

- On September 21, the Board of Adjustment will hear the appeal of Kevin Mayhew, property owner of 47 Church Street, for a variance for taking non-transient boarders in a one-family dwelling by a non-owner occupant from two boarders (maximum three unrelated persons) to three boarders (maximum four unrelated persons).
- The Community Development/Revenue Sharing Advisory Committee will hold meetings on September 7 and September 19 to review applications and make a funding recommendation to Council for the 44th Year Community Development Block Grant (CDBG) program and the 2018 Revenue Sharing Program.
- The following was also completed this week:
 - 4 Deed Transfer Affidavits
 - 26 Building Permit Reviews
 - 1 Certificates of Completion/Occupancy

Activity or Project:

Delaware Sustainable Communities Planning Grant

Description:

Staff from the Planning and Development Department, Finance Department, Public Works and Water Resources Department, and the City Manager's Office met with officials from the Delaware Department of Natural Resources and Environmental Control (DNREC) to review the draft scope of work and agreement for the DNREC Sustainable Communities Planning Grant program. The City of Newark has been awarded an \$80,000 grant to develop a "community sustainability plan" to help the City reach the vision and goals of its Comprehensive Development Plan V. The Planning and Development Department will kick off the planning process with an exhibit at this year's Newark Community Day on Sunday, September 17.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Police Department

Notable Notes:

The police department was very busy this past week with the return of the university students. Numerous arrests were made for underage drinking, open alcohol containers and noise complaints. Summons were issued for a party on North Chapel Street with over 300 people in attendance and another party on South Chapel Street, also with approximately 300 people in attendance and individuals urinating in plain view of the public. Three subjects were stopped on Benny Street after officers observed one of the subjects urinating in public. All three were under 21 years of age and had been drinking alcohol. Summons were issued to the individuals.

In the early morning hours of September 4th, officers responded to a report of a large and loud party on Holton Place. A resident was arrested for disorderly premise. Newark Police and University of Delaware Police were notified of rumors that drugs were put into beer that was handed out at the party. Both departments continue to investigate, at this time no evidence has been found confirming that the rumor is true.

The police department continues to move the message board to different neighborhoods reminding residents to lock their vehicle and not leave valuables inside. On September 13th, six vehicles parked on East Galloway Court and Tantallon Court were left unlocked overnight and cash and valuables were stolen. Again, we ask residents to heed the advice of the police department and not leave valuables in vehicles and to lock the doors when left unattended.

Administration Unit:

- Cpl. Walker began his new assignment in the Administration Unit as the Crime Prevention/Crime Analysis Officer on September 5, 2017.
- Sgt. Bryda is attending a CALEA meeting at DSP Troop 2 on September 8, 2017.
- Sgt. Jones and Communications Supervisor Brian Cannon are attending their second week of the New Jersey State Association of Chiefs of Police Command and Leadership Program.

Patrol Division:

- The Patrol Division continues to focus on the Fall Crime Suppression Plan. Officers continue to conduct high visibility patrols in those areas of the city identified as hot spots for criminal activity associated with the fall semester.
- Officers from the Patrol Division and all other operating elements will attend funeral

services for Cpl. Thomas Hannon of the Dover Police Department. Funeral services will be held on Friday, September 8th at the Bob Carpenter Center.

Criminal Investigation Division:

- Detectives continue to work on their outstanding criminal investigations.

Street Crimes Unit:

- On Friday, September 2, 2017, SCU conducted an undercover operation targeting prostitution at a local hotel. A date was set with a female suspect who was advertising on Backpage.com. An undercover officer contacted the suspect at the hotel, followed by additional officers who quickly identified themselves. Additional suspects were identified as being wanted on numerous capias and found to be in possession of heroin. All parties were charged accordingly.

Traffic Division:

- The traffic unit continues to be shorthanded due to two injured officers.
- On September 5th and 6th the traffic unit, as part of the Field Training Program, is conducting training/orientation with newly appointed officer, Donte Faulk, on traffic unit operations.
- On September 6th, the traffic unit will initiate Orchard Road traffic data collection as part of the Orchard Road pop-up traffic circle.
- On September 8th and 9th, the traffic unit will assist with traffic direction and motorcycle escorts related to the line of duty death of Dover Police Cpl. Thomas Hannon.

Special Operations:

- On September 6th, SOU will host the monthly HUB meeting and will attend a meeting with the Division of Alcohol and Tobacco Enforcement (DATE) and an area restaurant regarding over-service, bouncing, and handling intoxicated persons.
- Throughout the weekend, SOU will conduct order maintenance patrols with a focus on the business district and surrounding residential housing areas.

Activity or Project:

N/A

Description:

N/A

Status:

Completed

Expected Completion:

9/7/2017

Execution Status:

Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Public Works and Water Resources Department

Notable Notes:

Water main installation continues on Dallam Road.

Sewer lining and installation continues in the Kells and Courtney areas.

Curb work on Hawthorne continues as part of the annual street contract.

A pilot project to install a temporary mini circle at Orchard and Winslow Roads will be installed on September 15. The neighbors along with help from the Police Department and PW&WR will install and maintain the temporary circle and gather data on the effectiveness over a two week period.

Activity or Project:

Reservoir Blue-Green Algae

Description:

PW&WR has received confirmation that the algae bloom has subsided and test results show the bacteria levels are below the action level for recreational activities. The weekly swims were resumed on Tuesday, September 5 at no cost to participants. The aeration system, along with colder temperatures, and recent rains helped with the resolution of the bloom issue. PW&WR staff held a phone conference with a cyanobacteria expert and will undertake some of the suggestions made during the phone call to attempt to limit the occurrence of these blooms in the future.

Status: Completed
Expected Completion: 9/8/2017
Execution Status: Completed

Activity or Project:

Hurricane Season Preparation

Description:

PW&WR staff has met to review the status of hurricane preparedness. Division managers are utilizing a checklist to ensure that we are prepared to handle staffing and equipment needs in the event a hurricane is forecast to have a significant impact on our area.

Status: Started
Expected Completion: 11/30/2017
Execution Status: On Track

Activity or Project:

Fremont Connector Trail Grant Submission

Description:

PW&WR submitted a grant application to the Delaware Bicycle Council for a Cycling Innovation Grant, which would help with the design and paving of the gravel path which connects Fremont Road to Creek Road and the Pomeroy Newark Rail Trail. This trail improvement project is part of the 2018 Parks and Recreation CIP Project Number K1305. The grant is for a minimum of \$20,000, which would reduce the amount of money needed from the general fund for this important connection.

Status: Not Started
Expected Completion: 12/31/2019
Execution Status: On Track

9/3/2017 to 9/9/2017

Coming Soon...

...to the Orchard/Winslow Intersection

A temporary “pop-up” traffic-calming demonstration

What’s happening?

Old Newark neighbors and the City of Newark are planning to test a traffic-calming idea at the intersection of Orchard and Winslow Roads to address long-standing concerns with traffic speed and stop-sign violations. A **temporary** “mini-circle” will be constructed for the community to try out over the course of two weeks in September.

What is traffic calming?

Traffic calming changes the physical design of streets to naturally slow down vehicles, helping to make streets safer for people who walk and bike. This neighborhood project will let us explore using a mini-circle to achieve safer streets.

What is a “pop-up” demonstration?

Pop-up demonstrations are quick and inexpensive temporary changes to infrastructure that allow residents to test and provide feedback on proposed improvements. Any final recommendations will be based on resident input and go through the regular public review process. Pop-up projects are also opportunities for residents living in other parts of the city to consider whether such changes might be beneficial for their neighborhoods, too!

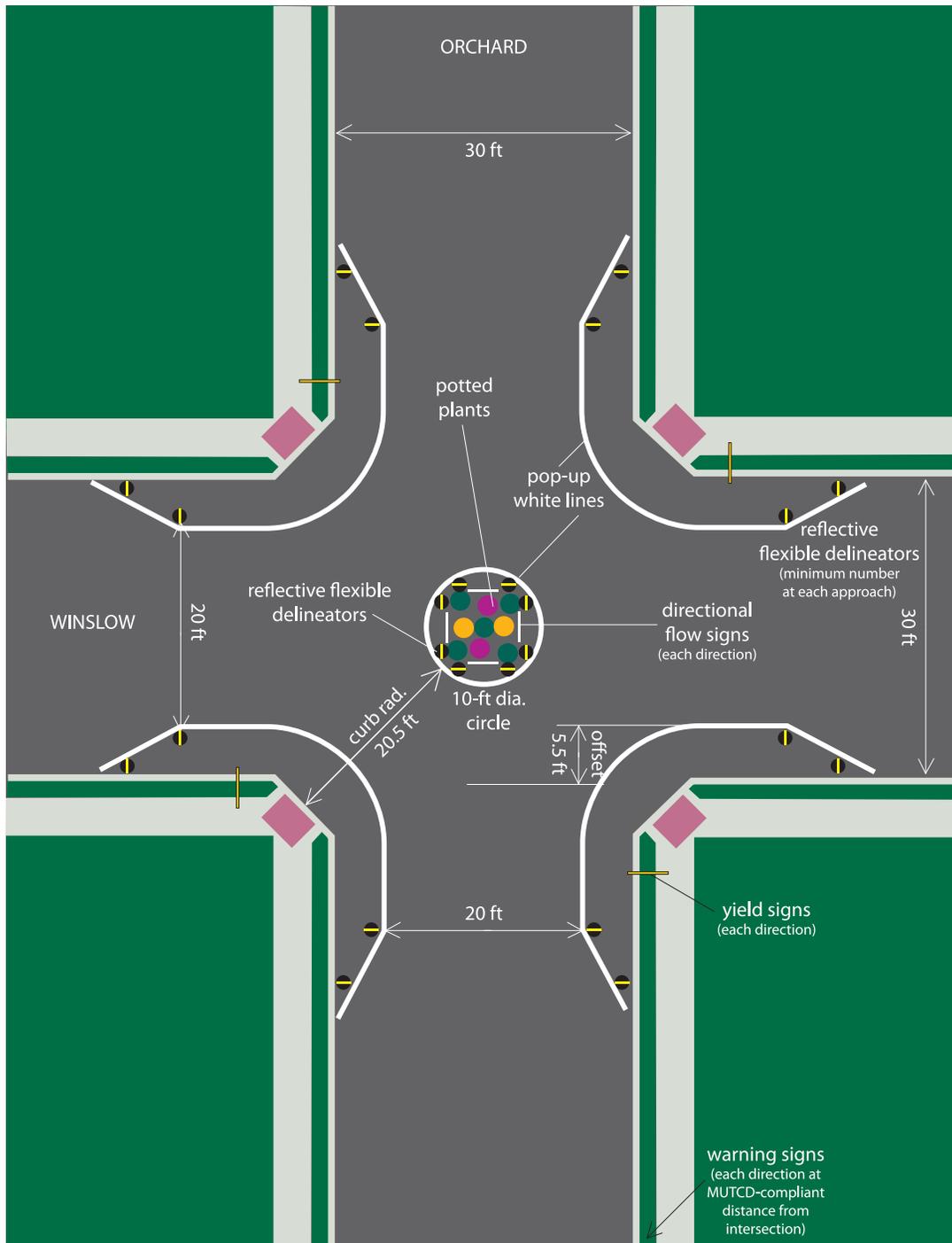
When can I check it out?

A Pop-Up Build Party will be held on-site, Friday, September 15th from 4:00 to 7:00 p.m. All are invited to participate in the construction of the temporary mini-circle and partake in the party food and fun activities for children and adults alike! The mini-circle will be in place for two weeks and will be removed on Sunday, October 1st, 2017.

more on the other side >

This project is brought to you by the Friends of Newark Neighborhood Streets in cooperation with Mayor Polly Sierer, Councilman Chris Hamilton (District 4), and the City of Newark. Further information can be found at BikeNewark.org/old-newark-pop-up-mini-circle

The following schematic shows how the mini-circle and associated pedestrian bump-outs will look and how they'll be applied. Keep in mind that this is a **temporary** traffic-configuration change, which will give us a chance to try it first! There will be opportunities for everyone to provide feedback.



This project is brought to you by the Friends of Newark Neighborhood Streets in cooperation with Mayor Polly Sierer, Councilman Chris Hamilton (District 4), and the City of Newark. Further information can be found at BikeNewark.org/old-newark-pop-up-mini-circle

NEWARK POLICE DEPARTMENT

WEEK 08/27/17-09/02/17

INVESTIGATIONS

CRIMINAL CHARGES

	2016 TO DATE	2017 TO DATE	THIS WEEK 2017	2016 TO DATE	2017 TO DATE	THIS WEEK 2017
PART I OFFENSES						
a)Murder/Manslaughter	0	0	0	0	0	0
b)Attempt	0	0	0	0	0	0
Kidnap	6	1	0	4	2	0
Rape	2	3	1	3	0	0
Unlaw. Sexual Contact	6	8	0	2	1	0
Robbery	32	18	2	12	10	0
- Commercial Robberies	11	6	0	0	1	0
- Robberies with Known Suspects	2	0	0	0	0	0
- Attempted Robberies	5	2	0	2	5	0
- Other Robberies	14	10	2	10	4	0
Assault/Aggravated	18	18	1	24	17	0
Burglary	60	28	0	27	12	0
- Commercial Burglaries	11	6	0	4	3	0
- Residential Burglaries	42	17	0	21	9	0
- Other Burglaries	7	5	0	2	0	0
Theft	438	367	10	118	158	2
Theft/Auto	37	33	2	9	2	0
Arson	2	1	0	0	0	0
All Other	74	62	2	71	49	0
TOTAL PART I	675	539	18	270	251	2
PART II OFFENSES						
Other Assaults	219	198	4	83	96	3
Rec. Stolen Property	0	2	0	20	16	2
Criminal Michief	131	138	5	42	39	0
Weapons	8	14	1	27	26	0
Other Sex Offenses	0	0	0	0	0	0
Alcohol	179	94	20	293	179	64
Drugs	96	106	0	134	131	2
Noise/Disorderly Premise	393	494	50	159	180	31
Disorderly Conduct	105	109	7	72	110	39
Trespass	129	133	5	48	80	24
All Other	328	287	12	229	276	9
TOTAL PART II	1588	1575	104	1107	1133	174
MISCELLANEOUS:						
Alarm	489	210	3	0	0	0
Animal Control	406	324	11	2	2	0
Recovered Property	196	226	7	0	0	0
Service	22954	25509	714	0	0	0
Suspicious Per/Veh	394	389	15	0	0	0
TOTAL MISC.	24439	26658	750	2	2	0

	THIS WEEK <u>2016</u>	2016 TO <u>DATE</u>	THIS WEEK <u>2017</u>	2017 TO <u>DATE</u>
TOTAL CALLS	964	31,099	1,026	32,314



Newark Police Department
Weekly Traffic Report
08/27/17-09/02/17



TRAFFIC SUMMONSES	2016 YTD	2017 YTD	THIS WEEK 2016	THIS WEEK 2017
Moving/Non-Moving	7631	5884	250	124
DUI	122	116	8	5
TOTAL	7753	6000	258	129

TRAFFIC COLLISIONS				
Fatal	0	1	0	0
Personal Injury	156	175	5	9
Property Damage (Reportable)	827	755	26	23
*Hit & Run	186	166	3	6
*Private Property	200	171	7	5
TOTAL	983	931	31	32

*Included in the total collision numbers

Note: Typically, the YTD numbers are generated by adding the current week statistics to the YTD statistics from the previous reporting period. Periodically, the numbers for this report will be generated from the beginning of the year to capture data that may have otherwise been omitted due to a processing delay or other administrative anomaly, more accurately updating the year-to-date totals.